

2013

Town of Rockport Municipal Budget Report 2013

Rockport, Me.

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TOWN OF ROCKPORT MUNICIPAL BUDGET

FY 12-13



Web site: <http://www.rockport.town.me.us>

Town of Rockport

Municipal Budget FY 12-13

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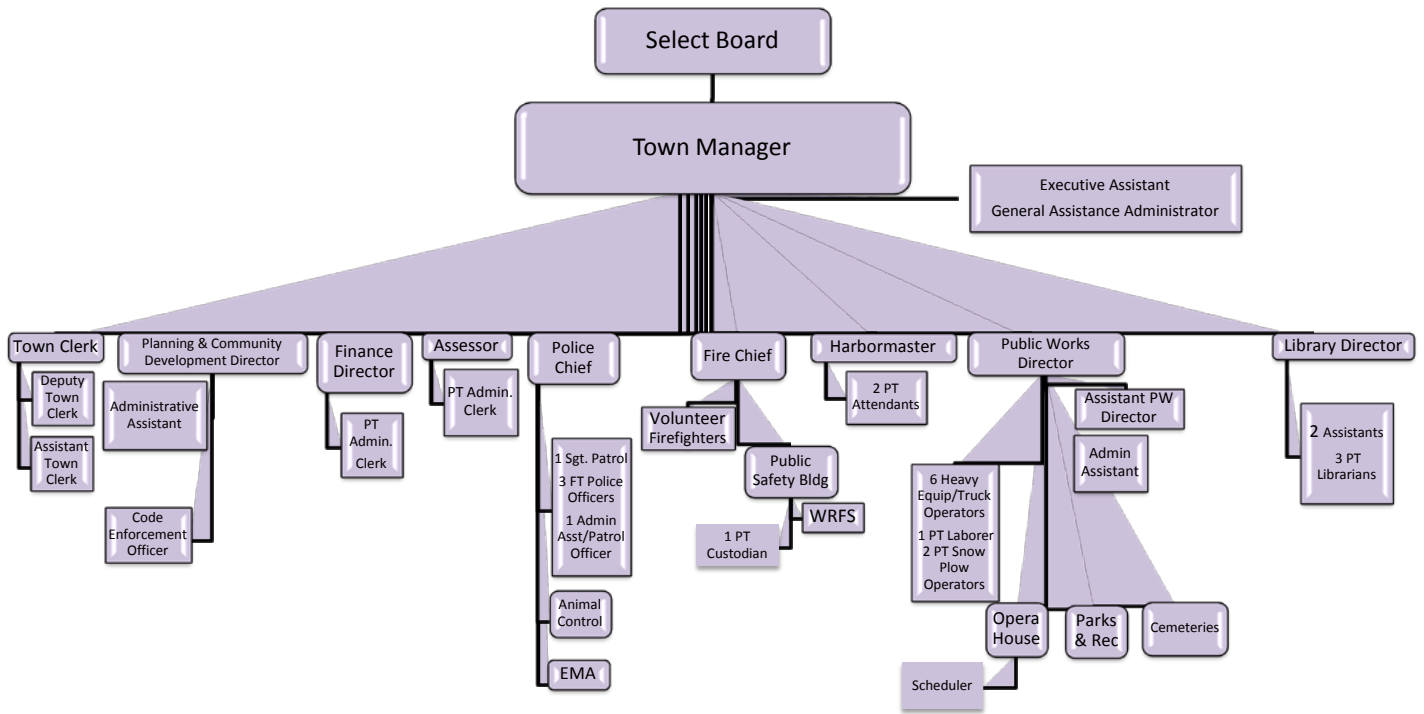
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Town of Rockport, Maine
ORGANIZATIONAL CHART

Select Board				
Five Members - Three Year Terms				
Chair				Vice-Chair
William C. Chapman	Alexandra Wolf Fogel	Geoffrey Parker	Charlton Ames	Tracy Lee Murphy
77 Pascal Avenue	29 Spruce Street	40 School Street	70 Beauchamp Point Road	566 Main St.
236-2468	236-4691	236-3637	236-3067	236-4073
Term Expires: June 2014	Term Expires: June 2012	Term Expires: June 30, 2014	Term Expires: June 30, 2012	Term Expires: June 2013
Budget Committee				
Nine Members - Three Year Terms				
Sharon Stone, Chair	Helen A. Shaw - Vice-Chair	Kevin C. Shields	Valerie Alex	Kay Warren
555 Park Street	77 Pascal Avenue	37 South Street	21 West Wood	7 Clam Cove Drive
236-4874	236-2468	594-4824	230-0213	596-7645
Term Expires: June 2013	Term Expires: June 2012	Term Expires: June 2012	Term Expires: June 2012	Term Expires: June 2013
Polly Chatfield	David P. Jackson	Stephanie A. Kumble	Vacant	
80 Hayfield Way	10 West Street	184 Mt. Pleasant Street		
236-2269	236-3778	236-2362		
Term Expires: June 2014	Term Expires: June 2014	Term Expires: June 2014	Term Expires: June 2013	
Department Heads				
Town Offices: 236-9648 - 101 Main Street, Rockport				
Robert A. Peabody, Jr.	Linda Greenlaw	Thomas Ford	Virginia B. Lindsey	Kerry Leichtman
General Government	General Government	General Government	General Government	General Government
Administration 0201	Town Clerk 0207	Planning & Community	Finance 0211	Assessing 0213
Town Manager 0205		Development 0209		
Stacey Y. Parra	Mark Kelley	Bruce Woodward	Abbie Leonard	Stephen E. Beveridge
Public Assistance	Public Safety	Public Safety	Public Safety	Public Works
General Assistance 0303	Police Dept. 0401	Fire Dept. 0403	Harbormaster 0411	Public Works 0500
Molly Larson				
Culture & Recreation				
Library 0601				

**Town of Rockport, Maine
ORGANIZATIONAL CHART**



Town of Rockport, Maine
Staffing Levels

			Number of Positions						
			FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13
General Government									
Administration	Elected		5	5	5	5	5	5	5
	Part-time		1	1	1	1	1	1	1
Town Manager	Full-time		2	2	2	2	2	2	2
	Part-time		0	0	0	0	0	0	0
Town Clerk	Full-time		3	3	3	3	3	3	3
	Part-time		0	0	0	0	0	0	0
Planning & Community Development	Full-time		3	3	3	*	2	2	2
	Part-time		0	0	0	0	0	0	0
	Full-time shared		0	0	0	0.4	0.4	0.5	0.5
Finance	Full-time		1	1	1	1	1	1	1
	Part-time		1	1	1	0	0	0	0
	Part-time shared		0	0	0	0.2	0.2	0.3	0.3
Assessing	Full-time		1	1	1	*	1	1	1
	Part-time		3	2	1	0	0	0	0
	Part-time shared		0	0	0	0.4	0.4	0.7	0.7
Town Office Building	Full-time		0	0	0	*	0	0	0
	Part-time		0.5	0.5	0.5	0.5	0.5	0.5	0.5
Public Assistance									
General Assistance	Stipend		1	1	1	1	1	1	1
Public Safety									
Police Department	Full-time		7	7	6	6	6	6	6
	Part-time		1	1	1	1	1	1	1
Fire Department	Full-time		1	1	1	1	1	1	1
	Volunteers		30	33	31	32	32	31	31
Animal Control	Stipend		1	1	1	1	1	1	1
Harbor	Full-time		1	1	0	0	0	0	0
	Seasonal Full-time		0	0	1	1	1	1	1
	Seasonal Part-time		2	2	2	2	2	2	2
Public Safety Building	Full-time		0	0	0	0	0	0	0
	Part-time		1	1	1	1	1	1	1
Emergency Management Agency	Stipend		1	1	1	1	1	1	1
Public Works									
Public Works	Full-time		7	7	7	7	7	6	6
	Full-time shared		0.7	0.7	0.7	0.7	0.7	0.7	0.7
	Part-time		2	2	2	2	2	3	3

Town of Rockport, Maine
Staffing Levels

			Number of Positions						
			FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13
Culture and Recreation	Library	Full-time	3	3	3	3	3	3	3
		Part-time	5	5	5	5	5	4	4
	Parks and Recreation	Stipend	1	1	1	1	1	1	1
	Opera House	Full-time shared	0.3	0.3	0.3	0.3	0.3	0.3	0.3
		Part-time	1	1	1	1	1	1	1
All Other	Cemeteries	Stipends	2	2	2	2	2	1	1
TOTAL STAFFING		Elected	5	5	5	5	5	5	5
		Total Full-time	29	29	27	26	26	25	25
		Full-time shared	1	1	1	2	2	3	3
		Total Seasonal Full-time	0	0	1	1	1	1	1
		Total Part-time	15	14	13	11	11	12	12
		Total Seasonal Part-time	2	2	2	2	2	2	2
		Total Stipends	6	6	6	6	6	5	5
		Volunteers	30	33	31	32	32	31	31
		TOTALS	88	90	86	85	85	83	83

Average 37 employees paid per week.

Personnel Changes

General Government

Planning & Community Development

FY 06-07 Clerical Assistant position and Administrative Assistant position shared with Assessing.

FY 09-10 Code Enforcement Officers hours reduced to 32 hours per week; Administrative Assistant's hours reduced to 16 hours per week (other hours provided Assessing and Finance)

FY 10-11 Mid-year changes included Administrative Assistant's hour of work brought back to 20 hours per week; additional 20 hours per week devoted to helping in town office, including answering incoming phone calls.

Finance

FY 09-10 Part-time Finance Clerk's hours reduced from 20 hours per week to 10 hours per week.

Part-time Finance Clerk laid off; Planning Administrative Assistant given 8 hours to work in Finance.

FY 10-11 Mid-year change included hiring a new Administrative Clerk for Assessing and Finance; hours split 10 hours Finance and 20 hours Assessing.

Assessing

FY 08-09 Clerical Assistant position (10 hours/wk) and Administrative Assistant (4 hours/wk) eliminated in favor of Assessor's Clerk (20 hours per week) - no longer a shared position with Planning.

FY 09-10 Assessor's Clerk laid off; Planning Administrative Assistant given 16 hours to work in Assessing.

Town of Rockport, Maine
Staffing Levels

Personnel Changes

General Government - continued

Assessing

FY 10-11 Mid-year change included hiring a new Administrative Clerk for Assessing and Finance; hours split 10 hours Finance and 20 hours Assessing.

Public Safety

Police Department

FY 08-09 One Patrol Officer position eliminated; Administrative Assistant Duties reduced by 20 hours - 20 hours added for patrol duties.

Harbor

FY 08-09 Harbormaster position changed from year-round full-time to seasonal (Mar-Dec) full-time.

FY 11-12 Harbormaster position changed to seasonal (Mar-Jan) full-time.

Personnel Wage Adjustments	Proposed							
	FY 05-06 Jul-05	FY 06-07 Jul-06	FY 07-08 Jul-07	FY 08-09 Jul-08	FY 09-10 Jul-09	FY 10-11 Jul-10	FY 11-12 Jul-11	FY 12-13 Jul-12
Full-time Salaried	3.0%	4.1%	3.3%	3.0%	2.0%	0.00%	2.20%	3.40%
Full-time Hourly (union)	3.0%	as agreed	5.0%	5.0%	5.0%	0.00%	2.20%	3.40%
Full-time Hourly (non-union)	3.0%	4.1%	3.3%	3.0%	3.0%	0.00%	2.20%	3.40%
Part-time	0.0%	0.0%	0.0%	0.0%	3.0%	0.00%	2.20%	3.40%
Volunteers	3.0%	4.1%	3.3%	3.0%	3.0%	0.00%	0.00%	0.00%
Stipends	0.0%	0.0%	0.0%	0.0%	5.0%	0.00%	0.00%	0.00%

Town of Rockport, Maine
Executive Summary of the Budget
FY 12-13

Introduction

The fiscal year 12-13 budget for the Town of Rockport, Maine will be presented at a town meeting in June 2012 for public vote and approval. The budget establishes the operational goals of the town for the upcoming year. The budget is developed based on recommendations of the department heads, and is reviewed and amended by the town manager before presenting the budget to the town's budget committee for review. The budget receives final approval of the select board before presented at a town meeting, where public vote is required to finalize and approve the annual budget.

Town Departments - Functions and Key Budget Issues

There are 26 departmental budgets managed by the town manager and nine department heads. The departmental budgets include eight categories: General Government - Public Assistance - Public Safety - Public Works - Culture and Recreation - Debt - Intergovernmental - All Other.

Administration: The Administration Department consists of an elected five member select board, which represents the executive branch of the town's government. The duty of the Select Board is to execute the will of the people, to manage Town affairs, and to provide leadership and oversight on issues of importance to the Town, per state statute and the Town's Charter that was adopted by the voters of the town on November 8, 2005.

Key Budget Issue: *Managing a town during extremely difficult economic times.*

Town Manager: The Town Manager's department includes the town manager and executive assistant. The town manager is responsible for the overall administration of all town activities. The town manager is responsible for preparing the budget document.

Key Budget Issue: *Maintaining current service levels and quality, while experiencing diminishing revenues passed on by the state.*

Town Clerk: The Town Clerk's department consists of the town clerk, deputy town clerk, and assistant town clerk. This office receives most payments for the town, including tax collections, motor vehicle excise tax, and more. Records of marriages, births, and deaths are maintained by the clerk and staff. The town clerk is responsible for elections and handles voter registrations.

Key Budget Issue: *Continued decrease in excise tax due to the economy.*

Planning & Community Development: The Planning & Community Development office consists of a Planning & Community Development Director, a Code Enforcement Officer, and an Administrative Assistant. The office is responsible for code enforcement including the issuing of permits to build, alter, move or erect all buildings, signs or structures, to install equipment or to occupy. The office also is responsible for all matters involving community development, facilities planning, and grant writing. The grant writing responsibility includes all town activities.

Key Budget Issue: *Reduced revenues related to a downward trend in housing and development; decrease in staff work hours.*

Finance: The Finance Department includes a Finance Director and a shared part-time Administrative Clerk. The department is responsible for financial planning, budget reporting, accounting, payroll, as well as monitoring cash flow and overseeing cash management and investment of town funds. The finance director also is responsible for preparing the initial budget documents, and assisting the town manager throughout the budget process.

Key Budget Issue: *Decreased interest rates have resulted in diminished earnings; decrease in support staff.*

Assessing: The Assessing Department consists of the Assessor and a shared part-time Administrative Clerk. The Assessor is responsible for the valuation of all taxable property within the Town of Rockport in a fair and equitable way and in accordance with state statutes. The assessor maintains over 6,000 real estate accounts; approximately 400 taxable business accounts.

Key Budget Issue: *Stagnant economy and decreased housing market, which leads to numerous inquiries from the public about property values.*

Town of Rockport, Maine
Executive Summary of the Budget
FY 12-13

Town Office Building: The Town Office Building is a separate budget devoted to funding the shared expenses for the general government, including the offices of the town manager, town clerk, assessor, finance director, and planning & community development offices. Funds include the costs of running and maintaining the town office building, utilities, servers, and two shared copy machines.

Key Budget Issue: *Being able to provide funding for necessary repairs and general maintenance.*

Insurance: The insurance budget includes insurances for public officials liability, motor vehicle insurance (for all town departments where town vehicles are utilized), and property & casualty insurance. The Finance Director is responsible for overseeing this budget.

Key Budget Issue: *Anticipated 5% increase in premiums.*

General Assistance: The General Assistance Administrator is a stipend position, and is responsible for administering general assistance to residents of the town who may need assistance with rent, food, utilities, and other basic necessities, in accordance with state regulations and statutes.

Key Budget Issue: *The need for public/general assistance has increased due to the current economic conditions of the region and the country, as well as decreased state funding.*

Police Department: The police department includes a police chief, a patrol sergeant three full-time police officers, and one person who serves part-time as an administrative assistant for the department, as well as part-time as a patrol officer. The department is responsible for the enforcement of law and order with the town limits.

Key Budget Issue: *Being able to keep an adequate police force during difficult economic times and decreased state revenues.*

Fire Department: The fire department consists of one full-time fire chief, and as many as 30 volunteer firefighters. EMT and Ambulance services are provided by Camden First Aid Association. CFAA is provided with an annual donation to help compensate for its services to residents. The fire department is responsible for fire prevention, the protection of life and property against fire and the removal of fire hazards within the town. Funding in the fire department budget also includes the maintenance, utilities, and upkeep of the West Rockport Fire Station.

Key Budget Issue: *Trying to maintain an adequate fire department presence during a down economy.*

Streetlights: The Streetlights budget represents the street lights maintained in the town, as well as the traffic lights located at the Penobscot Bay Medical Center entrance, the Old County Road entrance onto U S Route 1, and at the junction of Route 90 and Meadow Street.

Key Budget Issue:

Animal Control: The Animal Control budget is under the supervision of the police chief. The animal control officer is a stipend position, meeting the requirements of state statute that require the town to appoint an animal control officer to control animals, or to respond to citizen complaints of animals suspected of having rabies.

Key Budget Issue:

Harbor: The harbor is a seasonal operation, and as such the town employs one full-time seasonal harbor master, along with two part-time harbor attendants. The harbor master is responsible for keeping the town's waterways open and free from hazards, and for issuing moorings, according to town policies and state statutes.

Key Budget Issue: *Continue to bring in revenues to offset operating costs.*

Public Safety Building: The Public Safety Building budget provides funding for the maintenance, utilities, and upkeep of the building that houses both the police and fire departments. A part-time custodian helps keep the facility cleaned.

Key Budget Issue:

Town of Rockport, Maine
Executive Summary of the Budget
FY 12-13

Emergency Management Agency: The Select Board is required by statute to appoint a municipal emergency management director. The town's emergency management director is a stipend position, and is required to facilitate cooperation in the work of disaster mitigation, preparedness, response and recovery. The emergency management director serves as liaison to the county EMA.

Key Budget Issue:

Public Works: The Public Works Department is operated by a full-time PW director, an administrative assistant (who also serves as the scheduler for the Opera House), six full-time heavy equipment/truck operators, a part-time laborer (who averages 39 hours per week), and a part-time snow plow operator. The department is responsible for the administration, professional work and directing of all phases of municipal public works, including the sewers, streets, maintenance of public works vehicles, and snow plowing. The PW director also oversees the Opera House, Parks & Recreation, and Cemeteries budgets.

Key Budget Issue: *Difficult economic times potentially reduce the financial capabilities of maintaining and upgrading infrastructure, and has resulted in the loss of personnel.*

Sanitation: The town contracts with Interstate Septic for the disposal of wastes from septic systems within the town. The sanitation needs of the town are handled by Midcoast Solid Waste to which the town is assessed a fee annually. The four towns that comprise the Midcoast Solid Waste are Rockport, Camden, Hope, and Lincolnville.

Key Budget Issue: *Decreased from previous year.*

Library: The library staff consists of a full-time director, two full-time assistants, and four part-time helpers. The Library is a service largely funded through generous donations of patrons and residents of the town, whose funding goes towards general operations. The town's funding raised through taxes pays for wages and benefits of the staff, as well as the wastewater fees for the library, at a level required to serve the library patrons.

Key Budget Issue: *Maintaining enough qualified staff in light of the increased interest and use in services.*

Parks and Recreation: The Parks & Recreation Department is responsible for the maintenance of the town's parks and recreation fields. The Public Works Director oversees the Parks & Recreation budget, as well as operations.

Key Budget Issue: *Spending controls affect overall operations and abilities to maintain grounds adequately.*

Opera House: The Opera House management is overseen by the Public Works Director; the Scheduler (who is also the PW administrative assistant) schedules events that take place at the Opera House, i.e. concerts, weddings, public government meetings, etc., and part-time staff serve as security during events.

Key Budget Issue: *Need for repairs and general maintenance to Opera House building.*

Long-Term Debt: The long-term debt budget includes the town's bonded indebtedness. (Leases can be found in individual departmental budgets.)

Key Budget Issue: *Municipal bonded indebtedness continues to decline.*

County Fees: The county fees include the annual tax assessment for county services, as well as the fees for dispatching and E-911 services for which the town contracts with the county.

Key Budget Issue:

Town of Rockport, Maine
Executive Summary of the Budget
FY 12-13

Cemeteries: The town manager serves as the town sexton. The assistant sexton is a stipend position. The town clerk serves as Chair of the Cemetery Board. The Cemeteries budget provides for the maintenance and upkeep of the cemeteries located within the town. The town also supports five cemetery associations: Rockville, Glen Cove, Amsbury, Seaview, and West Rockport.

Key Budget Issue: *Decrease in investment income to help offset costs of maintaining cemeteries.*

Schools: The town pays assessments to the Maine School Administrative District 28 (MSAD 28), as well as the Five-Town Consolidated School District (5Town-CSD). Payments to the schools are made on a monthly basis.

Key Budget Issue: *State penalties for non-conforming to the regionalization law is reflected in school budgets; difficult economic times make budgeting increasingly more difficult; continued changes in state aide for education continues to rely more heavily on municipal taxpayers.*

Town of Rockport, Maine Demographic Information

Demographics

The Town of Rockport, Maine was incorporated in February of 1891. It is located in Penobscot Bay along the mid-coast of the state. Rockport has a land area of 22.58 square miles and a population of approximately **3,330** (U. S. Census 2010). The Town is empowered by the state to levy a property tax on both real and personal property within its boundaries. The Town of Rockport is a municipal government, non-profit organization.

Rockport's census population indicates that the town grew by 121 from year 2000 to year 2010 (3.8% increase). 1,604 of the population in 2010 consisted of males, and 1,726 of the population was made up of females.

In year 2000 the average household size was 2.3. The State of Maine average is 2.4, whereas the US average is 2.61. Rockport's household size estimated for 2009 is 2.61.

The average family size is 3.11; State average family size is 2.82; and the average family size in the US is 3.19.

The median family income in Rockport is \$78,289 (in 2009 - inflation adjusted dollars); the US median family income is \$62,363.

The per capita income in Rockport in year 2000 was \$25,498; State per capita income was \$23,226; and the US per capita income was \$25,267. Rockport's per capita income (in 2009 inflation-adjusted dollars) is estimated at \$32,727; US per capital income is estimated at \$27,041.

Owner Occupied Homes in Rockport averaged \$171,900 in value in year 2000; the average owner occupied home in the State was \$170,500; owner occupied homes in the US averaged \$185,200. Estimated median value on owner-occupied homes in 2009 was \$317,908(in US \$185,400; \$177,500 Maine).

The median age of Rockport residents in 2010 was 48.8. 4.53% of the population was under the age of 5 years; 73.81% was 18 years and over; and 2.61% of the population was 85 years and older.

Ten Largest Taxpayers 2011	Taxable Value	Ten Largest Taxpayers 2011	Taxable Value
Glen Cove TND	\$ 35,457,400	David & Nancy Holmes	\$ 6,960,700
Samorock LLC	\$ 28,342,700	Brown Family	\$ 6,014,000
Aqua Maine Inc.	\$ 14,125,900	Swan Properties LLC	\$ 5,902,400
Charles T. Akre	\$ 7,968,100	Esther & Eric Vetterlein	\$ 5,818,000
Alcott Investments	\$ 7,223,000	A. Margaret Bok	\$ 4,998,100

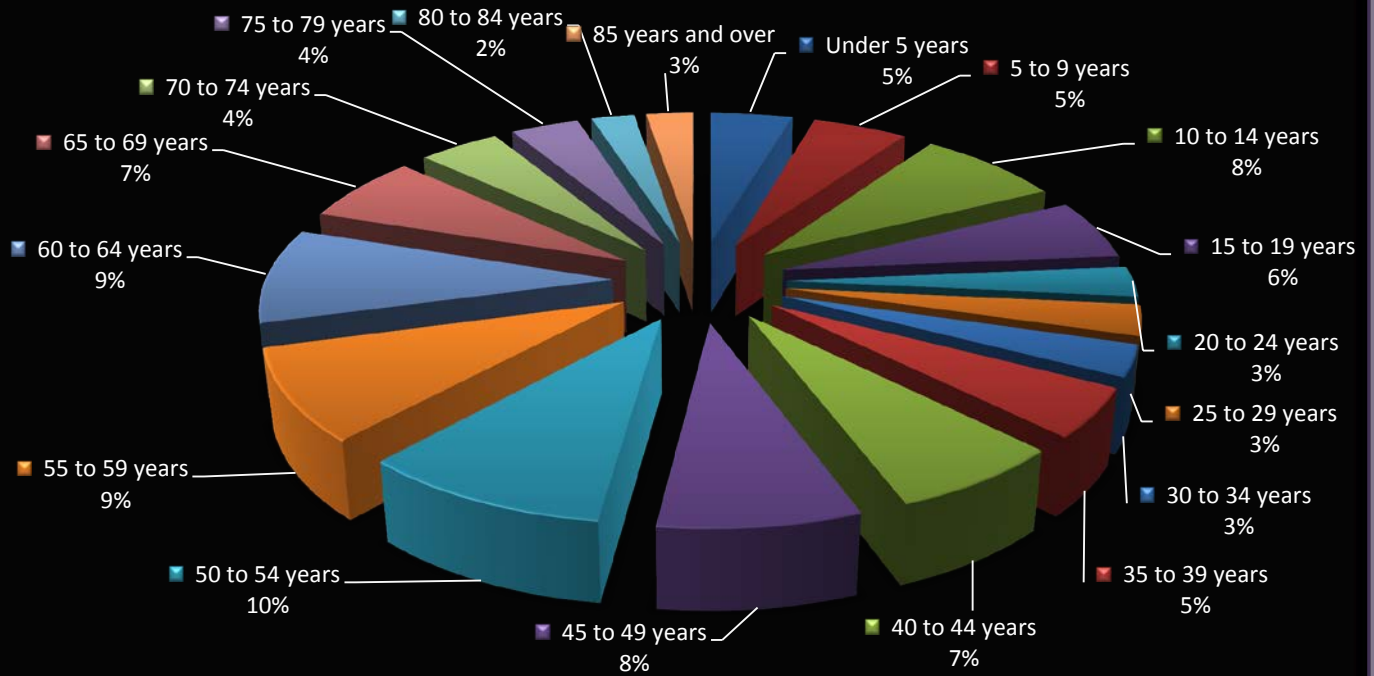
Following are charts depicting the demographic age and gender breakdowns, as well as the breakdown of household income.

2010 Taxable Value	
	\$ 990,949,920
Distribution of Taxable Value	
Rockport Residents	56.05%
Maine Residents	14.49%
Non-Residents	29.46%
	100.00%

*Note: Not all census data
available for 2010.*

Town of Rockport, Maine

Town of Rockport - Age Analysis



Population dynamics:	Number	Percent
Under 5 years	151	4.53%
5 to 9 years	173	5.20%
10 to 14 years	264	7.93%
15 to 19 years	197	5.92%
20 to 24 years	99	2.97%
25 to 29 years	100	3.00%
30 to 34 years	102	3.06%
35 to 39 years	159	4.77%
40 to 44 years	229	6.88%
45 to 49 years	261	7.84%
50 to 54 years	325	9.76%
55 to 59 years	297	8.92%
60 to 64 years	311	9.34%
65 to 69 years	223	6.70%
70 to 74 years	148	4.44%
75 to 79 years	125	3.75%
80 to 84 years	79	2.37%
85 years and over	87	2.61%
Total	3,330	100.00%

2010 - Median Resident Age
48.8 Years Rockport

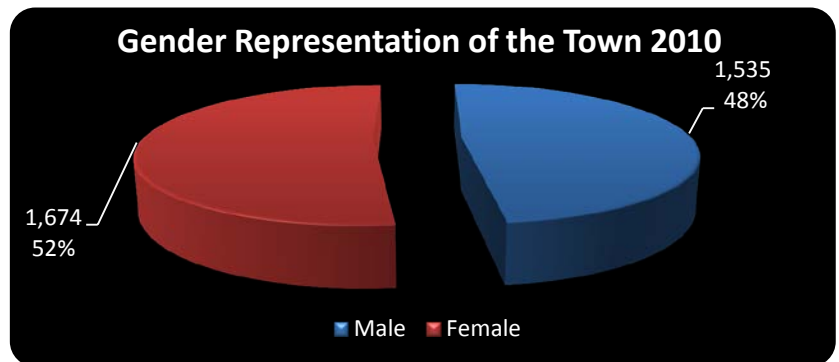
Source: US Census 2010

Town of Rockport, Maine

Population 2010 Census:

Male	1,604	48.17%
Female	1,726	51.83%
Total	3,330	100.00%

USCensus



2010 - City-Data.com

Median Household Income:	\$51,975	Rockport
<i>Estimated</i>	\$46,405	Maine

2008 Household

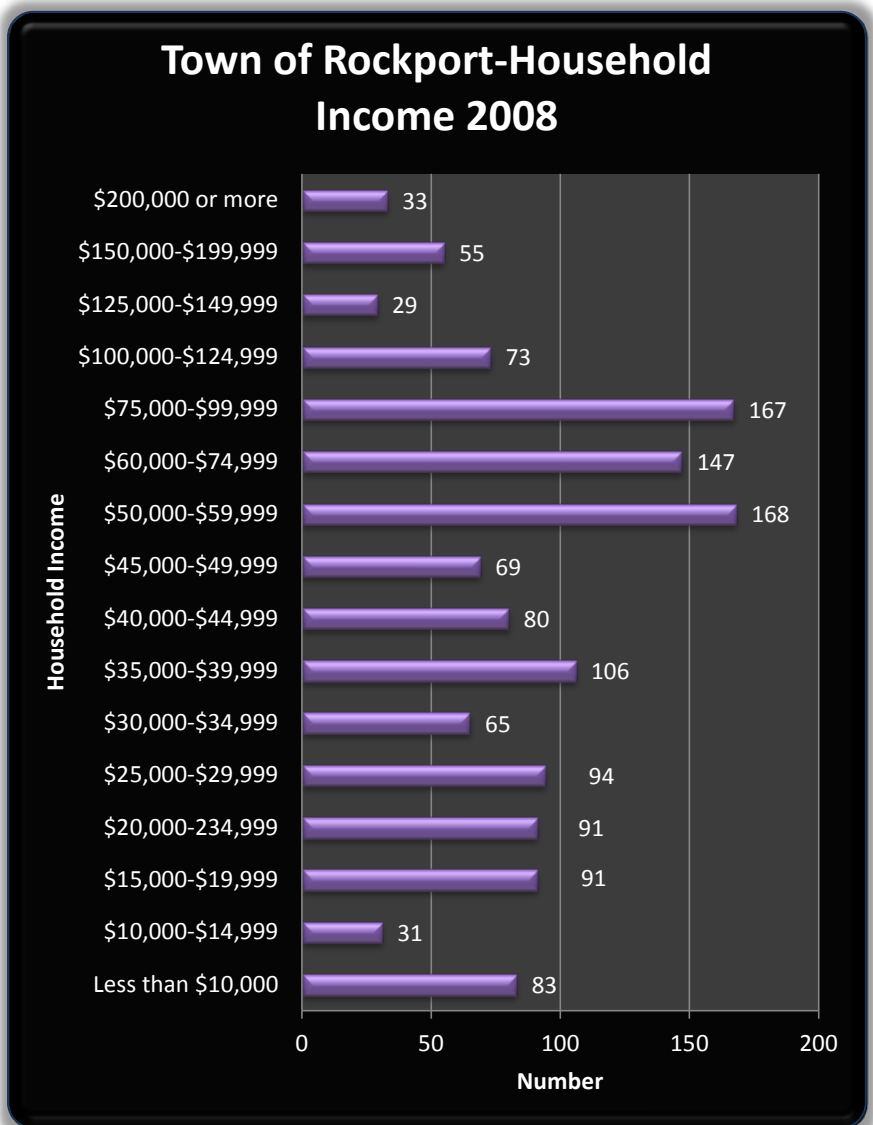
Income:	Number	Percent
Less than \$10,000	83	6.01%
\$10,000-\$14,999	31	2.24%
\$15,000-\$19,999	91	6.58%
\$20,000-\$24,999	91	6.58%
\$25,000-\$29,999	94	6.80%
\$30,000-\$34,999	65	4.70%
\$35,000-\$39,999	106	7.67%
\$40,000-\$44,999	80	5.79%
\$45,000-\$49,999	69	4.99%
\$50,000-\$59,999	168	12.16%
\$60,000-\$74,999	147	10.64%
\$75,000-\$99,999	167	12.08%
\$100,000-\$124,999	73	5.28%
\$125,000-\$149,999	29	2.10%
\$150,000-\$199,999	55	3.98%
\$200,000 or more	33	2.39%
Total	1,382	100.00%

Per Capita Income

Knox County \$19,981

Median Household Income

Knox County \$36,774



Source: City-Data.com

Town of Rockport, Maine
Demographic Information - Continued

Town Government

The Town operates under the Select Board - Town Manager form of municipal government. Policy making and legislative authority are vested in the five member Select Board, which is elected. The Select Board members are elected to serve staggered three-year terms. The Select Board represents the executive branch of the municipal government, of which the Select Board members are the chief executive officers. The duty of the Select Board is to execute the will of the people, to manage Town affairs, and to provide leadership and oversight on issues of importance to the Town. The Select Board is responsible for the passing of ordinances, adopting an annual budget, and confirming appointments and removals of employees.

The Town of Rockport provides services that include police and fire protection, wastewater, snow removal and road maintenance, parks and recreations, code enforcement and building inspection, planning, and assessing. Each department is responsible for providing services to the residents of the Town. Some services may be extended beyond the town limits through mutual aid

The departments within the Town operate with appointed officials as department heads.

Administrative: The Administrative Department is responsible for the overall authorization of all Town Activities. The Select Board comprises this department; the board is responsible for annually approving the town's budget.

Town Manager: The Town Manager's Department is responsible for the overall administration and management of all Town activities. The Town Manager is responsible for preparing the budget document through the stages of "Proposed" - "Draft" - and

Town Clerk: The Town Clerk Department is responsible for collection of all payments made to the town, recording marriages, births, and deaths, for handling elections and voter registrations.

Planning & Community Development: The Planning & Community Development Department is responsible for the issuance of permits to build, alter, move or erect all buildings, signs or structures, to install equipment or to occupy. This department is also responsible for all matters within the scope of urban revitalization, community development, facilities planning, or open space

Finance: The Finance Department is responsible for financial planning, budget preparation-reporting-and control, payroll, payables and receivables, investments, and human resources assistance.

Assessing: The Assessing Department is responsible for the valuation of all taxable property within the Town of Rockport, in a fair and equitable manner and in accordance with state statutes.

General Assistance: The General Assistance Administrator is responsible for assisting citizens in need with temporary support for basic needs such as shelter, food, utilities, clothing, and other basic necessities.

Police Department: The Police Department is responsible for the enforcement of law and order within the Town of Rockport.

Fire Department: The Fire Department is responsible for fire prevention and extinguishments, the protection of life and property against fire and the removal of fire hazards within the Town.

Town of Rockport, Maine
Demographic Information - *Continued*

Harbor:

The Harbor Master is empowered to regulate the municipal harbor, to keep open convenient channels for the passage of vessels in the harbor and waterways of the town. The Harbor Master assigns moorings, and shall change the location of moorings from time to time when the condition of the harbor becomes crowded.

Public Works: The Public Works Department is responsible for the administration, professional work and directing of all phases of municipal public works, including sewers, streets, motor vehicle maintenance (for public works only), cemeteries, and snow plowing. The Public Works Director also provides oversight for the maintenance, upkeep, and scheduling of activities at the Rockport Opera House.

Parks and Recreation: The Parks and Recreations Department is responsible for the maintenance of the town's parks and recreation fields.

Library: The Library Department is responsible for providing a community library facility to local residents; funding for programs and services supported through investments and annual donations. The Town provides funding for staff wages, benefits, and sewer usage fees.

Town of Rockport

Knox County - State of Maine

Geographically, Rockport is situated in mid-coast Maine, in the County of Knox. It is approximately 40 miles from the state capitol of Augusta. It is approximately 57 miles from Bangor, and 79 miles from Portland, two of the largest cities in the State of Maine. The closest airport is the Knox County Regional Airport in Owls Head, which is 10 miles away.



2010 US Census Population:	3,330
Land area (square miles)	21.7
Miles of streets/roads	64.4
Water area (square miles)	12.4

Population per square mile of land area:	142.9
Housing units per square mile of land area:	74.6

Town of Rockport
Knox County - State of Maine

Statistical Information

Date of Incorporation	1891
Form of Government	Select Board/Manager
Number of full-time employees	28
All employees (including 30 volunteer firefighters)	73
Area in square miles (land: 21.7; water: 12.4)	34.1
Government facilities and services:	

Public Works

Lane miles of streets maintained	125
Number of street lights	260
Number of traffic signals	3

Culture and Recreation

Parks -Cramer, Marine, Kononen, Goodridge, Village Green, Mary Lea, Walker, Glen Cove

Park and Green Spaces acreage	29.65
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Public Safety

Fire Department

Number of fire stations

Building shared with PD; separate station located in West Rockport

Number of fire department vehicles

Number of incidents

Burning permits issued

2009	2010
2	2
7	7
138	166 20.29%
416	437

Police Department

Number of stations

Building shared with FD

Number of calls for service

	4,485	4,766 6.27%
2009	2010	
381	439 15.22%	
357	342 -4.20%	

Property checks

Alarms

Town of Rockport, Maine

Consumer Price Index (CPI - W) - Northeast Region

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
2011	142.196	142.691	144.395	145.520	146.390	146.144	146.536	146.985	147.039	146.999	146.843	146.432	145.681
2010	139.364	139.379	139.869	140.126	140.510	140.227	140.283	140.390	140.295	140.848	141.452	141.598	140.362
2009	133.345	133.908	134.558	134.951	135.329	136.888	136.626	137.109	137.400	137.959	138.527	138.522	136.260
2008	133.766	133.893	134.846	136.141	137.624	139.286	140.253	139.329	138.881	137.489	134.757	132.938	136.600
2007	127.395	127.587	128.888	129.856	130.881	131.234	131.521	130.684	130.447	131.080	132.485	132.856	130.410
2006							128.6	128.9	127.5	127.0	126.5	126.9	127.6

Base Period = 1977 = 100

Inflation Rate Year 2011 - Northeast Region (Using CPI-W)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
2011	2.38%	3.24%	3.85%	4.18%	4.22%	4.46%	4.70%	4.81%	4.37%	3.81%	3.41%	3.79%	4.29%
2010	4.09%	3.95%	3.83%	3.83%	2.44%	2.68%	2.39%	2.11%	2.09%	2.11%	2.22%	3.01%	3.16%
2009	0.01%	-0.21%	-0.87%	-1.67%	-1.72%	-2.59%	-1.59%	-1.07%	0.34%	2.80%	4.20%	-0.25%	-0.22%
2008	4.94%	4.62%	4.84%	5.15%	6.14%	6.64%	6.62%	6.47%	4.89%	1.71%	0.06%	-0.31%	4.31%
2007						2.27%	1.38%	2.31%	3.21%	4.73%	4.69%	5.00%	3.37%

Consumer Price Index - All Urban Wage Earners and Clerical Workers (CPI-W)

January 2011 through December 2011

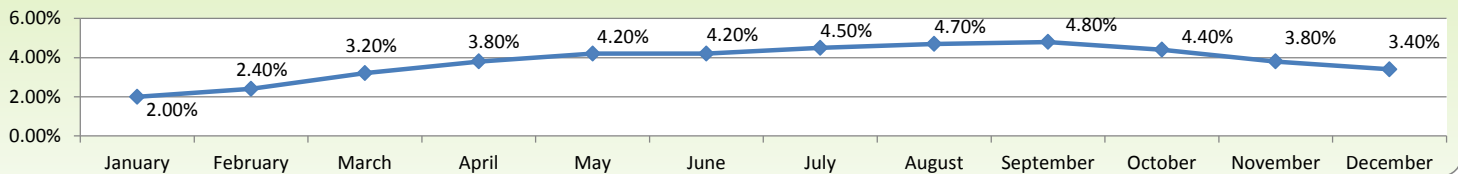
Northeast Region (Size 50,000 to 1,500,000)

	January	February	March	April	May	June	July	August	September	October	November	December
Percent Change from 1 Year Ago	2.00%	2.40%	3.20%	3.80%	4.20%	4.20%	4.50%	4.70%	4.80%	4.40%	3.80%	3.40%
All Items Index	142.196	142.691	144.395	145.520	146.390	146.144	146.536	146.985	147.039	146.999	146.843	146.432

December used as basis for COLA recommended by Town Manager

CPI-W Northeast Region

January 2011 - December 2011



Town of Rockport, Maine

BUDGET SCHEDULE

Date	Subject	Time	Location
December - 2011			
5-Dec-11 Mon	Budget due date memo sent to Department Heads (Town Manager)		
	Budget forms sent to Department Heads (Finance Director)		
January - 2012			
4-Feb-12 Wed	Reminder Notice of Budget Due Date		
13-Jan-12 Fri	Departmental Budgets Due in Finance Office		
February - 2012			
	Department Heads meet with Town Manager and Finance Director to review budget		
March - 2012			
7-Mar-12 Wed	Budgets Delivered to Select Board & Budget Committee		
13-Mar-12 Tue	Budget Review Meeting-Select Board & Budget Committee	5:30 p.m.	Opera House
14-Mar-12 Wed	Budget Review Meeting-Select Board & Budget Committee	5:30 p.m.	Opera House
19-Mar-12 Mon	Select Board Meeting-Place Articles on Public Hearing & set Public Hearing date	7 p.m.	Opera House
19-Mar-12 Mon	Select Board Budget Workshop-consensus votes	7 p.m.	Opera House
27-Mar-12 Tue	Budget Committee Meeting	6 p.m.	Town Office
28-Mar-12 Wed	Budget Committee Meeting- <i>if necessary</i>	6 p.m.	Town Office
April - 2012			
4-Apr-12 Wed	Planning Board - Recommendation on Warrant Articles	7 p.m.	Opera House
5-Apr-12 Thur	Public Notice Published & Posted for Public Hearing		
9-Apr-12 Mon	Select Board Meeting-Formal vote on final budget	7 p.m.	Opera House
10-Apr-12 Tue	Budget Committee; review proposed changes - <i>if necessary</i>	6 p.m.	Town Office
17-Apr-12 Tue	Select Board - Public Hearing RE: June Ballot Articles	7 p.m.	Opera House
20-Apr-12 Fri	Deadline for Candidate Nomination Papers	5 p.m.	Town Office
27-Apr-12 Fri	Fax Ballot Articles to Printers		
May - 2012			
11-May-12 Fri	Absentee Ballots Available		
18-May-12 Fri	Election Warrant Posted & Certified Amendments Filed with Town Clerk		
June - 2012			
12-Jun-12 Tue	Election Polls Open	8 a.m.	Town Office
13-Jun-12 Wed	Annual Town Meeting-Town Vote on Budget	7 p.m.	Opera House

Town of Rockport, Maine

An Overview of How to Read the Budget Document

It is the goal of the finance department to provide professional budget data in a way recognized by the GFOA. This will be a "work in progress" and may take a number of years to achieve the goal. A few more pages have been added this year, along with some performance measurement data. The budget has been redesigned this year for ease of use.

The budget notebook is broken out into a number of different sections. The first sections leading up to the actual "numbers" is informational about the community, including demographics and statistical information about the Town. The budget review schedule is also provided.

Organizational Chart

The organization chart depicts the town manager form of government, and designates the departments over which the manager oversees. Each department has a separate budget and

Staffing Levels

The number of employees for each department indicate the staffing levels over the last several years. Information is also provided about the changes in personnel, as well as annual wage adjustments as compared to the annual social security cost-of-living adjustments. Information is also provided about recommended employees' wages.

Town Manager's Letter

The town manager's letter reports on the proposed budget and his recommendations.

Financial Policies, UFB, Reserves, and LD1 Tax Cap

The town has a number of **Financial policies for specific items, such as the UFB and Reserves. Other financial policies** for the town will be considered in the near future. To date most financial policies are "understood" or are a matter of practice. Putting the policies in writing and getting them approved continue to be a goal of the finance director.

The town's **Undesignated Fund Balance (UFB)** policy was adopted by the Select Board on December 12, 2005. The town strives to maintain a reasonable UFB, which helps to improve the cash flow and lessens the need to borrow TAN for operating needs during the year. Recent changes in accounting standards will require the town to adopt a "New Fund Balance" policy. Financial policies will be adopted to reflect the new accounting requirements.

The town has a number of **Reserve Accounts** established, with limits and uses specified by vote of the Select Board. Reserve accounts are categorized as a capital improvement reserve, capital equipment reserve, or sinking fund account.

The Tax Cap was legislated a number of years ago to help contain government spending. Over the last several years Rockport has not exceeded the cap, and has in fact been well under what the cap has allowed.

Budget Process

The Budget Committee and the **budget process** are outlined in the Town's Charter.

Proposed Budget & Tax Rate

The Select Board's proposed budget is listed alongside budgets and tax rates from previous years.

Budget Comparisons (Budget v. Actual)

Budget requests of the Department Heads, Town Manager, and Select Board are compared to previous year's budgets.

Expenditures Summary

The **Expenditures Summary** includes totals from all departments, comparing proposed expenses to previous year's budgets.

Expenditures Chart

A chart of proposed expenses.

Town of Rockport, Maine

An Overview of How to Read the Budget Document - continued

Revenues Summary

The **Revenues Summary** includes totals from all departments, comparing proposed revenues to previous year's estimated revenues.

Revenues Chart

A chart of proposed revenues.

Department Responsibilities, Goals, and Measures

Each department has a mission and purpose. Each department head is responsible for their operations, including budget and personnel. Goals and performance measures are reviewed and refined, and each department has their own mission, goals & objectives, and measures on which to determine performance. A number of performance measures are noted in each departmental budget.

Departmental Budgets

Each budget includes both appropriations (also known as expenses) and revenues applicable to a particular department.

Each department page header includes the department name and number. The department number represents the first set of numbers used in accounting reports and becomes the entire "line item number". The second set of numbers marked as "Approp#" represents the second set of numbers in the line item number.

Expenditures are named next to their corresponding line item number. Across the page are columns representing the budget requests for the coming year (Department Head, Manager, and Board), as well as budget v. actual for the current budget year; and the actual expenses and revenues for the fiscal year of three years previous.

On the far right hand side of the page the number of employees in the department is noted, as are the positions.

Below is an example of the header on a budget page:

General Government Finance Department - 0211

2 Employees (Finance Director and a part-time Admin. Clerk)

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board

In the example noted above, the name of the department is noted as is the department number.

At the beginning of each departmental budget there is a summary page. The summary page summarizes the requests for Personnel Services, Employee Benefits, Purchased and Contractual Services, Other Contractual Services, Supplies, and Capital Outlay, as applicable. The summary page also includes graphs depicting the expenses and revenues pertaining to each department over time. The summary page also includes data for each department based on performance measurements. New this year is the addition of comments from the Citizen Satisfaction Survey.

In the detailed pages of the departmental budget that follow the summary page the appropriation number column indicates both the line number and the description of the account. As an example: 0211-2110 Finance Director's Salary. This appropriation number would indicate the department (0211), followed by the account number (2110) which represents the department head.

Town of Rockport, Maine

An Overview of How to Read the Budget Document - continued

Appropriation Number

Also known as the line item number or account number, the appropriation number represents the account within which funds are designated. In practice, the various accounts are accounting tools used throughout the year to monitor departmental spending within and between accounts. The appropriation number is based on a numbered chart of accounts.

Account Name

Each account is assigned a name. Account descriptions are universal so comparisons between departments are easily made. For example, computer supplies would be the same account name and number in each department.

FY 08-09 Actual

Actual Expenses and Revenues during the fiscal year July 2008 through June 2009.

FY 09-10 Actual

Actual Expenses and Revenues during the fiscal year July 2009 through June 2010.

FY 10-11 Budget Actual

Budget v Actual Expenses and Revenues during the fiscal year July 2010 through June 2011.

FY 11-12 Budget Y-T-D

Budget v Year-To-Date Expenses and Revenues for the fiscal year July 2011 through June 2012. YTD is through December 31, 2011.

FY 12-13 Dept. Hd. Manager Board

Department Heads Request is the first column. The Manager's budget proposal is in the middle column. And the amount approved in the last column by the Select Board is the budget to be recommended at Town Meeting, which will be condensed into the Town Warrant format.

After review and consideration of the town manager's recommendations and department head's requests, the Select Board adopts a final budget. The last column will form the basis for the next fiscal year budget.

Glossary

A glossary of budgetary and financial terms is included in the budget document, providing definitions and a better understanding.

Putting it all Together The budget is a series of spreadsheets whereby budget requests are presented by department. Recommendations are considered at various stages and carefully reviewed. The design of the budget is methodical in nature, in an order and format that helps the user to easily access information.

Robert A. Peabody, Jr.
Town Manager
207.236.0806
townmanager@town.rockport.me.us



Town of Rockport – Office of the Manager
101 Main St., P. O. Box 10
Rockport, ME 04856
(207) 236-9648 (207) 230-0112
<http://town.rockport.me.us>

Date: March 6, 2012

To: Rockport Select Board
Budget Committee Members

From: Robert A. Peabody, Jr., Town Manager

RE: Manager's Proposed FY12-13 Budget

The development of the Fiscal Year (FY) 2012-2013 Manager's Budget before you has been challenging as the Country continues to recover from the recession. The past three budgets have reflected the atmosphere of financial uncertainty permeating Maine and the Country. Revenues coming in to the Town continue to decrease or stabilize at diminished levels as State Government shifts costs to the local taxpayers [level Revenue Sharing and close to the Town's "hold harmless" level established in 1999 (MRSA 23 §1803-B) for Urban-Rural Initiative Program reimbursements (State payment to the Town for maintaining State Roads)]; additionally, drivers continue purchasing fewer new vehicles than in past years though there appears to be a recovery trend in Excise Tax revenues, the Town's largest non-property tax revenue. The costs of goods used by the Town in delivering services continue to increase. This year's budget has been developed with input from the Select Board in regard to the level of funding for road improvements. This is the third year a workshop has been held to review road conditions and proposed projects resulting in a directive for budget development.

I would like to acknowledge and thank our Finance Director Virginia Lindsey for her invaluable assistance in developing the budget before you; she provides Department Heads with the framework for their individual budget; answers their information requests; compiles utility and contract data; joins me in my Department Head budget reviews; updates the budget as the numbers change; and compiles the budget books. Her on-going commitment to improving the budget process is evidenced by the thoroughness of the budget book before you. I would also like to extend thanks to the Department Heads for their help and patience during the process; particularly in regard to their efforts in developing responsible budgets balancing service and costs. Lastly, I would like to offer particular recognition to Steve Beveridge, Public Works Director, whose budget is not only the largest and most complex, but Steve is also involved in assisting with the development of the Parks and Recreation, the Cemetery, RES East, and the Opera House Budgets.

It is our charge to provide the Town with the services it requires and desires as cost effectively as possible. Doing so requires the balancing of competing needs, future planning, resource allocation, and no small amount of gazing into the crystal ball. The budget is a policy tool evolving through the Department Head's requests, to Manager's review and proposed budget development, to Budget Committee and Select Board review, and ending with voter adoption.

A major consideration in developing the budget is the spending cap legislated by LD 1. This law requires the municipality to calculate a percentage that is then applied to the previous year's property tax levy limit (not the actual net commitment). The result of that exercise yields the current year's property tax levy limit. The property tax levy limit is the maximum amount of tax dollars the Town may raise from property taxes. Simply stated, it is estimated appropriations less anticipated revenues yielding the tax levy or net commitment. Theoretically, it is the level of appropriation the Town can afford for funding Town operations.

The makeup of the percentage includes the average real growth in personal income (determined by the State and set at 1.43% for this year) plus the "property growth factor" (numerator- value of new property assessed for the first time including parcel splits, and the net value of new improvements; denominator- total taxable value of the municipality recorded on April 1). This percentage determines how much the commitment may grow over the previous year's property tax levy limit. Kerry Leichtmann, the Town's Assessor, determines the property growth factor (PGF). He calculates the PGF at 1.03% and, when added to the average real growth in personal income, results in an allowable percentage increase of 2.46%. The property tax levy limit for the proposed budget would be \$2,992,352 is \$432,345 more than last year's net commitment (tax levy) of \$2,560,007. The proposed budget results in a net commitment of \$2,637,713 or a 3.04% (\$77,706) increase from last year. The proposed budget is within the Cap Limit by \$354,639.

Two personnel related changes are included in the budget. A temporary position, Assistant Public Works Director, continues to be funded. The position was filled this March. Funding of the position is the result of the Select Board's goal to have an orderly transition when the current public Works Director retires. The Code Enforcement Officer will continue as a 32 hour per week position. Lastly the position of Assistant Town Clerk has been funded at a lower level than previously.

The Manager's Budget includes a Cost of Living Adjustment (COLA) for the Town's employees. It should be noted that the Town of Rockport does not compensate with either longevity or step adjustments. The adjustment is based on the Consumer Price Index - All Urban Wage Earners and Clerical Workers (CPI-W) as of December 2011 and is 3.4%. The index used and the increase mirror that of both Union contracts.

Several notable capital items have been included within the proposed budget. In the Police Department budget (0401), \$24,325 has been earmarked for a new cruiser. The Public Works Department (0500) includes \$276,661 for road and sidewalk related projects- a \$16,796 increase over last year. The budget includes the first lease payment for one 2013 F-550 1 Ton Truck (\$32,900). In the Fire Department Capital Budget Fire Department Vehicle Reserve (0403-7520), I have maintained the historic funding level of \$30,000. Funding for the demolition of RES East is included as is the offsetting revenue for the project from the Commercial Street Tax Increment Financing Development Program. Costs for the development of a Harbor Walk (0603-5905)

(\$7,800) are included in the Recreation Budget as well as \$2,000 contribution (offsetting revenue) from the Camden-Rockport Pathways Committee. Updates to the Opera House are funded at \$30,600 (0604-7205).

Current Long-Term Debt (0801) payments in this budget total \$96,297 for principal and interest, which includes the Salt Shed/Fuel Tank bond. The Harbor Building bond retired this year. The Tax Increment Financing (TIF) payment is \$51,991. The TIF payment is a long-term debt (Commercial Street sewer extension); the bond is calculated as an expense with the remainder the “captured” valuation of the properties in the TIF district determined at the time of commitment.

The wastewater ratepayers pay a portion of the salary and benefits for several town staff based on an estimate of the time spent administering the Wastewater Department. Following are the positions and percentages reimbursed: Town Manager- 5% (\$6,275); Finance Director and Administrative Clerk- 15% & 5%; (total \$10,410); Public Works Director- 10% and Assistant Public Works Director- 10% (\$16,164) and Code Enforcement Officer/Local Plumbing Inspector- 5% (\$3,133). The reimbursement is found in the impacted Departments budgets and the total reimbursement is \$35,982.

On the revenue side of the equation, I have increased Excise Tax revenue by \$20,000 (0207-R0109). The Urban-Rural Initiative Program (URIP) is slated to increase slightly to \$56,848 (0500-R0904) by the State, though the exact amount will not be available until the Legislature finalizes the State Budget. There is little information from which to glean an accurate State Revenue Sharing projection; the revenue amount is based historic trend and best available information.

Town policy calls for maintaining 12% of the total annual budget as Undesignated Fund Balance (UFB). As of July 1, the audited UFB amount is \$1,792,279. After adjusting for currently encumbered funds and revenue shortfalls, the balance is \$1,649,591. The proposed budget requires that \$1,497,901 remain in the UFB, which equates to \$151,690 being available for use in the proposed budget. I am proposing that \$110,000 be used (see 0999 Special Assessments).

In summary, the Manager’s proposed Net Budget (the amount to be raised from property taxes a/k/a tax levy or net commitment) reflects a 3.04% (\$77,706) increase from the current year’s net budget.

The Department Heads and I look forward to your review. Should you have any questions, please feel free to contact Finance Director Virginia Lindsey or me.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. Peabody', with a stylized flourish at the end.

Robert A. Peabody, Jr.
Town Manager

Town of Rockport, Maine

Financial Plan

The Town's financial plan is based on minimal increases in spending and maintaining compliance with the State of Maine's tax reform, sometimes referred to as "LD 1", which annually requires a tax cap for each municipality. See LD 1 Tax Cap Calculation represented later on in this budget document. Keeping the tax rate down has been somewhat more difficult over the last several years, in part due to the economy, which has resulted in decreased revenue in a number of areas, including excise tax and revenue sharing.

Overall Goals

The overall goals for the Town include the following:

- **Fiscal Conservatism** to ensure that the Town is financially sound. This will include balancing the budget, paying bills in a timely manner, while being ever mindful of future financial needs of the Town.
- **Flexibility** to ensure that the Town is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.
- **Adherence to Accounting and Management Practices** as established by the Government Finance Officers' Association (GFOA) standards for financial reporting and budgeting, the GFOA Standards Board, and other professional standards.

Operating Budget Policies

The operating budget establishes the allocation of resources that enables the Town to deliver services on an annual basis. Services are delivered to the residents at a level that meets the real needs of the public as efficiently and effectively as possible.

Balanced Budget

Appropriations are limited to the total estimated revenues, including the amount to be raised by taxes and any use of the unencumbered fund balance. Department heads are encouraged to avoid any overspending in the operation of their departments. Financial reports are frequently issued and reviewed to give department heads tools to track their budgets. Each week, through the warrant process, all expenditures are reviewed to ensure appropriate use of Town funds. The result is a financially well-managed organization that operates within budget authority.

Encumbered Funds

- Encumbrances may set aside or reserve all, or a portion, of an appropriation for payment of future expenses, but are only available for specified purposes. In general terms, encumbrances are obligations of the town in the form of purchase orders, contracts, or other obligations of the town, carried from one year into the next.

Municipal Performance Measurement Program

- Over the next several years the Town will undertake the implementation of a Municipal Performance Measurement Program (MPMP). The MPMP will assist the Town leaders in developing the annual budget based on the delivery of services and the needs of the citizens.

Undesignated Fund Balance

- It is important that a positive undesignated fund balance (UFB) be realized at the end of each fiscal year. The maintenance of an adequate UFB lessens the need for borrowing, protects the Town's Credit Rating and provides the funds necessary to meet the Town's financial operating obligations.

- It is the Town's policy that the UFB shall be an amount equal to at least 12% of the total annual budget, which consists of the operating budget voted on at Town Meeting, the County Assessment, the School assessments, the annual TIF payment, and the estimated Overlay.

TOWN OF ROCKPORT, Maine
Municipal Budget
FY 12-13

Undesignated Fund Balance Computation

Policy:

The level of the undesignated fund balance shall be an amount equal to at least 12% of the total annual budget comprising the proposed operating budget to be voted on at Town Meeting, the county assessment, the school assessment, the annual TIF payment, and the estimated Overlay.

Expenditures and Assessments		
Proposed FY 12-13		
NET Municipal Budget		2,642,826
Knox County Assessment		854,034
MSAD 28 Assessment		5,129,275
CSD School Assessment		3,394,860
CSD Adult Ed		73,518
TIF Bond Payment		51,991
Estimated Overlay		
TOTAL		12,146,504
	12%	1,457,580
Changes in Undesignated Fund Balance		
UFB after audit adjustments 7/1/11		1,792,279
Less Encumbered funds		(62,688)
Less Use of UFB FY 11-12		(80,000)
Less URI Funds Loss		-
Less State Revenue Sharing Loss		-
Balance UFB		1,649,591
12% of Expenses/Assessments		(1,457,580)
Available		192,011
Proposed use of UFB		(110,000)
Balance		82,011
Updated Balance of UFB (proposed)		1,539,591

Town of Rockport, Maine

Undesignated Fund Balance - Trend Analysis Year End June 30, 2005 through Year End June 30, 2011

		Year End 30-Jun-05	Year End 30-Jun-06	Year End 30-Jun-07	Year End 30-Jun-08	Year End 30-Jun-09	Year End 30-Jun-10	Year End 30-Jun-11
	1-Jul	1,310,267	1,450,808	1,735,540	1,450,944	1,646,501	1,576,300	1,624,689
	30-Jun	1,450,808	1,735,540	1,450,944	1,646,501	1,576,300	1,624,689	1,792,279
		10.73%	19.63%	-16.40%	13.48%	-4.26%	3.07%	10.32%
UFB	Increase (Decrease)	140,541	284,732	(284,596)	195,557	(70,201)	48,389	167,590
Revenue	Over (Under) Projection	503,127	288,589	85,493	236,083	(323,395)	(87,952)	58,592
Expenditures	(Over) Under Budget	(227,370)	86,143	(62,089)	(40,526)	255,398	206,341	133,998
	Other							
	Decrease in Designated for Debt Service	18,000	18,000					
	Fund Balance Used for Expenses	(153,216)	(108,000)	(308,000)	0	(2,204)	(70,000)	(25,000)
	Increase (Decrease)	140,541	284,732	(284,596)	195,557	(70,201)	48,389	167,590
Taxes Over (Under) Budget at Year End		151,705	11,915	(46,440)	58,566	(133,705)	(84,049)	46,803
<i>Note: Taxes "Under" budget reduces amount of Revenue at Year-End; Taxes "Over" budget increases revenue at Year-End</i>								

Town of Rockport, Maine

Reserves and Other Special Accounts

GL #	Name of Account	Balance 31-Dec-11
Federal Grant		
G 2-3000-00	Federal Forfeiture Reserve	12,579
		12,579
Miscellaneous Donations		
G 2-3200-00	Opera House Chair Donations	1,490
G 2-3400-00	Rotary Club of West Bay	2,298
G 1-1815-00	Friends of Rockport Harbor	119
		3,907
Established Reserve Accounts		
G 2-3600-00	Computer Reserve	13,954
G 2-3610-00	Police Cruiser Reserve	2,265
G 2-3620-00	Recreation	52,997
G 2-3630-00	Opera House Building	3,924
G 2-3660-00	Fire Apparatus Reserve	217,460
G 2-3670-00	Public Works Equipment	10,062
G 2-3680-00	Video Equipment	1,713
G 2-3825-00	Harbor Float	6,559
G 2-3850-00	Harbor Boat	8,495
G 2-3875-00	Harbor Boat Engine	6,252
G 2-3900-00	Employees Accrued Benefits	50,955
		374,636
Total		391,122

Purpose

Reserve funds are established to provide oversight to the establishment and utilization of reserve accounts comprising a reserve fund established by the Town of Rockport for financing the acquisition or reconstruction of a specific, or a type of, capital improvement; financing the acquisition of a specific item or type of capital equipment; or a sinking fund account for paying a funded debt.

Authorization

Pursuant to 30-A M.R.S.A. § 5801, the Town of Rockport shall establish a reserve fund. Said reserve fund shall consist of certain designated reserve accounts. The reserve accounts shall be categorized as a capital improvement reserve, capital equipment reserve, or sinking fund account.

Funding

The reserve accounts may be funded by direct annual appropriation by inclusion in the annual budget voted at Town Meeting; unanticipated revenues such as sale of forfeiture property; proceeds from vehicle sales or the sale of goods; or funds from the undesignated fund balance if so approved by the legislative body at an Annual or Special Town Meeting. Donations specific to a particular Town operation may also be credited to a reserve account.

Authority to Use

The Town Manager must authorize the use and withdrawal of any and all reserve account funds. All expenditures exceeding \$2,000 require a Select Board vote.

Administration Responsibilities

The Finance Director shall be responsible for monitoring the Town's reserve accounts and for insuring that this policy is adhered to. The Finance Director shall annually, as part of the budget process, submit a report outlining the status of the Town's reserve accounts which shall be included in the proposed budget submitted to the Select Board and Budget Committee. The Finance Director may also provide partial or complete status reports at other times to the Select Board, Budget Committee, Town Manager, or Department Heads. The Town Manager shall present a five (5) year capital expenditure plan for Reserve Accounts annually in October.

Town of Rockport, Maine
Five-Year Reserve Plan

Reserve Account	Fy12-13	Fy13-14	Fy14-15	Fy15-16	Fy17-18	Notes
Computer	Yes ¹	Yes ¹	No ²	No ²	No ²	¹ Server replacement, ² unless emergency
Police Cruiser	Yes ¹	Yes ¹	Yes ¹	Yes ¹	Yes ¹	¹ Funds supplement budget amount
Federal Forfeiture	No	No	No	No	No	None anticipated
Recreation	No	No	No	No	No	Resurface ¹ tennis courts, ² basketball courts
Opera House	No	Yes ¹	Yes ²	No	No	¹ Either paint 1 side/yr or ² all
Fire Apparatus	No	Yes ¹	No	No	No	¹ Replace Engine 23
Cramer Locomotive	No	No	No	No	No	None anticipated
Public Works Equip	Yes ²	Yes ²	Yes ²	Yes ²	Yes ²	¹ Snow bucket, ² equipment & attachments \$6-\$10,000
Video Equip	No	Yes ³	No	No	No	¹ DVD recorder, ² 2 microphones, ³ HighDef upgrade
Harbor Float	No	Yes ¹	No	No	No	Recreational 2005:25 yrs/Commercial 2007:10-15 yrs; ¹ E-float
Harbor Boat	No	No	No	No	No	Purchased 2005:40 yrs
Harbor Boat Engine	No	No	No	No	No	Purchased 2005
Accrued Benefits	Unk	Yes	Yes	Unk	Unk	Assumed staff turnovers or retirements
Bicycle & Ped Infrastrure						Not currently funded
Accounting Software/Hardware						Not currently funded
Accounting Software/Hardware						Not currently funded

The five-year capital improvement plan is provided to the Select Board in the month of October each year.

Town of Rockport, Maine

30-A §5721-A LIMITATION ON MUNICIPAL PROPERTY TAX LEVY

Core Municipal Commitment Calculation

2011 Tax Commitment	12,185,825	
Less 2011 County Tax	875,357	
Less 2011 TIF Payment-Route 1	132,577	
Less 2011 TIF Payment-Downtown	9,122	
Less 2011 School Appropriation	8,659,847	
Less 2011 Overlay	58,010	
2011 Core Municipal Commitment	\$ 2,450,912	
2011 Property Tax Levy Limit		\$ 2,920,584

Growth Limitation Factor Calculation

2010 Taxable Value	990,949,920	
Value of New Taxable Property 2011	3,912,000	
Value of New Personal Property 2011	3,158,180	
New Value Total	\$ 998,020,100	
Total Taxable Value as of April 1, 2011	998,020,100	
Property Growth Factor Determined		1.03%
Income Growth Factor as Determined by State Planning Office		1.43%
Growth Limitation Factor (Property Growth plus Income Growth)		2.46%

Net New State Funding Calculation

Amount of Revenue Sharing received in Fiscal Year 2010	182,159	
Revenue Sharing times the Growth Limitation Factor	186,635	
Amount of Revenue Sharing received in Fiscal Year 2011	178,789	
Net New State Funding Calculation (if result is negative, enter "0")	\$ (7,846)	\$ -

Property Tax Levy Limit Calculation

Property Tax Levy Limit for 2011	\$ 2,920,584	
New Growth Limitation Factor	2.46%	
Property Tax Levy Limit for 2012 multiplied by Growth Limitation Factor Calculation	\$ 2,992,352	
Enter New State Funding	-	
2012 Property Tax Levy Limit		\$ 2,992,352
Estimated 2012 (Municipal) Property Tax Levy	\$ 2,642,826	2.46%
UNDER Tax Cap Limit \$ (349,525)		

Town of Rockport, Maine

Tax Cap Limitations Actual FY 06-07 through Proposed FY 12-13

	Budget FY 06-07	Budget FY 07-08	Budget FY 08-09	Budget FY 09-10	Budget FY 10-11	Budget FY 11-12	Dept Head Proposal FY 12-13	Manager Proposal FY 12-13	Select Board Proposal FY 12-13
Tax Cap Limitations	2,338,654	2,441,555	2,567,295	2,740,470	2,842,971	2,920,584	2,992,352	2,992,352	2,992,352
Change in \$ Year to Year		102,901	125,740	173,175	102,501	77,613	71,768	71,768	71,768
% Change from Year to Year		4.40%	5.15%	6.75%	3.74%	2.73%	2.46%	2.46%	2.46%
NET Municipal Budget	2,174,561	2,264,273	2,336,846	2,392,072	2,481,010	2,560,006	2,725,308	2,641,466	2,642,826
Change in \$ Year to Year		89,712	72,572	55,226	88,938	77,613	165,302	81,460	82,820
% Change from Year to Year		4.13%	3.21%	2.36%	3.72%	3.18%	6.46%	3.18%	3.24%
Difference between NET Municipal Budget and Tax Cap Limitations	(164,093)	(177,282)	(230,449)	(348,398)	(361,961)	(360,578)	(267,044)	(350,886)	(349,525)
		-7.26%	-8.98%	-12.71%	-12.73%	-12.35%	-8.92%	-11.73%	-11.68%
		Under Cap Limit	Under Cap Limit	Under Cap Limit	Under Cap Limit	Under Cap Limit	Under Cap Limit	Under Cap Limit	Under Cap Limit

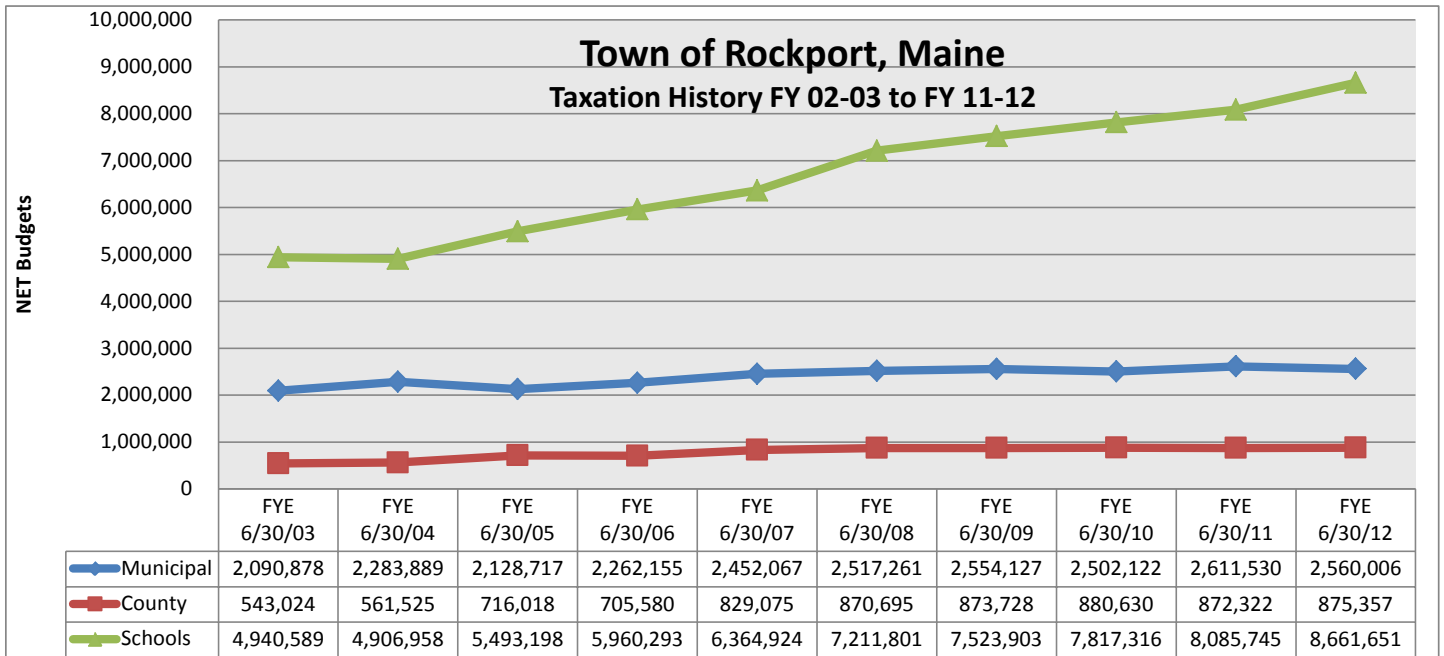
Town of Rockport, Maine
STATE REVENUE SHARING

Month	FY 08-09		FY 09-10		FY 10-11		FY 11-12	
July	0.30%	1,642.90	1677.17%	29,197.05	-12.80%	25,458.48	8.00%	27,496.43
August	24.24%	24,880.15	-31.72%	16,987.25	-16.58%	14,171.37	-9.13%	12,878.23
September	-28.43%	3,451.98	12.27%	3,875.52	32.05%	5,117.50	19.45%	6,112.86
1st Quarter	13.17%	\$ 29,975.03	107.43%	\$ 62,175.82	-1.24%	\$ 61,401.98	-24.29%	\$ 46,487.52
October	17.71%	30,166.55	-31.60%	20,634.23	-3.36%	19,940.01	3.22%	20,581.36
November	16.53%	22,844.96	-32.41%	15,441.93	-2.38%	15,074.88	-5.68%	14,218.00
December	2.50%	19,004.48	-19.58%	15,283.09	-8.93%	13,918.37	3.41%	14,392.55
2nd Quarter	12.92%	\$ 72,015.99	-28.68%	\$ 51,359.25	-4.72%	\$ 48,933.26	0.53%	\$ 49,191.91
January	10.61%	24,272.04	-21.70%	19,004.69	-11.54%	16,811.57	4.85%	17,627.40
February	2.59%	25,676.50	-21.93%	20,046.33	-7.27%	18,589.68	-21.62%	14,571.34
March	-8.68%	9,514.29	-27.56%	6,891.74	9.86%	7,571.08		
3rd Quarter	3.61%	\$ 59,462.83	-22.74%	\$ 45,942.76	-6.47%	\$ 42,972.33		\$ 32,198.74
April	-13.69%	12,836.93	-40.16%	7,681.75	20.57%	9,262.15		
May	-21.70%	33,797.28	-40.27%	20,187.27	3.59%	20,912.45		
June	517.04%	17,339.57	-34.85%	11,296.90	18.02%	13,332.28		
4th Quarter	5.14%	\$ 63,973.78	-38.78%	\$ 39,165.92	11.08%	\$ 43,506.88		\$ -
ANNUAL TOTAL	8.12%	\$ 225,427.63	-11.88%	\$ 198,643.75	-0.92%	\$ 196,814.45	104.42% % Recvd	\$ 127,878.17
		107.98%		-11.88%		-0.92%		-35.03%
		\$ 208,773.00		\$ 238,704.00		\$ 188,481.00		\$ 182,485.00
		\$ 16,654.63		\$ (40,060.25)		\$ 8,333.45		\$ (54,606.83)
Percentage Change from FY 08-09		1.04%		-10.97%		-7.50%		

TOWN OF ROCKPORT
Schools - County - Municipal
NET Budgets FYE 06/30/03 - FYE 06/30/12

NET BUDGETS

	FYE 6/30/03	FYE 6/30/04	FYE 6/30/05	FYE 6/30/06	FYE 6/30/07	FYE 6/30/08	FYE 6/30/09	FYE 6/30/10	FYE 6/30/11	FYE 6/30/12
Municipal	2,090,878	2,283,889	2,128,717	2,262,155	2,452,067	2,517,261	2,554,127	2,502,122	2,611,530	2,560,006
County	543,024	561,525	716,018	705,580	829,075	870,695	873,728	880,630	872,322	875,357
Schools	4,940,589	4,906,958	5,493,198	5,960,293	6,364,924	7,211,801	7,523,903	7,817,316	8,085,745	8,661,651
	7,574,491	7,752,372	8,337,933	8,928,028	9,646,066	10,599,757	10,951,758	11,200,068	11,569,597	12,097,014



Town of Rockport, Maine

Town Budgeting and Budget Process

Budget

By Charter, the town budget provides a complete financial plan of all Town funds and activities for the ensuing fiscal year and is presented in such form as the Manager deems desirable or the Select Board requires. The budget begins with a clear general summary of its contents; shows in detail all estimated income, and all proposed expenditures, including debt service for the ensuing year; and is arranged to show comparative figures for actual and estimated income and expenditures of the current fiscal year, as well as the preceding fiscal year.

Budget Committee

The Budget Committee consists of a nine-member committee of citizens elected, representing all sections of the Town. The budget committee cooperates with the Select Board, Town Manager, and department heads, in making recommendations concerning articles in the Town's Warrant calling for appropriations. The budget committee may meet during the development of the proposed budget and shall meet upon completion of the proposed budget prepared by the Town Manager in order to review and to make recommendations. Prior to the adoption of a final budget by the Select Board (included in the Town Warrant) the Budget Committee meets and adopts recommendations concerning the final budget. The budget committee submits recommendations for voter consideration at the annual Town Meeting.

Submission of Budget and Budget Message

No later than the third week in April, the Town Manager shall submit a budget to the Select Board and Budget Committee for the ensuing year. The Town Manager's budget shall explain the budget both in fiscal terms and in terms of the work programs. It shall outline the Manager's proposed financial policies, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues together with the reasons for such changes, summarize the Town's debt position and include such other material as the Manager deems desirable or the Select Board requests.

Budget Review Process

The Select Board reviews the Manager's proposed budget in a preliminary manner and considers the budget for final approval after the Budget Committee reports its recommendations to the Select Board.

The Budget Committee may meet during the development of the proposed budget and shall meet upon completion of the proposed manager's budget in order to review and make recommendations. Before the Select Board's final budget is proposed at Town Meeting in the form of a Town Warrant, the Budget Committee shall meet and adopt final budget recommendations.

The Budget Committee receives copies of the proposed final Town budget at least 72 hours prior to the Budget Committee's final vote. The Budget Committee recommendations are reported to the Select Board prior to the final approval of the Select Board budget and those recommendations are included in the Town Warrant.

Final Review and Approval:

The Town Manager's budget is reviewed for final approval by the Select Board at a Select Board's meeting after receipt of the Budget Committee recommendations. The Select Board then considers the Budget Committee's recommendations and approves the proposed budget with or without amendment.

Publication of the Budget:

A general summary of the budget and the recommendations of the Budget Committee are published in the Town Report. Copies of the budget and the Budget Committee's recommendations are available at the Town Office following the final Select Board budget approval.

Vote on Budget:

The budget is voted on by the public at the Town's annual Town Meeting.

Adoption:

1. An article is placed in the Warrant to authorize expenditures in amounts sufficient to cover the necessary expenses of the various departments, from the beginning of the fiscal year to the adoption of the Warrant at Town Meeting.

2. Adoption of the budget constitutes appropriations of the amounts specified as expenditures from the funds indicated, and shall constitute a levy of the property tax thereby required. A copy of the final budget is certified by the Select Board and filed.

Town of Rockport, Maine
BUDGET COMPARISON and TAX RATE

DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGET FY 11-12	BUDGET FY 12-13
APPROPRIATIONS					
Municipal Operating Expenses	3,839,422	3,738,795	3,831,608	4,197,689	4,373,635
		-2.62%	2.48%	9.55%	4.19%
MSAD 28 Assessment	5,025,313	5,190,104	5,005,340	5,258,447	5,129,275
		3.28%	-3.56%	5.06%	-2.46%
CSD School Assessment	2,494,974	2,627,212	3,080,405	3,403,204	3,468,378
		5.30%	17.25%	10.48%	1.92%
Knox County Assessment	873,728	880,630	872,322	875,357	854,034
		0.79%	-0.94%	0.35%	-2.44%
Tax Increment Financing Bond	59,312	57,579	55,811	53,956	51,991
		-2.92%	-3.07%	-3.32%	-3.64%
TIF Development Program	37,006	42,877	58,473	78,621	-
		15.87%	36.37%	34.46%	-
Tax Overlay	22,359	6,144	8,698	74,709	-
		-72.52%	41.57%	758.92%	-
TOTAL APPROPRIATIONS	\$ 12,352,114	\$ 12,543,341	\$ 12,912,656	\$ 13,941,983	\$ 13,877,313
		1.55%	2.94%	7.97%	-0.46%
REVENUE					
Municipal Revenue	(1,294,777)	(1,339,750)	(1,304,762)	(1,455,198)	(1,540,870)
State Revenue Sharing	(207,773)	(198,664)	(188,481)	(182,485)	(189,939)
TOTAL REVENUE	\$ (1,502,550)	\$ (1,538,414)	\$ (1,493,243)	\$ (1,637,683)	\$ (1,730,809)
		2.39%	-2.94%	9.67%	5.69%
NET RAISED BY TAXES	\$ 10,849,564	\$ 11,004,927	\$ 11,419,414	\$ 12,304,300	\$ 12,146,504
<i>Difference</i>		\$ 155,363	\$ 414,487	\$ 884,886	\$ (157,796)
		1.43%	3.77%	7.75%	-1.28%
TAXABLE VALUATION	936,676,000	966,552,400	980,380,500	990,949,920	990,000,000
	0.14%	3.19%	1.43%	1.08%	-0.10%
TAX RATE	\$11.28	\$11.38	\$11.64	\$12.21	
		0.89%	2.28%	4.90%	

Note: Taxable Valuation determined in June.

TOWN OF ROCKPORT, Maine

Municipal Budget

Budget Summary from FY 08-09thru Proposed FY 12-13

Expenditures Less Revenues	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget Y-T-D		Dept. Hd.	FY 12-13 Manager Board				
EXPENDITURES	3,839,422	3,738,795	3,831,608	4,197,689	2,137,612	4,398,621	4.8%	4,369,875	4.1%	4,373,635	4.19%
REVENUES	(1,502,550)	(1,538,414)	(1,493,243)	(1,637,683)	(783,033)	(1,673,313)	2.2%	(1,728,409)	5.5%	(1,730,809)	5.69%
NET Municipal Budget	2,336,873	2,200,381	2,338,365	2,560,006	1,354,579	2,725,308		2,641,466	3.18%	2,642,826	3.24%
Excludes Schools, County, Overlay and TIF		(136,492)	137,984	221,641	52.9%	165,302		81,460		82,820	
		-5.84%	6.27%	9.48%		6.46%		3.18%		3.24%	
Schools, County, and TIF	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget Y-T-D		Dept. Hd.	FY 12-13 Manager Board				
MSAD 28 Assessment	5,025,313	5,190,104	5,005,340	5,258,447	2,629,224	5,367,505	2.1%	5,367,505	2.1%	5,129,275	-2.5%
CSD School Assessment	2,425,556	2,554,256	3,006,182	3,325,852	1,662,926	3,450,542	3.7%	3,450,542	3.7%	3,394,860	2.1%
CSD Adult Education	69,418	72,956	74,223	77,352	37,774	75,323	-2.6%	75,323	-2.6%	73,518	-5.0%
Knox County Assessment	873,728	880,630	872,322	875,357	875,357	893,541	2.1%	893,541	2.1%	854,034	-2.4%
Tax Increment Financing	59,312	57,579	55,811	53,956	44,964	51,991	-3.6%	51,991	-3.6%	51,991	-3.6%
TIF Development Program	37,006	42,877	58,473	-	78,621	-		-		-	
NET County, Schools, and TIF	8,490,333	8,798,402	9,072,351	9,590,964	5,328,865	9,838,902		9,838,902		9,503,678	-0.9%
		308,069	273,949	518,613	55.6%	247,938		247,938		(87,286)	
		3.63%	3.11%	5.72%		2.59%		2.59%		-0.91%	
Combined Totals:	10,827,206	10,998,783	11,410,716	12,150,970	6,683,444	12,564,210	3.4%	12,480,368	2.71%	12,146,504	0.0%
		171,577	411,933	740,255	55.0%	413,240		329,398		(4,466)	
		1.58%	3.75%	6.49%		3.40%		2.71%		-0.04%	
Overlay	Audited	Audited	Audited	Budget	Y-T-D	Dept. Hd.		Manager		Assessor	
Overlay											
TOTAL - OVERLAY	22,359	6,144	8,698	74,709		-		-		-	
TAX for Commitment	10,849,565	11,004,927	11,419,414	12,225,679	6,683,444	12,564,210		12,480,368		12,146,504	-0.6%
		155,362	414,487	806,265	54.7%	338,531		254,689		(79,175)	
		1.43%	3.77%	7.06%		2.77%		2.08%		-0.65%	

TOWN OF ROCKPORT, Maine

Municipal Budget

EXPENDITURES SUMMARY												
Number	Department	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	Y-T-D	FY 12-13					
							Dept. Hd.		Manager		Board	
GENERAL GOVERNMENT												
0201	Administration	41,872	43,649	29,265	24,045	9,861	26,616	10.7%	26,616	10.7%	27,270	13.4%
0205	Town Manager	210,843	220,561	207,985	215,828	104,875	219,290	1.6%	219,103	1.5%	219,103	1.5%
0207	Town Clerk	150,365	159,996	160,865	171,408	78,268	174,002	1.5%	187,226	9.2%	187,226	9.2%
0209	Planning & Community Development	199,083	180,733	173,325	180,215	90,724	183,387	1.8%	183,894	2.0%	183,894	2.0%
0211	Finance	88,289	76,350	80,167	82,046	39,377	86,420	5.3%	84,564	3.1%	84,564	3.1%
0213	Assessing	107,326	101,077	107,604	109,581	58,264	160,303	46.3%	111,831	2.1%	111,830	2.1%
0215	Town Office Building	73,498	57,075	75,571	91,524	62,171	127,225	39.0%	110,228	20.4%	110,228	20.4%
0216	Insurance	39,270	39,534	42,074	44,598	21,116	43,500	-2.5%	43,500	-2.5%	43,500	-2.5%
	General Government	910,546	878,975	876,856	919,245	464,656	1,020,743	11.0%	966,961	5.2%	967,615	5.3%
PUBLIC ASSISTANCE												
0303	General Assistance	17,028	12,079	16,437	16,416	8,022	18,528	12.9%	18,528	12.9%	18,528	12.9%
	Public Assistance	17,028	12,079	16,437	16,416	8,022	18,528	12.9%	18,528	12.9%	18,528	12.9%
PUBLIC SAFETY												
0401	Police Department	415,745	434,190	450,576	475,327	254,839	488,878	2.9%	479,140	0.8%	480,240	1.0%
0403	Fire Department	309,275	292,864	315,795	330,644	191,944	342,410	3.6%	335,697	1.5%	335,697	1.5%
0407	Streetlights	56,159	55,677	57,909	58,750	26,680	58,710	-0.1%	58,710	-0.1%	58,710	-0.1%
0409	Animal Control	7,910	8,275	8,428	10,749	4,974	10,649	-0.9%	10,649	-0.9%	10,649	-0.9%
0411	Harbormaster	92,946	103,938	113,453	108,230	66,324	123,271	13.9%	123,191	13.8%	123,154	13.8%
0412	Public Safety Building	15,962	15,436	15,219	21,137	10,397	22,451	6.2%	21,817	3.2%	21,817	3.2%
0440	Emergency Management Agency	1,617	1,640	1,701	2,473	1,346	1,849	-25.2%	1,849	-25.2%	1,849	-25.2%
	Public Safety	899,614	912,020	963,081	1,007,309	556,504	1,048,217	4.1%	1,031,053	2.4%	1,032,116	2.5%
PUBLIC WORKS												
0500	Public Works	1,168,740	1,090,851	1,147,170	1,346,747	591,787	1,286,372	-4.5%	1,288,379	-4.3%	1,288,379	-4.3%
0501	Sanitation	195,712	181,852	171,191	153,022	77,661	155,928	1.9%	155,928	1.9%	155,928	1.9%
	Public Works	1,364,452	1,272,703	1,318,361	1,499,769	669,448	1,442,300	-3.8%	1,444,307	-3.7%	1,444,307	-3.7%
CULTURE AND RECREATION												
0601	Library	234,235	249,491	285,317	305,035	162,050	329,465	8.0%	325,663	6.8%	325,663	6.8%
0602	Conservation Commission			973	7,645	921	8,150	6.6%	5,165	-32.4%	5,665	-25.9%
0603	Parks and Recreation	53,131	68,213	54,731	75,806	44,176	66,791	-11.9%	69,531	-8.3%	69,531	-8.3%
0604	Opera House	66,778	89,479	57,923	136,054	36,569	101,408	-25.5%	103,344	-24.0%	105,344	-22.6%
	Culture and Recreation	354,143	407,183	398,944	524,540	243,716	505,814	-3.6%	503,704	-4.0%	506,204	-3.5%
DEBT												
0801	Long-Term Debt	278,142	221,841	231,014	138,274	203,262	96,297	-30.4%	96,297	-30.4%	96,297	-30.4%
	Debt	278,142	221,841	231,014	138,274	203,262	96,297	-30.4%	96,297	-30.4%	96,297	-30.4%
INTERGOVERNMENTAL												
0851	County Fees	938,424	944,053	943,540	950,060	950,060	976,159	2.7%	976,159	2.7%	936,194	-1.5%
	Intergovernmental	938,424	944,053	943,540	950,060	950,060	976,159	2.7%	976,159	2.7%	936,194	-1.5%
ALL OTHER												
0901	Cemeteries	42,531	58,186	56,756	58,381	32,233	51,809	-11.3%	51,809	-11.3%	51,809	-11.3%
0903	RES East		8,036	8,393	8,106	3,604	178,786	21.0%	221,090	2627.5%	221,090	2627.5%
0920	Schools	7,520,287	7,817,316	8,085,745	8,661,651	4,329,924	8,893,370	2.7%	8,893,370	2.7%	8,597,653	-0.7%
0999	Special Assessments	4,587	4,805	4,832	4,900	5,050	5,500	12.2%	5,500	12.2%	5,500	12.2%
	All Other	7,567,405	7,888,343	8,155,726	8,733,038	4,370,810	9,129,464	4.5%	9,171,769	5.0%	8,876,052	1.6%
	GROSS APPROPRIATIONS	12,329,755	12,537,197	12,903,958	13,788,652	7,466,478	14,237,523	3.3%	14,208,777	3.0%	13,877,312	0.6%
Less	MSAD 28 Assessment	5,025,313	5,190,104	5,005,340	5,258,447	2,629,224	5,367,505	2.1%	5,367,505	2.1%	5,129,275	-2.5%
	CSD School Assessment	2,425,556	2,554,256	3,006,182	3,325,852	1,662,926	3,450,542	3.7%	3,450,542	3.7%	3,394,860	2.1%
	CSD Adult Education	69,418	72,956	74,223	77,352	37,774	75,323	-2.6%	75,323	-2.6%	73,518	-5.0%
	Knox County Assessment	873,728	880,630	872,322	875,357	875,357	893,541	2.1%	893,541	2.1%	854,034	-2.4%
	Tax Increment Financing Bond	59,312	57,579	55,811	53,956	44,964	51,991	-3.6%	51,991	-3.6%	51,991	-3.6%
	TIF Development Program	37,006	42,877	58,473	-	78,621	-	-	-	-	-	-
	Overlay	-	-	-	-	-	-	-	-	-	-	-
	School & County Assessments, Overlay & TIF	8,490,333	8,798,402	9,072,351	9,590,964	5,328,865	9,838,902	2.6%	9,838,902	2.6%	9,503,678	-0.9%
	Net Town Expenditures	3,839,422	3,738,795	3,831,608	4,197,689	2,137,612	4,398,621	4.8%	4,369,875	4.1%	4,373,635	4.2%

TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

EXPENDITURES SUMMARY

Department Heads' Proposed Expenditures

Department	Personnel Services	Employees Benefits	Purchased and Contractual Services	Other Contractual Services	Supplies	Debt	Capital Items	TOTAL
General Government								
0201 Administration	6,100	475	19,041		1,000		-	26,616
0205 Town Manager	131,438	65,552	17,400	-	3,900		1,000	219,290
0207 Town Clerk	114,041	32,110	17,750		8,900		1,200	174,002
0209 Planning & Community Development	117,326	53,290	7,890	1,000	2,180		1,700	183,387
0211 Finance	58,599	16,912	4,010		5,400		1,500	86,420
0213 Assessing	69,131	29,122	14,651		2,400		45,000	160,303
0215 Town Office Building	17,023	6,904	42,578	1,825	13,480		45,415	127,225
0216 Insurance			43,500					43,500
Total General Government	513,658	204,365	166,820	2,825	37,260	-	95,815	1,020,741
Public Assistance								
0303 General Assistance	5,642	841	11,815		230			18,528
Total Public Assistance	5,642	841	11,815	-	230	-	-	18,528
Public Safety								
0401 Police Department	292,666	111,594	20,892	18	30,883		32,825	488,878
0403 Fire Department	83,000	24,627	148,126	25,600	26,957		34,100	342,410
0407 Street lights				57,710	1,000			58,710
0409 Animal Control	5,111	1,803	3,435		300			10,649
0411 Harbor	53,698	17,644	28,386	777	13,515		9,250	123,271
0412 Public Safety Building	2,270	257	8,824	3,840	7,260		-	22,451
0440 Emergency Management	1,575	124	150				-	1,849
Total Public Safety	438,320	156,049	209,813	87,945	79,915	-	76,175	1,048,215
Public Works								
0500 Public Works	352,852	196,508	90,960	500	245,146		400,407	1,286,372
0501 Sanitation			2,300	153,628				155,928
Total Public Works	352,852	196,508	93,260	154,128	245,146	-	400,407	1,442,300
Culture and Recreation								
0601 Library	162,138	72,647	32,237	289	47,154		15,000	329,465
0602 Conservation Commission	1,200	145	2,605	2,500	1,700		-	8,150
0603 Parks and Recreation	2,477	269	51,330	600	12,115		-	66,791
0604 Opera House	23,475	5,634	22,500	3,791	14,408		31,600	101,408
Total Culture and Recreation	189,290	78,695	108,672	7,180	75,377	-	46,600	505,813
Debt								
0801 Long-Term Debt						96,297		96,297
Total Debt	-	-	-	-	-	96,297	-	96,297
Intergovernmental								
0851 County Fees				976,159				976,159
Total Intergovernmental	-	-	-	976,159	-	-	-	976,159
All Other								
0901 Cemeteries	2,100	254	45,155	2,500	1,800		-	51,809
0903 RES East	350	27	7,734	375	500		169,800	178,786
0920 Schools				8,893,370				8,893,370
0999 Special Assessments			5,500					5,500
All Other	2,450	280	52,889	8,896,245	2,300	-	169,800	9,129,464
TOTALS	1,502,211	636,738	643,269	10,124,482	440,228	96,297	788,797	14,237,519

Less Schools	(8,893,370)
Less County	(976,159)
Plus Dispatch/E-911	82,618
Balance	4,450,608
Less TIF	(51,991)
Municipal Budget	4,398,617

TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

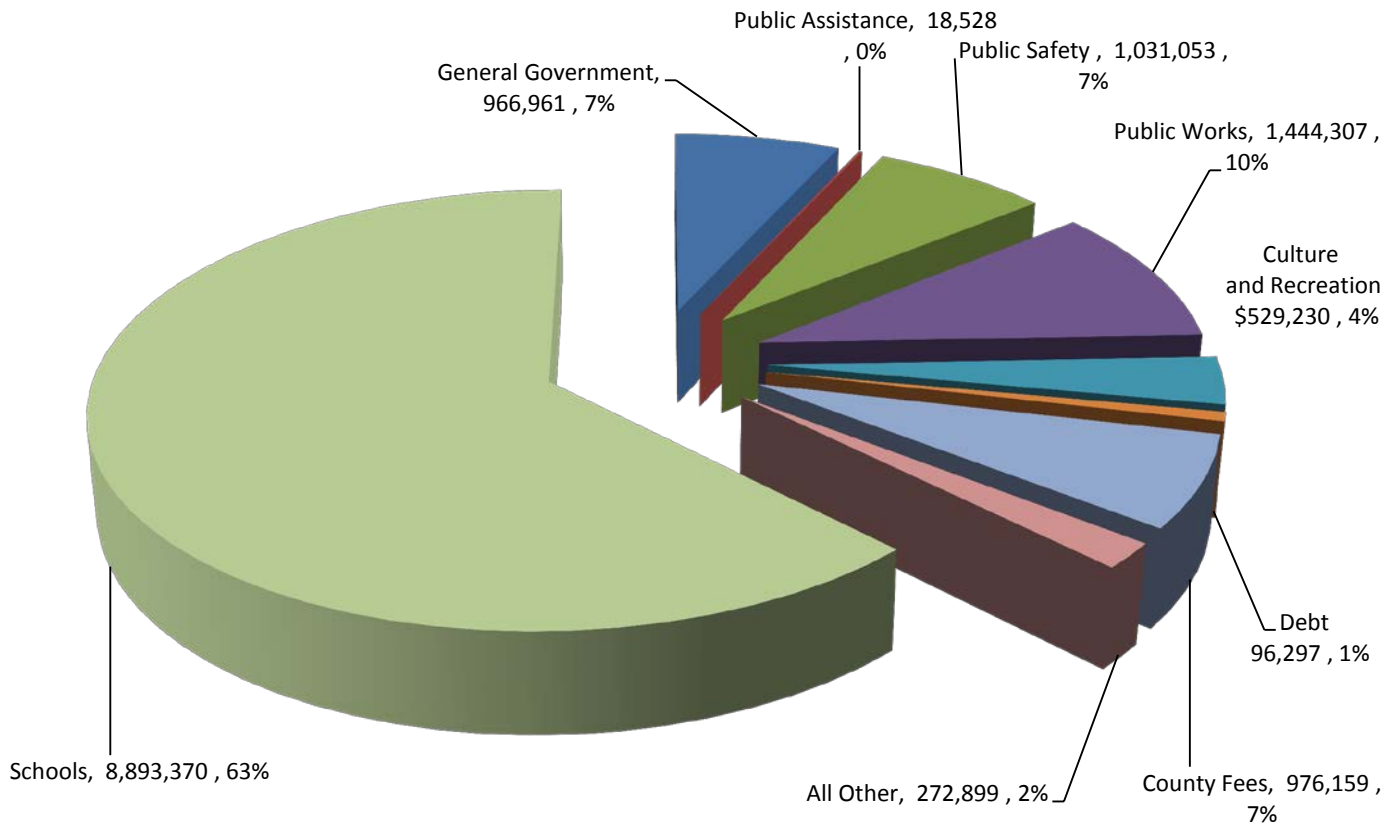
EXPENDITURES SUMMARY

Manager's Proposed Expenditures

Department	Personnel Services	Employees Benefits	Purchased and Contractual	Other Contractual Services	Supplies	Debt	Capital Items	TOTAL
General Government								
0201 Administration	6,100	475	19,041		1,000		-	26,616
0205 Town Manager	131,438	65,365	17,400	-	3,900		1,000	219,103
0207 Town Clerk	110,383	49,513	17,230		8,900		1,200	187,226
0209 Planning & Community Development	117,326	53,112	8,575	1,000	2,180		1,700	183,894
0211 Finance	58,599	15,356	4,010		5,100		1,500	84,564
0213 Assessing	69,131	25,999	14,301		2,400		-	111,831
0215 Town Office Building	17,023	6,882	36,428	1,750	12,730		35,415	110,228
0216 Insurance			43,500					43,500
Total General Government	509,999	216,702	160,485	2,750	36,210	-	40,815	966,961
Public Assistance								
0303 General Assistance	5,642	841	11,815		230			18,528
Total Public Assistance	5,642	841	11,815	-	230	-	-	18,528
Public Safety								
0401 Police Department	290,004	110,810	20,600	18	30,883		26,825	479,140
0403 Fire Department	79,048	24,093	147,100	25,600	25,757		34,100	335,697
0407 Street lights				57,710	1,000			58,710
0409 Animal Control	5,111	1,803	3,435		300			10,649
0411 Harbor	53,698	17,644	28,306	777	13,515		9,250	123,191
0412 Public Safety Building	2,270	257	8,690	3,840	6,760		-	21,817
0440 Emergency Management	1,575	124	150				-	1,849
Total Public Safety	431,706	154,731	208,281	87,945	78,215	-	70,175	1,031,053
Public Works								
0500 Public Works	356,827	195,709	89,840	500	245,096		400,407	1,288,379
0501 Sanitation			2,300	153,628				155,928
Total Public Works	356,827	195,709	92,140	154,128	245,096	-	400,407	1,444,307
Culture and Recreation								
0601 Library	158,888	72,096	32,237	289	47,154		15,000	325,663
0602 Conservation Commission	-	-	1,465	2,000	1,700		-	5,165
0603 Parks and Recreation	2,477	269	51,330	600	11,815		3,040	69,531
0604 Opera House	25,544	5,827	22,050	3,916	14,408		31,600	103,344
Total Culture and Recreation	186,909	78,191	107,082	6,805	75,077	-	49,640	503,704
Debt								
0801 Long-Term Debt						96,297		96,297
Total Debt	-	-	-	-	-	96,297	-	96,297
Intergovernmental								
0851 County Fees				976,159				976,159
Total Intergovernmental	-	-	-	976,159	-	-	-	976,159
All Other								
0901 Cemeteries	2,100	254	45,155	2,500	1,800		-	51,809
0903 RES East	-	-	2,200	180	-		218,710	221,090
0920 Schools				8,893,370				8,893,370
0999 Special Assessments			5,500					5,500
All Other	2,100	254	47,355	8,896,050	1,800	-	218,710	9,171,769
TOTALS	1,493,182	646,428	627,158	10,123,837	436,628	96,297	779,747	14,208,777

Less Schools	(8,893,370)
Less County	(976,159)
Plus Dispatch/E-911	82,618
Balance	4,421,866
Less TIF	(51,991)
Municipal Budget	4,369,875

Town of Rockport, Maine PROPOSED EXPENDITURES by Category



General Government	Public Assistance	Public Safety	Public Works	Culture and Recreation	Debt	County Fees	All Other	Schools	TOTAL
966,961	18,528	1,031,053	1,444,307	503,704	96,297	976,159	272,899	8,893,370	14,203,277
7%	0%	7%	10%	4%	1%	7%	2%	63%	

TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

EXPENDITURES SUMMARY

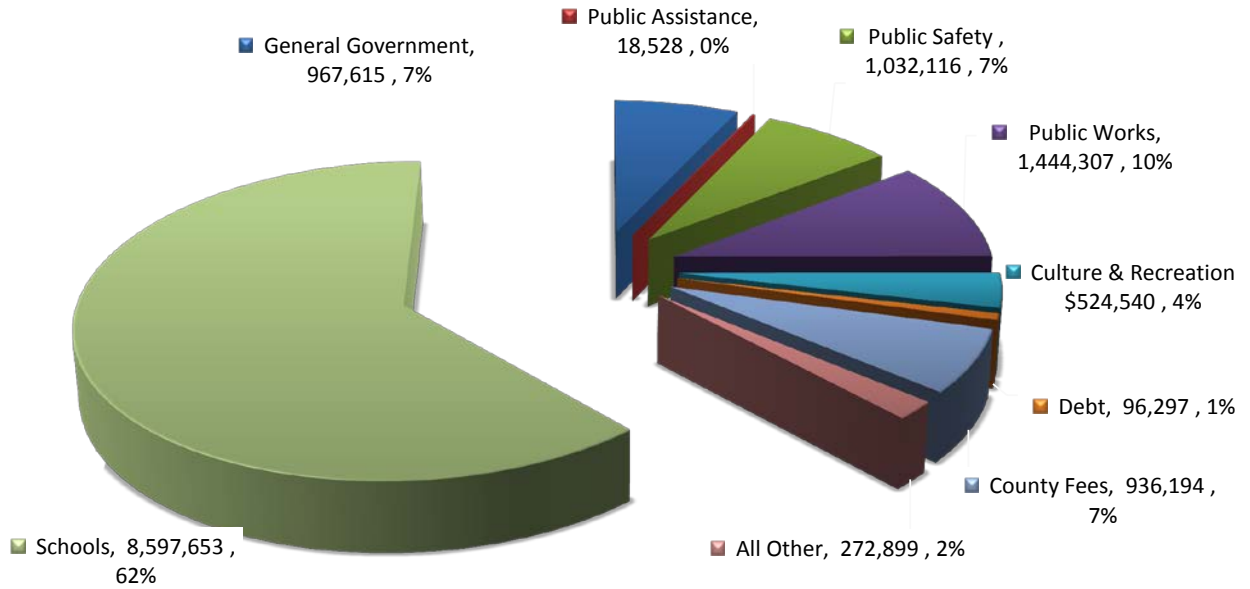
Select Board's Proposal

Department	Personnel Services	Employees Benefits	Purchased and Contractual Services	Other Contractual Services	Supplies	Debt	Capital Items	TOTAL
General Government								
0201 Administration	6,700	529	19,041		1,000		-	27,270
0205 Town Manager	131,438	65,365	17,400	-	3,900		1,000	219,103
0207 Town Clerk	110,383	49,513	17,230		8,900		1,200	187,226
0209 Planning & Community I	117,326	53,112	8,575	1,000	2,180		1,700	183,894
0211 Finance	58,599	15,356	4,010		5,100		1,500	84,564
0213 Assessing	69,131	25,999	14,301		2,400		-	111,830
0215 Town Office Building	17,023	6,882	36,428	1,750	12,730		35,415	110,228
0216 Insurance			43,500					43,500
Total General Government	510,599	216,755	160,485	2,750	36,210	-	40,815	967,615
Public Assistance								
0303 General Assistance	5,642	841	11,815		230			18,528
Total Public Assistance	5,642	841	11,815	-	230	-	-	18,528
Public Safety								
0401 Police Department	290,004	110,810	21,700	18	30,883		26,825	480,240
0403 Fire Department	79,048	24,093	147,100	25,600	25,757		34,100	335,697
0407 Street lights				57,710	1,000			58,710
0409 Animal Control	5,111	1,803	3,435		300			10,649
0411 Harbor	53,698	17,608	28,306	777	13,515		9,250	123,154
0412 Public Safety Building	2,270	257	8,690	3,840	6,760		-	21,817
0440 Emergency Management	1,575	124	150				-	1,849
Total Public Safety	431,706	154,694	209,381	87,945	78,215	-	70,175	1,032,116
Public Works								
0500 Public Works	356,827	195,709	89,840	500	245,096		400,407	1,288,379
0501 Sanitation			2,300	153,628				155,928
Total Public Works	356,827	195,709	92,140	154,128	245,096	-	400,407	1,444,307
Culture and Recreation								
0601 Library	158,888	72,096	32,237	289	47,154		15,000	325,663
0602 Conservation Commission	-	-	1,465	2,000	2,200		-	5,665
0603 Parks and Recreation	2,477	269	51,330	600	11,815		3,040	69,531
0604 Opera House	25,544	5,827	24,050	3,916	14,408		31,600	105,344
Total Culture and Recreation	186,909	78,191	109,082	6,805	75,577	-	49,640	506,204
Debt								
0801 Long-Term Debt						96,297		96,297
Total Debt	-	-	-	-	-	96,297	-	96,297
Intergovernmental								
0851 County Fees				936,194				936,194
Total Intergovernmental	-	-	-	936,194	-	-	-	936,194
All Other								
0901 Cemeteries	2,100	254	45,155	2,500	1,800		-	51,809
0903 RES East	-	-	2,200	180	-		218,710	221,090
0920 Schools				8,597,653				8,597,653
0999 Special Assessments			5,500					5,500
All Other	2,100	254	47,355	8,600,333	1,800	-	218,710	8,876,052
TOTALS	1,493,782	646,445	630,258	9,788,155	437,128	96,297	779,747	13,877,312

Less Schools	(8,597,653)
Less County	(936,194)
Plus Dispatch/E-911	82,160
Balance	4,425,625
Less TIF	(51,991)
Municipal Budget	4,373,634

Town of Rockport, Maine
PROPOSED EXPENDITURES by Category

Select Board Proposed Expenditures Chart



General Government	Public Assistance	Public Safety	Public Works	Culture & Recreation	Debt	County Fees	All Other	Schools	TOTAL
967,615	18,528	1,032,116	1,444,307	506,204	96,297	936,194	272,899	8,597,653	13,871,812
	7%	0%	7%	10%	4%	1%	7%	2%	62%

TOWN OF ROCKPORT, Maine

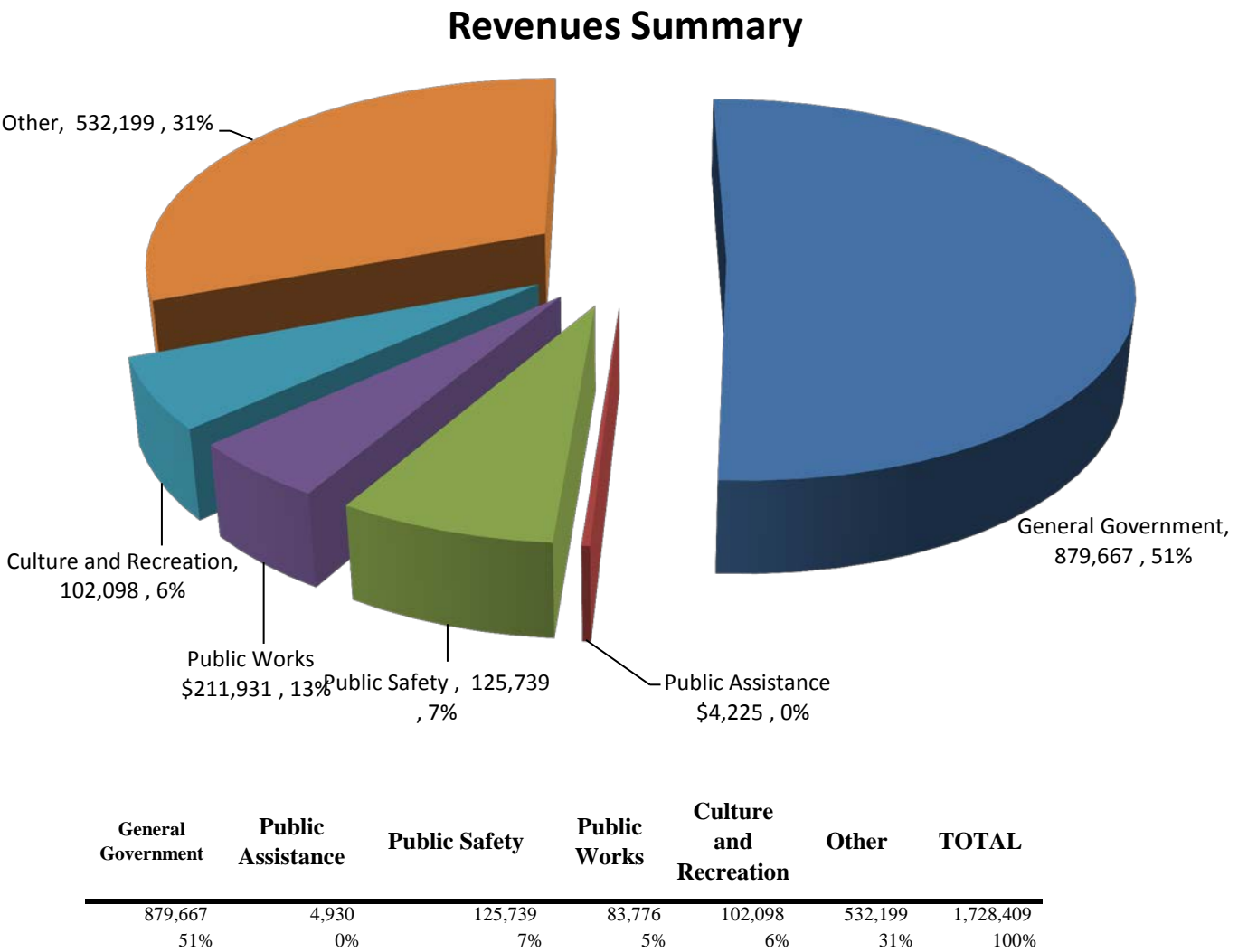
Municipal Budget

REVENUES SUMMARY

Source	Department	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Y-T-D	Dept. Hd.	FY 12-13 Manager	Board
GENERAL GOVERNMENT									
0205	Town Manager	28,385	34,301	35,674	36,181	2,493	37,280 3.0%	37,275 3.0%	37,275 3.0%
0207	Town Clerk	723,778	717,701	704,779	721,000	366,922	745,750 3.4%	745,750 3.4%	745,750 3.4%
0209	Planning & Community Development	50,485	75,722	60,547	66,145	37,768	72,242 9.2%	72,238 9.2%	72,238 9.2%
0211	Finance	31,787	13,924	17,180	14,164	8,782	17,790 25.6%	17,709 25.0%	17,709 25.0%
0213	Assessing	605	541	235	100	176	- -100.0%	-	-
0215	Town Office	2,230	586	524	460	54	410 -10.9%	410 -10.9%	410 -10.9%
0216	Insurance	12,227	11,060	7,205	5,895	4,291	6,085 3.2%	6,285 6.6%	6,285 6.6%
General Government		849,497	853,835	826,144	843,945	420,485	879,557 4.2%	879,667 4.2%	879,667 4.2%
PUBLIC ASSISTANCE									
0303	General Assistance	5,641	2,339	4,709	4,225	-	4,930 16.7%	4,930 16.7%	4,930 16.7%
Public Assistance		5,641	2,339	4,709	4,225	-	4,930 16.7%	4,930 16.7%	4,930 16.7%
PUBLIC SAFETY									
0401	Police Department	2,206	14,266	26,275	30,300	25,888	11,500 -62.0%	6,000 -80.2%	6,000 -80.2%
0403	Fire Department	14	5	308	-	-	-	-	-
0407	Streetlights	3,906	3,860	3,830	3,510	1,034	3,470 -1.1%	3,470 -1.1%	3,470 -1.1%
0409	Animal Control	2,567	2,365	3,423	2,000	101	2,000 0.0%	2,200 10.0%	2,200 10.0%
0411	Harbor	90,819	105,115	114,863	109,179	21,038	112,769 3.3%	114,069 4.5%	114,069 4.5%
0415	Public Safety Building	-	1,647	-	-	-	-	-	-
Public Safety		99,511	127,258	148,699	144,989	48,062	129,739 -10.5%	125,739 -13.3%	125,739 -13.3%
PUBLIC WORKS									
0500	Public Works	135,619	129,022	76,080	211,931	82,202	68,100 -67.9%	77,776 -63.3%	77,776 -63.3%
0501	Sanitation	-	-	-	-	-	6,000	6,000	6,000
Public Works		135,619	129,022	76,080	211,931	82,202	74,100 -65.0%	83,776 -60.5%	83,776 -60.5%
CULTURE AND RECREATION									
0601	Library	61,162	65,719	92,025	77,234	30,598	77,498 0.3%	77,498 0.3%	77,498 0.3%
0603	Parks and Recreation	1,323	5,161	1,310	14,650	-	2,600 -82.3%	2,600 -82.3%	2,600 -82.3%
0604	Opera House	20,955	28,702	18,871	51,225	6,067	22,000 -57.1%	22,000 -57.1%	22,000 -57.1%
Culture and Recreation		83,440	99,582	112,206	143,109	36,665	102,098 -28.7%	102,098 -28.7%	102,098 -28.7%
ALL OTHER									
0901	Cemeteries	21,400	24,847	26,375	18,000	4,550	14,000 -22.2%	4,000 -77.8%	4,000 -77.8%
0903	RES East	-	1,379	600	500	-	156,450 31190.0%	219,260 43752.0%	221,660
0999	Special Assessments	307,441	300,152	298,430	270,985	191,069	312,439 15.3%	308,939 14.0%	308,939
All Other		328,841	326,378	325,405	289,485	195,619	482,889 66.8%	532,199 83.8%	534,599 84.7%
						1			
GROSS REVENUES		1,502,550	1,538,414	1,493,243	1,637,683	783,033	1,673,313 2.2%	1,728,409 5.5%	1,730,809 5.7%

Town of Rockport, Maine

Estimated Revenues by Category



TOWN OF ROCKPORT GENERAL GOVERNMENT

**Administration - Town Manager
Town Clerk**

Planning & Community Development

Finance - Assessing

Town Office Building - Insurance

Town of Rockport, Maine

General Government Administration - Dept. 0201

William Chapman, Chair

Mission:

The mission of Administration is to support the various departments within the town, while providing a cost effective, professional, and effective local government for its constituents.

Citizen Satisfaction Survey Results

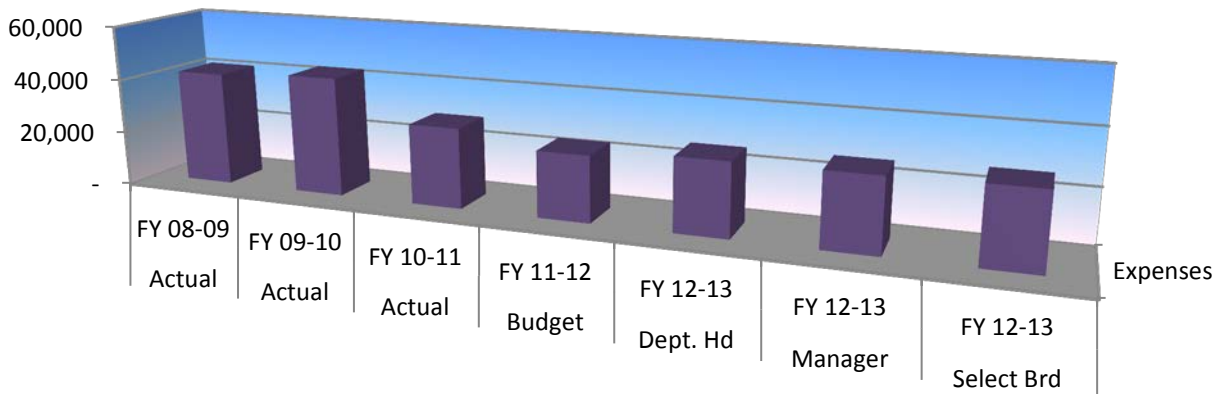
86.93% of 398 responders think that a five member Select Board is adequate for the Town.
26.39% of 379 responders have attended a Select Board meeting in the past 12 months.
54.26% of 129 responders who attended a Select Board meeting indicated they were given the opportunity to speak.
70.45% of 88 responders indicate that they are treated with respect.
79.91% of 214 responders believe meetings and agendas are posted in a timely manner.

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	398	564	5,058	6,100	2,547	6,100	6,100	6,700
2500 Employee Benefits	53	67	418	475	227	475	475	529
3000 Purchased and Contractual Services	41,091	41,905	19,933	16,550	6,516	19,041	19,041	19,041
4000 Other Contractual Services								
5000 Supplies	330	1,113	3,855	920	571	1,000	1,000	1,000
7000 Capital Outlay	-	-	-	-	-	-	-	-
Total Administration Expenditures	41,872	43,649	29,265	24,045	9,861	26,616	26,616	27,270
NET Administration Budget	41,872	43,649	29,265	24,045	9,861	26,616	26,616	27,270
		4.24%	-32.96%	-17.84%		10.69%	10.69%	13.41%
					41.0%	2,571	2,571	3,225
					YTD			

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	41,872	43,649	29,265	24,045	26,616	26,616	27,270



TOWN OF ROCKPORT

Municipal Budget FY 12-13

General Government

Administration- Dept. 0201

5 Elected Select Board Members

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES												12/31/2011	
Personnel Services													
2105	Select Board's Stipends		-	4,500	5,500	1,750	5,500	-	5,500	0.00%	5,500	0.00%	
2205	Video Technician	398	564	558	600	797	600	-	600	0.00%	1,200	100.00%	
2205	Recording Secretary						-						
		398	564	5,058	6,100	2,547	6,100	-	6,100		6,700		
Employee Benefits													
2505	Unemployment	3	19	34	6	31	6	-	6	0.00%	13	100.00%	
2510	Workers Compensation	4	3	2	2	1	2	-	2	0.00%	3	100.00%	
2550	FICA and Medicare taxes	46	45	382	467	195	467	-	467	0.00%	513	9.84%	
		53	67	418	475	227	475	-	475		529		
Purchased and Contractual Services													
3005	Accounting and Auditing Services	6,630	7,051	7,248	7,450	5,523	8,616	15.65%	8,616	15.65%	8,616	15.7%	
3040	Legal Fees	313	132	4,140		840	800		800		800		
3060	Fund Endowment Coordinator	24,556	25,008	-			-		-		-		
3095	Miscellaneous Expenses		1,285	135			-		-		-		
3110	Meals Reimbursement	131	106	-			-		-		-		
3604	Broadcasting Comp Equip R&M		-	-			-		-		-		
3805	Advertising	709	95	402		128	200		200		200		
3820	Dues & Memberships		-	-		25	125		125		125		
3821	MMA Dues	5,111	5,162	5,291	5,300		5,500	3.77%	5,500	3.77%	5,500	3.8%	
3850	Printing	703	379	-	500		500	0.00%	500	0.00%	500	0.0%	
3855	Town Reports	2,919	2,687	2,477	3,200		3,200	0.00%	3,200	0.00%	3,200	0.0%	
3920	Select Board Training	20	-	240	100		100	0.00%	100	0.00%	100	0.0%	
		41,091	41,905	19,933	16,550	6,516	19,041	15%	19,041	15.05%	19,041		
Supplies													
5005	Food, Groceries (Meeting Refreshments)	220	790	1,388	800	535	800	0.00%	800	0.00%	800	0.0%	
5420	Office Supplies		75	12		36	100		100		100		
5425	Postage	110	50	1,106	120		100	-16.67%	100	-16.67%	100	-16.7%	
5435	Public Relations-MPMP Citizen Survey		-	1,349			-						
5725	Misc. Supplies		198				-						
		330	1,113	3,855	920	571	1,000	8.70%	1,000	8.70%	1,000		
Capital Items													
7305	Video Equipment												
		-	-	-	-	-	-		-		-		
TOTAL -Administration Expenditures		41,872	43,649	29,265	24,045	9,861	26,616	10.69%	26,616	10.69%	27,270	13.4%	
NET Administration Budget		41,872	43,649	29,265	24,045	9,861	26,616	10.69%	26,616	10.69%	27,270	13.4%	
			4.24%	-32.96%	-17.84%			10.69%		10.69%		13.41%	
						41.0%	2,571		2,571		3,225		
						YTD							

Town of Rockport, Maine

General Government

Town Manager - Dept. 0205

Department Overview

The Town Manager is responsible for the overall management of all town operations, facilities, infrastructure, and personnel. The Town Manager oversees a responsible, professional staff with the abilities necessary to carry out the mission set by the Select Board, the Town Manager's directives, and to capably serve the public.

Mission:

The mission of the Town Manager is to deliver professional, effective and efficient services; to provide responsible management and oversight of all municipal departments and the annual budget; to encourage public participation in town committees and governmental processes; to promote economic development; and to preserve Rockport's quality of life.

Town Manager Department Objectives, Performance Measures, and Staffing

Objectives

- 1) Develop responsible annual budgets balancing service level expectations, infrastructure needs, and economic realities.
- 2) Encourage and support a high level of staff professionalism.
- 3) Develop and maintain the town's municipal performance management program to better inform the public and Select Board as to how the town conducts public business and expends appropriations.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
Efficiency of Government measured by average owner occupied home; assessed value average \$339,000	<i>Tax Bill</i>	<i>Tax Bill</i>	<i>Tax Bill</i>	<i>Tax Bill</i>	<i>Tax Bill</i>	<i>Tax Bill</i>
	\$3,810	\$3,824	\$3,858	\$3,960	\$4,139	
	<i>Mil Rate</i>	<i>Mil Rate</i>	<i>Mil Rate</i>	<i>Mil Rate</i>	<i>Mil Rate</i>	<i>Mil Rate</i>
	\$11.24	\$11.28	\$11.38	\$11.68	\$12.21	
0.36%0.89%2.64%						
Includes government operations - municipal, county, and schools						

Staffing

The town manager's office is staffed by a full-time town manager, who is assisted by a full-time executive secretary. The executive secretary also provides general assistance duties for the town, manages the website, serves as the in-house technology coordinator, the safety committee chair, and coordinates building use scheduling for both municipal and outside entities.

Citizen Satisfaction Survey Results

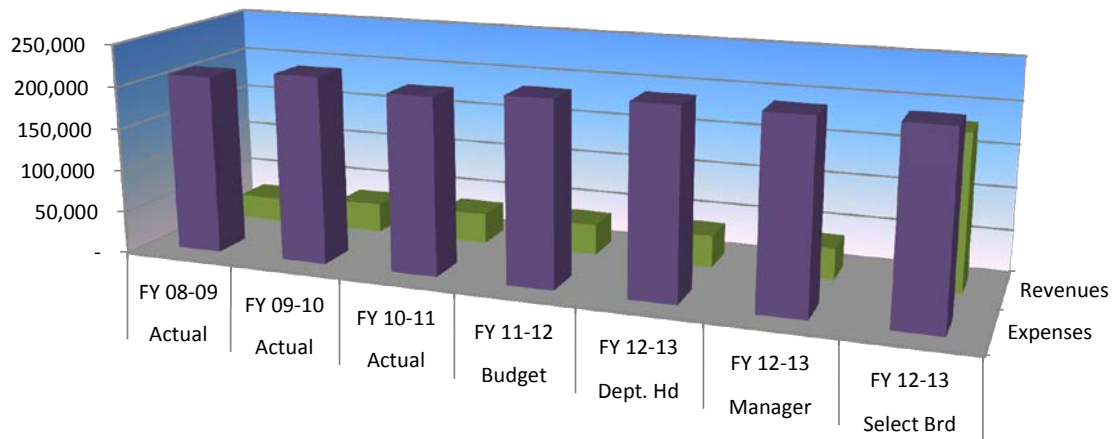
- 90.16% of 254 responders believe the Town Manager is accessible to the public.
- 82.68% of 231 responders found the Town Manager to be responsive to the public.
- 55.92% of 324 responders indicated they had a "good" or "excellent" interaction with the Town Manager.

Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	122,095	124,853	124,903	127,588	63,505	131,438	131,438	131,438
2500 Employee Benefits	57,386	59,443	57,699	63,426	30,171	65,552	65,365	65,365
3000 Purchased and Contractual Services	22,152	27,869	19,599	21,190	7,763	17,400	17,400	17,400
4000 Other Contractual Services	1,826	100	-	-	-	-	-	-
5000 Supplies	5,489	5,482	4,645	3,625	2,359	3,900	3,900	3,900
7000 Capital Outlay	1,895	2,815	1,139	-	1,076	1,000	1,000	1,000
Total Town Manager Expenditures	210,843	220,561	207,985	215,828	104,875	219,290	219,103	219,103
		4.61%	-5.70%	3.77%		1.60%	1.52%	1.52%
					48.6%	3,462	3,275	3,275
					YTD			
Total Town Manager Revenues	28,385	34,301	35,674	36,181	2,493	37,280	37,275	37,275
		20.84%	4.00%	1.42%		3.04%	3.02%	3.02%
					6.9%	1,099	1,094	1,094
					YTD			
NET Town Manager Budget	182,458	186,261	172,311	179,647	102,382	182,010	181,828	181,828
		2.08%	-7.49%	4.26%		1.32%	1.21%	1.21%
					57.0%	2,363	2,180	2,180
					YTD			

Proposed							
	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	210,843	220,561	207,985	215,828	219,290	219,103	219,103
Revenues	28,385	34,301	35,674	36,181	37,280	37,275	181,828



TOWN OF ROCKPORT

Municipal Budget FY 11-12

General Government Town Manager - Dept. 0205

2 Employees (Manager and Executive Secretary)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES													
12/31/2011													
Personnel Services													
2110	Town Manager	86,356	88,062	88,112	87,725	44,791	92,704	5.7%	92,704	5.7%	92,704	5.7%	
2120	Executive Secretary	35,739	36,791	36,791	37,456	18,715	38,734	3.4%	38,734	3.4%	38,734	3.4%	
2300	53rd Pay Week Wages			-	2,407	-							
		122,095	124,853	124,903	127,588	63,505	131,438	3.0%	131,438	3.0%	131,438	3.0%	
Employee Benefits													
2505	Unemployment Compensation	55	362	225	259	123	259	0.1%	259	0.1%	259	0.1%	
2510	Workers Compensation insurance	384	229	361	409	121	430	5.0%	430	5.0%	430	5.0%	
2520	Income Protection	1,122	1,159	1,160	1,114	(142)	1,127	1.2%	1,127	1.2%	1,127	1.2%	
2530	Deferred compensation	3,868	3,946	4,060	3,975	2,029	4,172	4.9%	4,172	4.9%	4,172	4.9%	
2535	Maine Public Employees Retirement	256	162	442	902	548	1,085	20.2%	1,085	20.2%	1,085	20.2%	
2540	Health Insurance	29,633	31,701	34,484	37,130	21,148	38,615	4.0%	38,427	3.5%	38,427	3.5%	
2550	FICA and Medicare Taxes	9,414	9,651	9,772	9,631	4,900	10,055	4.4%	10,055	4.4%	10,055	4.4%	
2560	Employee Safety & Performance	2,655	2,098	1,322	4,000	921	4,000	0.0%	4,000	0.0%	4,000	0.0%	
2565	Accrued Benefits Reserve	10,000	10,134	5,000	5,000	-	5,000	0.0%	5,000	0.0%	5,000	0.0%	
2570	Year End Wage/Salary accrual	-	-	-	-	-	-						
2575	Cell Phone Stipend			872	720	522	810	12.5%	810	12.5%	810	12.5%	
2600	53rd Pay Week Benefits			-	286	-	-		-				
		57,386	59,443	57,699	63,426	30,171	65,552	3.4%	65,365	3.1%	65,365	3.1%	
Purchased and Contractual Services													
3010	Computer Consulting/Support	254	-		-	-	-		-		-		
3015	Computer Software Licenses & Upgrades	800	1,060	900	1,300	-	1,300	0.0%	1,300	0.0%	1,300	0.0%	
3040	Legal Fees	13,295	17,756	11,522	11,000	5,122	8,000	-27.3%	8,000	-27.3%	8,000	-27.3%	
3045	Legal fees (Union negotiations/mitigation)	675	-	-	-		-		-		-		
3105	Mileage reimbursement	3,174	3,306	3,243	3,300	1,166	3,300	0.0%	3,300	0.0%	3,300	0.0%	
3110	Meals reimbursement	245	47	287	300	90	300	0.0%	300	0.0%	300	0.0%	
3320	Telephone	1,206	1,200	930	1,040	445	1,000	-3.8%	1,000	-3.8%	1,000	-3.8%	
3805	Advertising	374	1,962	524	1,500	-	1,000	-33.3%	1,000	-33.3%	1,000	-33.3%	
3820	Dues and Memberships	125	181	166	250	191	200	-20.0%	200	-20.0%	200	-20.0%	
3850	Printing	253	179	68	500	45	300	-40.0%	300	-40.0%	300	-40.0%	
3910	Manager's Contractual Expenses	134	1,252	885	1,000	465	1,000	0.0%	1,000	0.0%	1,000	0.0%	
3920	Training and Education	1,617	926	1,074	1,000	240	1,000	0.0%	1,000	0.0%	1,000	0.0%	
		22,152	27,869	19,599	21,190	7,763	17,400	-17.9%	17,400	-17.9%	17,400	-17.9%	
Other Contractual Services													
4450	Contingency	1,826	100	-	-	-	-		-		-		
		1,826	100	-	-	-	-		-		-		
Supplies													
5005	Food, Paper Goods & Other Misc.		-	31	-	-	-		-		-		
5405	Computer Supplies	1,342	1,519	2,980	1,200	1,600	1,700	41.7%	1,700	41.7%	1,700	41.7%	
5420	Office Supplies	2,109	2,228	1,275	2,000	572	1,800	-10.0%	1,800	-10.0%	1,800	-10.0%	
5425	Postage	335	224	269	400	184	400	0.0%	400	0.0%	400	0.0%	
5605	Books Periodicals Subscriptions	58	43	8	25		-		-		-		
5615	MRSA Updates/Revisions	910	1,468	-	-		-		-		-		
5717	Employee Safety & Performance			36			-		-		-		
5725	Misc. Expenses (supplies)	735	-	46	-	3	-		-		-		
		5,489	5,482	4,645	3,625	2,359	3,900	7.6%	3,900	7.6%	3,900	7.6%	

TOWN OF ROCKPORT

Municipal Budget FY 11-12

Town Manager - Dept. 0205

2 Employees (Manager and Executive Secretary)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13			
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board	
Capital Items										
7315	Computer Equipment	1,236	2,366	1,139		986	1,000	1,000	1,000	0.0%
7335	Equipment-furniture and fixtures	659	449		-	90	-	-	-	
		1,895	2,815	1,139	-	1,076	1,000	1,000	1,000	
TOTAL -Town Manager Expenditures		210,843	220,561	207,985	215,828	104,875	219,290	1.6%	219,103	1.5%
			4.61%	-5.70%	3.77%		1.60%		1.52%	1.52%
						48.6%	3,462		3,275	3,275
						YTD				

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13			
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board	
REVENUES										
R0001	Cable TV Franchise Fee	26,100	27,518	29,118	30,000	-	31,000	3.3%	31,000	3.3%
R0002	Judgments & Misc. Settlements	-	-	-	-	-	-	-	-	-
R0003	Misc Reimbursement	820	893	70	100	10	-	-	-	-
R0004	WW Legal Reimbursement	1,465	-	204	-	-	-	-	-	-
R0005	WW Wages & Benefits-TM		5,889	6,241	6,056	2,438	6,280	3.7%	6,275	3.6%
R0012	Notary Public Fees (new)		-	40	25	45	-	-	-	-
TOTAL -Town Manager Revenues		28,385	34,301	35,674	36,181	2,493	37,280	3.0%	37,275	3.0%
			20.84%	4.00%	1.42%		3.04%		3.02%	3.02%
						6.9%	1,099		1,094	1,094
						YTD				
NET Town Manager's Budget		182,458	186,261	172,311	179,648	102,382	182,010	1.315%	181,828	1%
			2.08%	-7.49%	4.26%		1.31%		1.21%	1.21%
						57.0%	2,362		2,179	2,179
						YTD				

Town of Rockport, Maine

General Government

Town Clerk - Dept. 0207

Department Overview

The Town Clerk's office is responsible for a variety of functions, including vehicle registrations, boat, ATV and snowmobile registrations, dog licenses, hunting and fishing licenses, vital records, genealogy, voter registration, elections, town meeting, keeping the records, collecting real estate taxes, processing liquor licenses, special amusement permits, off premise catering licenses, game of chance, harbor billing and collection of harbor fees, distributing mail daily, selling cemetery lots, answering the telephone, and assisting the general public.

Mission:

The mission of the Town Clerk's Office is to accurately maintain all town records, conduct elections with professionalism in accordance with State Law, issue state and town licenses, and provide information to both town officials and the general public in a friendly and confidential manner.

Town Clerk Department Objectives, Performance Measures, and Staffing

Objectives

- 1) Provide friendly, courteous and professional assistance to the residents coming to the town office to pay their taxes, register their vehicles, license their dogs, and any other transactions.
- 2) Assure that Vital Records, as well as permanent records in our care, meet state required mandates in order to preserve the history for future generations, and to accommodate the public's requests for certified copies of records in a timely manner.
- 3) Conduct elections in a timely and professional manner that will enable our residents to exercise their Constitutional rights.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY10-11	Budget FY 11-12	Proposed FY 12-13
Operating costs of the Town Clerk's office as a percentage of general government	10.26%	17.18%	17.17%	18.48%	17.75%	19.60%
Operating cost of Town Clerk's office based on population	<i>Per Capita</i> \$38.67	<i>Per Capita</i> \$49.05	<i>Per Capita</i> \$46.27	<i>Per Capita</i> \$46.55	<i>Per Capita</i> \$50.95	<i>Per Capita</i> \$57.41
Operating Costs Per Hour	\$22.83	\$29.05	\$27.40	\$27.57	\$28.57	\$32.18

Note: Employee's Benefits recorded within individual departmental budgets beginning FY 08-09.

Staffing

The Town Clerk's office is staffed with three full-time employees: Town Clerk, Deputy Town Clerk, and Assistant Town Clerk. The front desk is open to assist the public during the business hours of 8 a.m. through 5 p.m., Monday through Friday, excluding holidays.

Citizen Satisfaction Survey Results

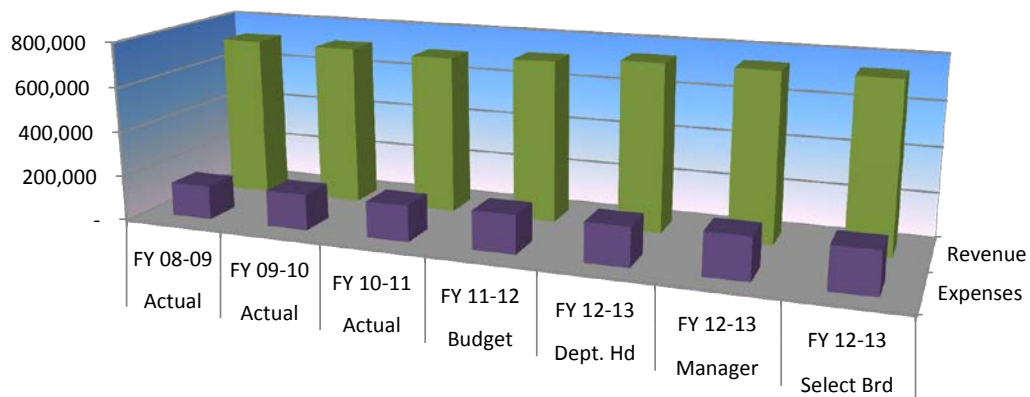
- 88.40% of 374 responders termed the services provided in the Town Clerk's Office as "good" or "excellent".
- 90.50% of 375 responders indicated that the customer service at the front counter is "good" or "excellent".
- 87.80% of 377 responders would not use a credit card if they were charged a 3% access fee for each transaction.

Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	101,323	108,689	108,366	113,081	49,764	114,041	110,383	110,383
2500 Employee Benefits	27,143	27,477	29,052	31,177	15,874	32,110	49,513	49,513
3000 Purchased and Contractual Services	15,478	16,860	15,376	17,150	7,155	17,750	17,230	17,230
4000 Other Contractual Services								
5000 Supplies	6,421	6,972	6,931	8,800	5,475	8,900	8,900	8,900
7000 Capital Outlay	-	-	1,139	1,200	-	1,200	1,200	1,200
Total Town Clerk Expenditures	150,365	159,996	160,865	171,408	78,268	174,002	187,226	187,226
		6.41%	0.54%	6.55%		1.51%	9.23%	9.23%
					45.7%	2,593	15,818	15,818
					YTD			
Total Town Clerk Revenues	723,778	717,701	704,779	721,000	366,922	745,750	745,750	745,750
		-0.84%	-1.80%	2.30%		3.43%	3.43%	3.43%
					50.9%	24,750	24,750	24,750
					YTD			
NET Town Clerk Budget	(573,413)	(557,705)	(543,914)	(549,592)	(288,654)	(571,748)	(558,524)	(558,524)
		-2.74%	-2.47%	1.04%		4.03%	1.63%	1.63%
					52.5%	(22,157)	-8,932	(8,932)
					YTD			

	Proposed						
	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	150,365	159,996	160,865	171,408	174,002	187,226	187,226
Revenue	723,778	717,701	704,779	721,000	745,750	745,750	745,750



TOWN OF ROCKPORT

Municipal Budget FY 12-13

General Government

Town Clerk - Dept. 0207

3 Employees (Town Clerk, Deputy Town Clerk, and Assistant Town Clerk)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES													
12/31/2011													
Personnel Services													
2110	Town Clerk	46,244	47,157	47,157	48,010	23,985	49,642	3.4%	49,642	3.4%	49,642	3.4%	
2115	Deputy Town Clerk	26,723	31,195	31,195	31,759	15,868	32,841	3.4%	32,841	3.4%	32,841	3.4%	
2120	Assistant Clerk	26,629	28,794	28,794	29,314	9,392	29,658	1.2%	26,000	-11.3%	26,000	-11.3%	
2155	Overtime	396	653	307	500	252	500	0.0%	500	0.0%	500	0.0%	
2230	Election Wages	965	660	763	1,000	152	1,000	0.0%	1,000	0.0%	1,000	0.0%	
2235	Moderator	366	230	150	400	115	400	0.0%	400	0.0%	400	0.0%	
2300	53rd Pay Week Wages			-	2,098	-	-						
		101,323	108,689	108,366	113,081	49,764	114,041	0.8%	110,383	-2.4%	110,383	-2.4%	
Employee Benefits													
2505	Unemployment Compensation	82	544	338	389	184	389	0.0%	389	0.0%	389	0.0%	
2510	Workers Compensation insurance	323	276	329	294	93	302	2.8%	293	-0.1%	293	-0.1%	
2520	Income Protection	992	1,064	1,065	1,088	540	1,119	2.8%	1,119	2.8%	1,119	2.8%	
2530	Deferred compensation	2,251	2,119	2,161	2,172	1,079	2,245	3.4%	2,257	3.9%	2,257	3.9%	
2535	Maine Public Employees Retirement	213	133	377	768	442	927	20.6%	934	21.6%	934	21.6%	
2540	Health Insurance	15,284	15,177	16,487	17,745	9,694	18,405	3.7%	35,517	100.2%	35,517	100.2%	
2550	FICA and Medicare Taxes	7,998	8,163	8,297	8,490	3,841	8,724	2.8%	8,484	-0.1%	8,484	-0.1%	
2600	53rd Pay Week Benefits			-	231	-	-						
2576	Mileage Stipend			-	-	-	-		520		520		
		27,143	27,477	29,052	31,177	15,874	32,110	3.0%	49,513	58.8%	49,513	58.8%	
Purchased and Contractual Services													
3019	Election Costs	2,941	4,626	3,094	4,000	1,309	4,000	0.0%	4,000	0.0%	4,000	0.0%	
3060	Misc. Professional Services			51		-	-		-		-		
3105	Mileage Reimbursement	752	788	748	800	118	900	12.5%	380	-52.5%	380	-52.5%	
3110	Meals Reimbursement		-	-	150	-	150	0.0%	150	0.0%	150	0.0%	
3320	Telephone	1,110	1,183	1,185	1,200	552	1,200	0.0%	1,200	0.0%	1,200	0.0%	
3440	Rent of Equipment (Election Machines)	-	-	-	-	-	-		-		-		
3610	Computer Repairs & Maintenance	1,321	-	-	-	-	-		-		-		
3805	Advertising	206	223	191	100	93	100	0.0%	100		100		
3810	Bank Charges	30	-	-	-	-	-		-		-		
3820	Dues and memberships	145	95	105	100	85	100	0.0%	100	0.0%	100	0.0%	
3825	Liens and Discharges	4,907	5,824	5,512	5,500	4,329	6,000	9.1%	6,000	9.1%	6,000	9.1%	
3850	Printing	866	881	1,202	1,300	-	1,300	0.0%	1,300	0.0%	1,300	0.0%	
3860	Vital Records Preservation	3,000	3,000	2,934	3,000	-	3,000	0.0%	3,000	0.0%	3,000	0.0%	
3920	Training and Education	200	240	355	1,000	669	1,000	0.0%	1,000	0.0%	1,000	0.0%	
		15,478	16,860	15,376	17,150	7,155	17,750	3.5%	17,230	0.5%	17,230	0.5%	
Other Contractual Services													
4801	Cash Over/Under	-	-	103	-	-	-		-		-		
		-	-	103	-	-	-		-		-		
Supplies													
5005	Food, Groceries (Meeting Refreshments)	67	15	23	-	59	-		-		-		
5405	Computer Supplies	430	360	261	1,400	208	1,400	0.0%	1,400	0.0%	1,400	0.0%	
5420	Office Supplies	1,061	523	795	1,000	401	900	-10.0%	900	-10.0%	900	-10.0%	
5425	Postage	4,698	5,762	5,500	6,000	4,807	6,300	5.0%	6,300	5.0%	6,300	5.0%	
5615	Reference Books	113	145	232	200	-	100	-50.0%	100	-50.0%	100	-50.0%	
5715	Election Supplies	51	166	121	200	-	200	0.0%	200	0.0%	200	0.0%	
		6,421	6,972	6,931	8,800	5,475	8,900	1.1%	8,900	1.1%	8,900	1.1%	
Capital Items													
7315	Computer		-	1,139	1,200	-	1,200	0.0%	1,200	0.0%	1,200		
7320	Election Machines (2)		-		-	-	-		-		-		
		-	-	1,139	1,200	-	1,200	0.0%	1,200	0.0%	1,200		
TOTAL -Town Clerk Expenditures		150,365	159,996	160,969	171,408	78,268	174,002		187,226		187,226		
			6.41%	0.61%	6.49%		1.51%		9.23%		9.23%		
						45.7%	2,593		15,818		15,818		
						YTD							

TOWN OF ROCKPORT

Municipal Budget FY 12-13

Town Clerk - Dept. 0207

3 Employees (Town Clerk, Deputy Town Clerk, and Assistant Town Clerk)

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	Y-T-D	FY 12-13					
						Dept. Hd.	Manager	Board			

REVENUES

R0100	Administrative Fees	653	733	683	600	140	600	0.0%	600	0.0%	600	0.0%
R0101	Advertising Reimbursement	206	121	100	100	-	100	0.0%	100	0.0%	100	0.0%
R0102	Agent Fees	10,278	10,947	10,602	10,000	2,913	10,000	0.0%	10,000	0.0%	10,000	0.0%
R0103	Election Reimbursement Fees	2,126	1,765	-	3,000	-	3,000	0.0%	3,000	0.0%	3,000	0.0%
R0104	Interest on Taxes	44,432	45,144	55,047	40,000	21,807	45,000	12.5%	45,000	12.5%	45,000	12.5%
R0105	Lien Costs Collected	12,238	16,404	14,415	13,000	10,702	13,000	0.0%	13,000	0.0%	13,000	0.0%
R0106	Miscellaneous Income	255	164	14	1,000	50	750	-25.0%	750	-25.0%	750	-25.0%
R0107	Re-Reg. By Mail Fees	16	-	-	-	-	-		-		-	
R0108	Town Clerk Fees	19,348	16,064	21,898	21,000	10,515	21,000	0.0%	21,000	0.0%	21,000	0.0%
R0109	Excise Tax/Motor Vehicle	633,902	625,438	599,934	630,000	320,076	650,000	3.2%	650,000	3.2%	650,000	3.2%
R0110	Misc Applications		855	1,880	2,000	610	2,000	0.0%	2,000		2,000	
R0111	Genealogy		-	-	100	-	100	0.0%	100		100	
R0112	Notary Public Fees (new)		65	205	200	110	200	0.0%	200		200	
R0207	Vndrs & Peddlers Licenses-see Planning	325					-		-		-	

TOTAL -Town Clerk Revenues	723,778	717,701	704,779	721,000	366,922	745,750	\$0	745,750	\$0	745,750	\$0
		-0.84%	-1.80%	2.30%			3.43%	3.43%	3.43%		
					50.9%	24,750	24,750	24,750	24,750		
					YTD						

NET Town Clerk's Budget	(573,413)	(557,705)	(543,811)	(549,592)	(288,654)	(571,748)	4.03%	(558,524)	1.63%	(558,524)	1.63%
		-2.74%	-2.49%	1.06%			4.03%	1.63%	1.63%		
					52.5%	(22,157)	(8,932)	(8,932)	(8,932)		
					YTD						

Town of Rockport, Maine

General Government

Planning & Community Development - Dept. 0209

Department Overview

The Office of Planning and Community Development coordinates all land use planning, zoning administration, land use permitting, grant administration and development activity in the Town of Rockport. The Office is responsible for zoning administration, code compliance, building inspections, and grant development and administration. Over the past five years staff have processed 1575 multi use permits and 617 plumbing and subsurface wastewater permits. The Planning Office is also the main contact point for information on projects such as the Downtown and Route One TIFs and grants such as the Gateway One Grant exploring the feasibility of the Commercial Street sewer extension.

Mission:

The Office of Planning and Community development shall be a customer-oriented community resource with the ability to deliver high-quality information on land use, planning, and economic development issues to residents of Rockport. Staff shall be highly skilled in providing thoughtful, well-researched answers to land use, planning, and economic development inquiries in a timely and professional manner.

Planning & Community Development Department Objectives, Performance Measures, and Staffing

Objectives

- 1) Deliver timely and well researched responses to customers thereby minimizing land use disputes that could lead to costly litigation.
- 2) Ensure adequate staffing, training, and technical expertise to serve the needs of Rockport residents and the public.
- 3) Continue to develop operating efficiencies in the delivery of services to Rockport residents and the public.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
Average turn around time in work days from application received to permit issued.	3.2	2.4	1.7			
Planning Board approval rate as a percentage of total applications.	100%	100%	100%			

Staffing

The Office of Planning and Community Development is currently staffed with one full-time employee and two part-time employees. The Administrative Assistant works 20 hours per week for the Planning Office. The Code Officer/Planning Inspector works 32 hours per week for the Town. The Planner/Community Development Director/Alternate Code Officer/Alternate Plumbing Inspector/Health Officer/Grant Administrator works full-time.

Citizen Satisfaction Survey Results

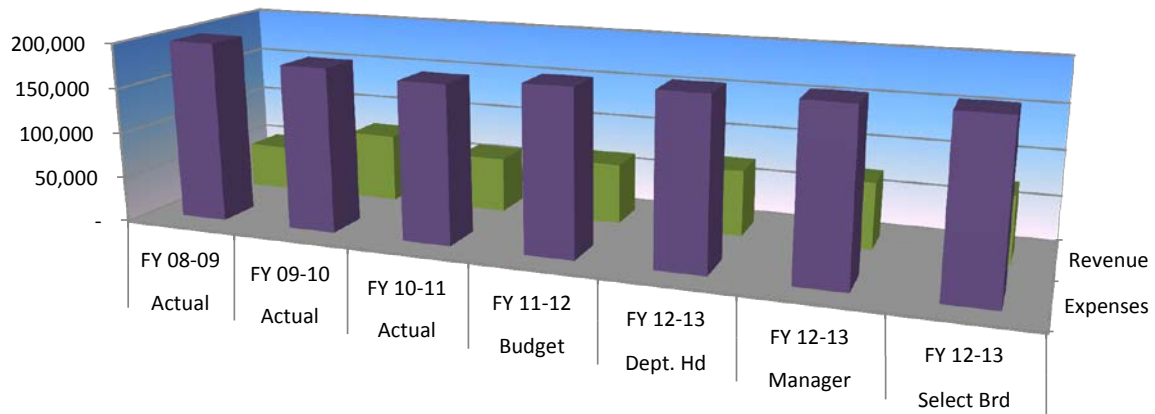
38.49% of 317 responders indicate that the enforcement of Town codes and ordinances are "good" or "excellent".
85.98% of 214 responders indicate that the Planning Office is meeting their needs.
42.14% of 299 responders indicate that the permitting process in the Town is "good" or "excellent".

Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	132,686	117,895	109,484	115,686	56,229	117,326	117,326	117,326
2500 Employee Benefits	49,771	51,205	47,691	51,639	26,983	53,290	53,112	53,112
3000 Purchased and Contractual Services	14,339	9,869	11,560	9,015	4,627	7,890	8,575	8,575
4000 Other Contractual Services	-	-	528	800	608	1,000	1,000	1,000
5000 Supplies	2,287	1,764	2,681	1,875	1,291	2,180	2,180	2,180
7000 Capital Outlay	-	-	1,381	1,200	986	1,700	1,700	1,700
Total Planning Expenditures	199,083	180,733	173,325	180,215	90,724	183,387	183,894	183,894
		-9.22%	-4.10%	3.98%		1.76%	2.04%	2.04%
					50.3%	3,172	3,679	3,679
					YTD			
Total Planning Revenues	50,485	75,722	60,547	66,145	37,768	72,242	72,238	72,238
		49.99%	-20.04%	9.24%		9.22%	9.21%	9.21%
					57.1%	6,097	6,093	6,093
					YTD			
NET Planning Budget	148,598	105,010	112,777	114,070	52,956	111,145	111,656	111,656
		-29.33%	7.40%	1.15%		-2.56%	-2.12%	-2.12%
					46.4%	(2,926)	(2,414)	(2,414)
					YTD			

	Proposed						
	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	199,083	180,733	173,325	180,215	183,387	183,894	183,894
Revenue	50,485	75,722	60,547	66,145	72,242	72,238	72,238



TOWN OF ROCKPORT

Municipal Budget FY 12-13

General Government

Planning and Community Development 0209

3 Employees (Planning Director, Code Enforcement Officer, and an Administrative Assistant)

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
EXPENDITURES								
12/31/2011								
Personnel Services								
2110 Planning & Community Development Director	55,592	56,691	56,691	57,716	28,834	59,678	3.4%	59,678 3.4%
2120 Administrative Assistant (20 hrs/wk FY 11-12)	31,715	21,962	14,870	16,464	8,656	17,023	3.4%	17,023 3.4%
2125 Code Enforcement Officer (32 hrs/wk FY 09-10)	44,533	39,602	36,728	37,311	18,638	38,575	3.4%	38,575 3.4%
2205 Clerical Assistant	-	(2,571)	62	-	-	-	-	-
2207 Recording Secretary	471	1,949	1,025	1,500	-	1,500	0.0%	1,500 0.0%
2208 Video Technician	375	263	108	550	100	550	0.0%	550 0.0%
2300 53rd Pay Week Wages			-	2,144	-			
	132,686	117,895	109,484	115,686	56,229	117,326	1.4%	117,326 1.4%
Employee Benefits								
2505 Unemployment Compensation	82	513	276	343	153	343	0.0%	343 0.0%
2510 Workers Compensation insurance	872	789	805	1,031	266	1,066	3.4%	1,066 3.4%
2520 Income Protection	1,306	1,332	1,069	1,112	622	1,150	3.4%	1,150 3.4%
2530 Deferred compensation	5,928	5,815	4,953	5,023	2,515	5,187	3.3%	5,187 3.3%
2540 Health Insurance	31,467	33,663	32,053	35,046	19,132	36,448	4.0%	36,271 3.5%
2550 FICA and Medicare Taxes	10,115	9,092	8,445	8,695	4,245	8,975	3.2%	8,975 3.2%
2577 Pager Stipend			90	120	50	120	0.0%	120 0.0%
2600 53rd Pay Week Benefits			-	268	-	-	-	-
	49,771	51,205	47,691	51,639	26,983	53,290	3.2%	53,112 2.9%
Purchased and Contractual Services								
3010 Computer Consulting/Support	1,450	1,400	254	1,000	433	750	-25.0%	750 -25.0%
3015 Computer Software Licenses	1,400	900	1,500	1,550	2,500	900	-41.9%	2,125 37.1%
3040 Legal Fees	6,656	2,219	5,978	2,000	376	1,700	-15.0%	1,500 -25.0%
3060 Misc. Professional Services (Consultant)	650	200	190	500	-	500	0.0%	300 -40.0%
3095 Misc. Board Expenses	-	162	117	200	-	200	0.0%	200 0.0%
3105 Mileage	1,351	1,718	414	1,600	353	1,600	0.0%	1,500 -6.3%
3110 Meals		11	39	-	-	-	-	-
3320 Telephone	1,473	1,472	866	690	325	690	0.0%	650 -5.8%
3805 Advertising	478	715	1,490	200	43	200	0.0%	200 0.0%
3820 Dues and Memberships	-	40	20	200	-	200	0.0%	200 0.0%
3850 Printing	66	557	451	475	392	450	-5.3%	450 -5.3%
3920 Training and Education	815	475	240	600	205	700	16.7%	700 16.7%
	14,339	9,869	11,560	9,015	4,627	7,890	-12.5%	8,575 -4.9%
Other Contractual Services								
4135 Water Quality Monitoring (Clam Cove)			528	800	608	1,000		1,000
	-	-	528	800	608	1,000		1,000
Supplies								
5005 Food, Paper Goods & Other Misc. Food Supplies	96	112	172	125	23	125	0.0%	125 0.0%
5340 General Maintenance Supplies	6	-	-	-	-	-	-	-
5405 Computer Supplies	994	713	1,513	600	614	900	50.0%	900 50.0%
5420 Office Supplies	781	754	690	900	550	900	0.0%	900 0.0%
5425 Postage	303	128	187	200	104	205	2.5%	205 2.5%
5605 Books, Periodicals, Subscriptions	94	-	119	50	-	50	0.0%	50 0.0%
5725 Misc Expenses (supplies)	13	56	-	-	-	-	-	-
	2,287	1,764	2,681	1,875	1,291	2,180	16.3%	2,180 16.3%
Capital Items								
7315 Computer			1,381	1,200	986	1,400		1,400
7335 Equipment-furniture and fixtures		-	-	-	-	300		300
	-	-	1,381	1,200	986	1,700	41.7%	1,700
TOTAL- Planning & Community Development Expenditures								
	199,084	180,733	173,325	180,215	90,724	183,387	1.8%	183,894 2.0%
		-9.22%	-4.10%	3.98%		1.76%		2.04%
					50.3%	3,172		3,679
					YTD			

TOWN OF ROCKPORT

Municipal Budget FY 12-13

General Government

Planning and Community Development 0209

3 Employees (Planning Director, Code Enforcement Officer, and an Administrative Assistant)

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board	
REVENUES											
R0200 Permit Fees	39,855	46,163	43,924	50,000	29,254	55,000	10.0%	55,000	10.0%	55,000	10.0%
R0201 Copies & Misc.	25	7	25	25	28	25	0.0%	25		25	
R0202 Ordinance Fees	102	93	56	50	-	30	-40.0%	30	-40.0%	30	-40.0%
R0203 Permit Fees		100	-	-	-	-		-		-	
R0204 Planning Board Fees	5,456	19,203	5,500	5,000	2,200	5,000	0.0%	5,000	0.0%	5,000	0.0%
R0205 Plumbing & WW Inspection Fees	3,647	4,943	5,430	6,000	4,066	7,000	16.7%	7,000	16.7%	7,000	16.7%
R0208 WW Wages & Benefits (Code Enforcement)		3,064	2,885	3,070	1,096	3,137	2.2%	3,133		3,133	
R0209 Zoning Board Fees	1,400	800	670	1,000	-	500	-50.0%	500	-50.0%	500	-50.0%
R0210 Codes Service Fees		1,325	1,993	1,000	1,085	1,500	50.0%	1,500		1,500	
R0211 Notary Public Fees		25	65	-	40	50		50		50	

TOTAL -Planning & Community Development Revenues	50,485	75,722	60,547	66,145	37,768	72,242	9.2%	72,238	9.2%	72,238	9.2%
		49.99%	-20.04%	9.24%		9.22%		9.21%		9.21%	
					57.1%	6,097		6,093		6,093	
					YTD						

NET Planning & Community Development Budget	148,599	105,010	112,777	114,070	52,956	111,145	-2.6%	111,656	-2.1%	111,656	-2.1%
		-29.33%	7.40%	1.15%		-2.56%		-2.12%		-2.12%	
					46.4%	(2,926)		(2,414)		(2,414)	
					YTD						

Town of Rockport, Maine

General Government

Finance - Dept. 0211

Department Overview

The Office of Finance is responsible for the overall accounting of town finances, to include: accounts payable, accounts receivable, payroll, human resources, general ledger - for both the town's general fund as well as the town's Wastewater account. The Finance Director works in tandem with the Town Manager in developing the town's annual budget, including tracking of and reporting on municipal performance measurements. The Finance Director, working with the town's Investment Committee, tracks and reports on the town's investment accounts.

Mission

The mission of the Finance Department is to properly maintain and report on all expenditures and revenues of the town; to assist town management in developing a budget annually according to GFOA's best recommended practices; to process all government reporting regarding personnel in a timely manner; to assist personnel in their human resources needs; and to provide accurate financial information.

Finance Department Objectives, Performance Measures, and Staffing

Objectives

- 1) Manage and accurately account for all municipal expenses, revenues, investments, grants, and TIFs, and to manage the town's cash flow
- 2) Provide and gather all pertinent accounting records in preparation of the town's annual audit, usually completed in the fall of each year.
- 3) Continue to improve upon budgeting and budgeting practices.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
Operating Costs as a percentage of general government operations.	6.73%	9.65%	8.92%	9.26%	8.80%	9.01%
Operating Costs based on per capita	\$24.45	\$25.10	\$24.05	\$23.32	\$23.92	\$25.85
		Calendar Year		2010	2011	2012
Payroll Checks Processed*		2,101	2,125	964	964	964
Payroll Electronic Payments*				52	52	52
Accounts Payable Checks Processed*		2,137	2,057	1,936	2,124	2,100
Wastewater Payable Checks Processed*		77	89	87	92	84
Bank Reconciliations Processed	36	36	36	36	36	36

* Estimated 2012-13

Direct Deposit has resulted in fewer payroll checks processed at the bank. Actual paychecks issued each week average 37 (or around 1,978 per year (including volunteer firefighters and stipends) - for comparison purposes.

Staffing

There have been a number of staffing changes in recent years concerning the part-time help for the office. Currently an administrative clerk works 10 hours per week for Finance, and 20 hours a week for Assessing.

Citizen Satisfaction Survey Results

58.42% or 190 responders indicate that the format of the budget is "fair to excellent" and provides adequate information.

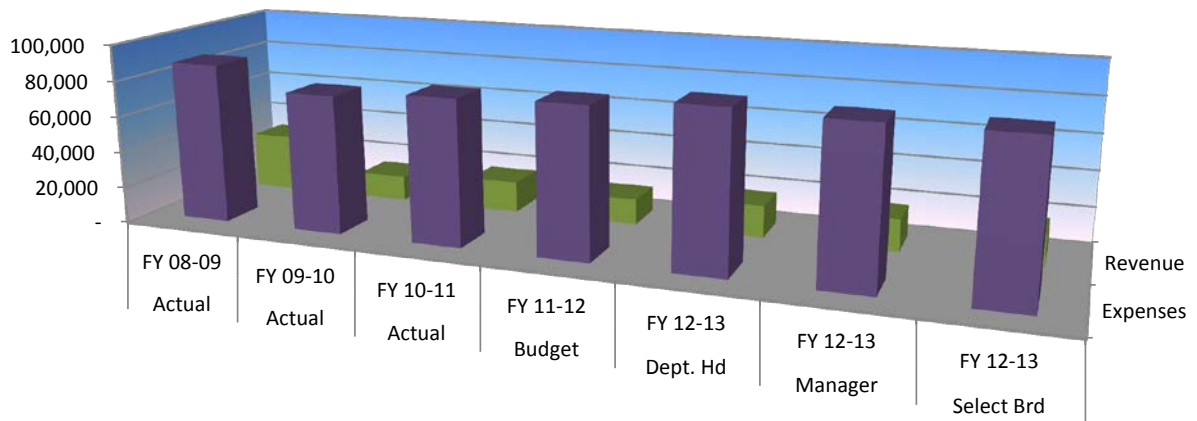
71.55% of 116 responders indicate that the Finance page on the town's website provides enough financial information.

Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	57,406	54,886	55,296	57,761	28,036	58,599	58,599	58,599
2500 Employee Benefits	13,181	13,655	15,910	14,985	7,754	16,912	15,356	15,356
3000 Purchased and Contractual Services	11,202	3,068	3,632	4,200	971	4,010	4,010	4,010
4000 Other Contractual Services								
5000 Supplies	5,000	4,742	5,329	5,100	2,616	5,400	5,100	5,100
7000 Capital Outlay	1,500	-	-	-	-	1,500	1,500	1,500
Total Finance Expenditures	88,289	76,350	80,167	82,046	39,377	86,420	84,564	84,564
		-13.52%	5.00%	2.34%	48.0%	5.33%	3.07%	3.07%
					YTD	4,374	2,518	2,518
Total Finance Revenues	31,787	13,924	17,180	14,164	8,782	17,790	17,709	17,709
		-56.20%	23.39%	-17.56%	62.0%	25.60%	25.03%	25.03%
					YTD	3,626	3,545	3,545
NET Finance Budget	56,502	62,426	62,987	67,882	30,595	68,630	66,855	66,855
		10.49%	0.90%	7.77%	45.1%	1.10%	-1.51%	-1.51%
					YTD	748	(1,027)	(1,027)

Proposed							
	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	88,289	76,350	80,167	82,046	86,420	84,564	84,564
Revenue	31,787	13,924	17,180	14,164	17,790	17,709	17,709



TOWN OF ROCKPORT

Municipal Budget FY 12-13

General Government Finance Department - 0211

2 Employees (Finance Director and a part-time Clerk)

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board	
EXPENDITURES											
12/31/2011											
Personnel Services											
2110 Finance Director's Salary	48,075	49,025	49,025	49,912	24,935	51,609	3.4%	51,609	3.4%	51,609	3.4%
2120 Finance Clerk (shared)		3,710	3,558		-						
2205 Administrative Clerk (10 hrs/wk)	9,332	2,151	2,714	6,760	3,101	6,990	3.4%	6,990	3.4%	6,990	3.4%
2300 53rd Pay Week Wages			-	1,089	-						
	57,406	54,886	55,296	57,761	28,036	58,599	1.4%	58,599	1.4%	58,599	1.4%
Employee Benefits											
2505 Unemployment Compensation	55	321	143	173	82	173	-0.1%	173	-0.1%	173	-0.1%
2510 Workers Compensation insurance	181	137	166	150	48	155	3.4%	155	3.4%	155	3.4%
2520 Income Protection	478	487	1,075	498	280	515	3.4%	515	3.4%	515	3.4%
2530 Deferred compensation	2,153	2,197	2,395	2,246	1,122	2,322	3.4%	2,322	3.4%	2,322	3.4%
2540 Health Insurance	5,944	6,359	7,848	7,448	4,085	9,264	24.4%	7,708	3.5%	7,708	3.5%
2550 FICA and Medicare Taxes	4,370	4,154	4,283	4,335	2,137	4,483	3.4%	4,483	3.4%	4,483	3.4%
2600 53rd Pay Week Benefits			-	135	-	-					
	13,181	13,655	15,910	14,985	7,754	16,912	12.9%	15,356	2.5%	15,356	2.5%
Purchased and Contractual Services											
3040 Legal Fees/Banking	702	919	1,016	1,100	46	1,100	0.0%	1,100	0.0%	1,100	0.0%
3105 Mileage reimbursement	312	321	229	250	112	250	0.0%	250	0.0%	250	0.0%
3110 Meals reimbursement		28	-	50	-	50	0.0%	50	0.0%	50	0.0%
3125 Tolls, parking, misc. reimbursement		-	-	-	-	-		-		-	
3320 Telephone	640	592	584	640	322	640	0.0%	640	0.0%	640	0.0%
3515 Interest on TAN	8,793	230	654	1,000	-	800	-20.0%	800	-20.0%	800	-20.0%
3810 Bank Charges and Fees	-	-	-	-	-	-		-		-	
3820 Dues and memberships	190	205	220	210	25	220	4.8%	220	4.8%	220	4.8%
3850 Printing	315	480	599	500	142	500	0.00%	500	0.00%	500	0
3920 Training and Education	250	292	330	450	325	450	0.0%	450	0.0%	450	0.0%
	11,202	3,068	3,632	4,200	971	4,010	-4.5%	4,010	-4.5%	4,010	-4.5%
Supplies											
5405 Computer Supplies	2,530	2,272	2,904	2,600	1,331	2,700	3.8%	2,600	0.0%	2,600	0.0%
5420 Office Supplies	850	1,033	1,103	1,000	212	1,000	0.0%	900	-10.0%	900	-10.0%
5425 Postage	1,532	1,258	1,323	1,300	1,074	1,500	15.4%	1,500	15.4%	1,500	15.4%
5450 Training Supplies		25	-		-	-		-		-	
5605 Books, Periodicals, Subscriptions	87	154	-	200	-	200	0.0%	100	-50.0%	100	-50.0%
	5,000	4,742	5,329	5,100	2,616	5,400	5.9%	5,100	0.0%	5,100	0.0%
Capital Items											
7315 Computer Equipment	1,500				-	1,500		1,500		1,500	
7335 Equipment-furniture and fixtures					-	-		-		-	
	1,500	-	-	-	-	1,500		1,500		1,500	
Total Finance Expenditures	88,289	76,350	80,167	82,047	39,377	86,420	5.3%	84,564	3.1%	84,564	3.1%
		-13.52%	5.00%	2.34%		5.33%		3.07%		3.07%	
					48.0%	4,373		2,517		2,517	
					YTD						

TOWN OF ROCKPORT

Municipal Budget FY 12-13

Finance Department - 0211

2 Employees (Finance Director and a part-time Clerk)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
REVENUES													
R0300	Administrative Fees	56	128	140	100	68	104	4.0%	104	4.0%	104	4.0%	
R0301	Gas Tax Refund	163	220	55	100	-	20	-80.0%	20	-80.0%	20	-80.0%	
R0302	Interest - Checking Account	7,929	2,757	5,563	2,300	4,310	6,000	160.9%	6,000	160.9%	6,000	160.9%	
R0303	Legal Fees/Banking	511	919	1,016	1,100	-	800	-27.3%	800	-27.3%	800	-27.3%	
R0304	WW Miscellaneous	92	-	-	-	-	-		-		-		
R0305	WW Postage Reimbursement	503	309	461	400	496	450	13%	450	12.5%	450	12.50%	
R0306	WW Reimbursement Wages & Bens.	22,532	9,133	9,651	10,164	3,898	10,416	2%	10,335	1.7%	10,335	1.68%	
R0307	Finance Misc.		443	274		-	-		-		-		
R0312	Notary Public Fees (new)		15	20	-	10	-		-		-		
Total Finance Revenues		31,787	13,924	17,180	14,164	8,782	17,790	25.6%	17,709	25.0%	17,709	25.0%	
			-56.20%	23.39%	-17.56%		25.60%		25.03%		25.03%		
						62.0%	3,626		3,545		3,545		
						YTD							
NET Finance Budget		56,502	62,426	62,987	67,882	30,595	68,630	1.1%	66,855	-1.5%	66,855	-1.5%	
			10.49%	0.90%	7.77%		1.10%		-1.51%		-1.51%		
						45.1%	748		(1,027)		(1,027)		
						YTD							

Town of Rockport, Maine

General Government Assessing - Dept. 0213

Department Overview

The Assessing Department is responsible for maintaining more than 6,000 real estate accounts; approximately 400 personal property business accounts; maintenance/updating tax maps; approving/denying and processing exemption requests; maintenance of GIS system and data updates; coordination of the Enhanced 9-1-1 emergency addressing system; property assessments; communicate valuation changes with affected residents; deed transfer processing and maintenance of deed and real estate transfer document records; real estate sales analysis; tax commitment and billing; state valuation/audit; current use program administration (open space, farm land, tree growth, and working waterfront); research/process abatement requests; defend valuations at Board of Assessment review proceedings; and must maintain a working knowledge of property tax laws and all applicable rules and regulations.

Mission:

- To assess all Rockport properties equally and fairly in accordance with state law, so that no property owner is obligated to pay more or allowed to pay less than their fair share of the property tax;
- To keep current with changes in state law, and in the latest technologies used in the fair and equitable determination of value;
- To serve and respond to the public with courtesy and integrity.

Assessing Department Objectives, Performance Measures, and Staffing

Objectives

- 1) Continue the scanning process of all relative assessment documents for simplified retrieval and archival storage of information;
- 2) Begin the quarterly review of all parcels, which includes creating a process for on-going inspections, mailing notifications of pending visits, and making necessary adjustments to property data as needed.
- 3) Continue to stay abreast of new and existing State laws and to enhance the town's assessment administration practices through training, research and peer dialogue opportunities;
- 4) Maintain Town's Certified Ratio by assuring integrity of assessed valuations;
- 5) Keep public informed and educated on valuation and taxation issues by increased use of Town website.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
Operating costs per assessed parcel of property	\$36.42	\$49.62	\$46.02	\$45.88	\$43.40	\$45.59
Percentage change		36.24%	-7.26%	-0.30%	-5.41%	5.05%
Operating costs based on available hours of work	\$34.34	\$48.01	\$36.61	\$38.44	\$35.05	\$36.82
Percentage change		39.81%	-23.75%	5.00%	-8.82%	5.05%

Note: Employee's Benefits recorded within individual departmental budgets beginning FY 08-09.

Staffing

The Assessing Department includes the Assessor and a part-time Administrative Clerk assistant. The Administrative Clerk position is shared with the Finance Department (20 hours Assessing; 10 hours Finance).

Citizen Satisfaction Survey Results

89.52% of 229 responders indicate that on their last visit to the Assessing office, their needs were met.
57.95% of 371 responders are aware that the town's property tax information is available on the town's website through a link to Vision Appraisal.

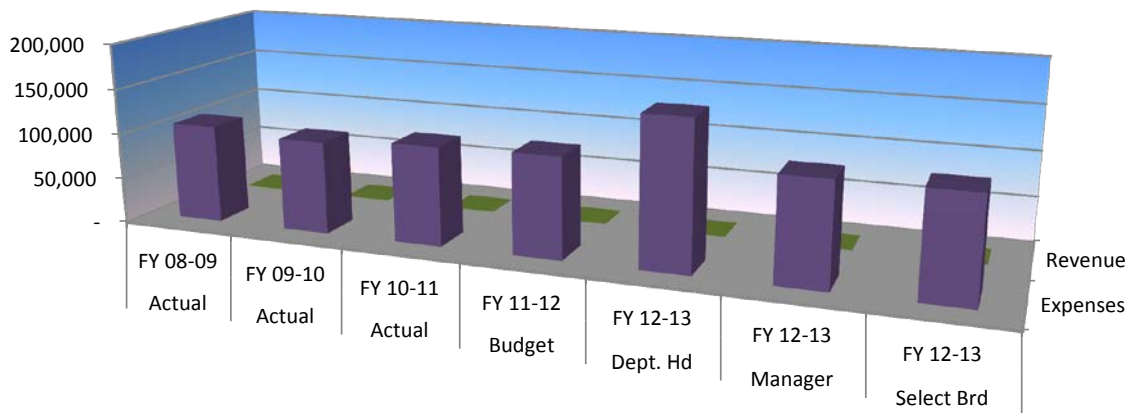
Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	68,200	66,469	64,743	68,146	32,507	69,131	69,131	69,131
2500 Employee Benefits	20,159	20,013	26,645	25,295	13,355	29,122	25,999	25,999
3000 Purchased and Contractual Services	16,531	12,373	14,593	14,040	11,281	14,651	14,301	14,301
4000 Other Contractual Services								
5000 Supplies	2,436	2,222	1,623	2,100	1,121	2,400	2,400	2,400
7000 Capital Outlay	-	-	-	-	-	45,000	-	-
Total Assessing Expenditures	107,326	101,077	107,604	109,581	58,264	160,303	111,831	111,830
		-5.82%	6.46%	1.84%		46.29%	2.05%	2.05%
					53.2%	50,722	2,249	2,249
					YTD			
Total Assessing Revenues	605	541	235	100	176	-	-	-
		-10.58%	-56.61%	-57.40%		-100.00%	-100.00%	-100.00%
					175.5%	(100)	(100)	(100)
					YTD			
NET Assessing Budget	106,721	100,536	107,369	109,481	58,088	160,303	111,831	111,830
		-5.80%	6.80%	1.97%		46.42%	2.15%	2.15%
					53.1%	50,822	2,349	2,349
					YTD			

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	107,326	101,077	107,604	109,581	160,303	111,831	111,830
Revenue	605	541	235	100	-	-	-



TOWN OF ROCKPORT

Municipal Budget FY 12-13

General Government Assessing - Dept. 0213

2 Employees (Assessor and a part-time clerk)

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board			

EXPENDITURES

12/31/2011

Personnel Services

2110	Assessor's Salary	56,621	53,413	52,200	53,144	26,550	54,951	3.4%	54,951	3.4%	54,951	3.4%
2120	Administrative Assistant	134	8,134	6,997								
2205	Administrative Clerk (20 hrs/wk)	11,445	4,922	5,499	13,520	5,957	13,980	3.4%	13,980	3.4%	13,980	3.4%
2207	Part-time Board Assistant		-	46	200		200	0.0%	200	0.0%	200	0.0%
2300	53rd Pay Week Wages			-	1,282		-					
		68,200	66,469	64,743	68,146	32,507	69,131	1.4%	69,131	1.4%	69,131	1.4%

Employee Benefits

2505	Unemployment Compensation	55	366	209	218	102	218	0.0%	218	0.0%	218	0.0%
2510	Workers Compensation insurance	853	716	852	176	155	182	3.4%	182	3.4%	182	3.4%
2520	Income Protection	562	517	594	530	298	548	3.4%	548	3.4%	548	3.4%
2530	Deferred Compensation		405	2,696	2,391	1,195	2,473	3.4%	2,473	3.4%	2,473	3.4%
2535	Maine Public Employees Retirement	402	192	-			-					
2540	Health Insurance	13,333	13,029	17,378	16,706	9,164	20,412	22.2%	17,290	3.5%	17,290	3.5%
2550	FICA and Medicare Taxes	4,955	4,788	4,917	5,115	2,441	5,288	3.4%	5,288	3.4%	5,288	3.4%
2575	Cell Phone Stipend			-	-		-					
2600	53rd Pay Week Benefits			-	159		-					
		20,159	20,013	26,645	25,295	13,355	29,122	15.1%	25,999	2.8%	25,999	2.8%

Purchased and Contractual Services

3015	Computer Software Licenses	3,400	3,800	3,800	3,950	3,950	4,815	21.9%	4,815	21.9%	4,815	21.9%
3026	Web Hosting/Connectivity/Design	4,200	4,200	4,200	2,800	2,800	2,200	-21.4%	2,200	-21.4%	2,200	-21.4%
3040	Legal Fees	723	-	615	500	1,642	750	50.0%	750	50.0%	750	50.0%
3060	Professional Services	500	350	925	250	125	250	0.0%	250	0.0%	250	0.0%
3095	Board of Assessment Review	193	-	25	100		100	0.0%	100	0.0%	100	0.0%
3105	Mileage reimbursement	1,423	1,565	812	1,400	530	1,400	0.0%	1,400	0.0%	1,400	0.0%
3110	Meals reimbursement	432	235	123	200	145	350	75.0%	300	50.0%	300	50.0%
3115	Lodging	573	287	479	600	88	870	45.0%	870	45.0%	870	45.0%
3125	Tolls, parking, misc reimbursement	55	23	3	50	10	50	0.0%	50	0.0%	50	0.0%
3320	Telephone	546	502	533	600	313	600	0.0%	600	0.0%	600	0.0%
3610	Computer Maint. Contracts (GIS Layer)		-	-	-							
3820	Dues and memberships	285	271	318	280	265	266	-5.0%	266	-5.0%	266	-5.0%
3845	Tax Map Maintenance	1,800	300	1,875	2,000	1,042	2,000	0.0%	1,700	-15.0%	1,700	-15.0%
3850	Printing	201	321	276	310		-		-		-	
3920	Training and Education	2,200	519	610	1,000	370	1,000	0.0%	1,000	0.0%	1,000	0.0%
		16,531	12,373	14,593	14,040	11,281	14,651	4.4%	14,301	1.9%	14,301	1.9%

Supplies

5005	Food, Paper Gds & Other Food Supplies	21	-	90	100	70	100	0.0%	100	0.0%	100	0.0%
5405	Computer Supplies	1,025	1,019	232	800	654	800	0.0%	800	0.0%	800	0.0%
5415	General Supplies	336	-	-	-		-		-		-	
5420	Office Supplies	377	523	635	500	57	500	0.0%	500	0.0%	500	0.0%
5425	Postage	669	680	467	600	339	800	33.3%	800	33.3%	800	33.3%
5450	Training Supplies			15			-		-		-	
5605	Books, Periodicals	8	-	184	100		200	100.0%	200	100.0%	200	100.0%
		2,436	2,222	1,623	2,100	1,121	2,400	14.3%	2,400	14.3%	2,400	14.3%

Capital Items

7315	GIS Software Upgrade			-	-		-		-		-	
7315	Computer Equipment			-	-		-		-		-	
7335	Equipment-furniture and fixtures			-								
7405	Property Revaluation Reserve			-	-		45,000		-		-	
		-	-	-	-	-	45,000		-		-	

TOTAL- Assessing Expenditures	107,327	101,077	107,604	109,581	58,264	160,303	46.3%	111,831	2.1%	111,830	2.1%
		-5.82%	6.46%	1.84%		53.2%	46.29%	2.05%		2.05%	
						YTD	50,722	2,249		2,249	

TOWN OF ROCKPORT

Municipal Budget FY 12-13

General Government Assessing - Dept. 0213

2 Employees (Assessor and a part-time clerk)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager	Board		
REVENUES												
R0400	Copies & Misc.	435	407	134	100	171	-	-				
R0401	Homestead Admin. Fee	86	-	-	-	-	-	-				
R0402	BETE Admin. Fee	42	34	46	-	-	-	-				
R0403	Miscellaneous	42	75	50	-	-	-	-				
R0412	Notary Public Fees		25	5	-	5	-	-				
Total Assessing Revenues		605	541	235	100	176	-	-		-		
			-10.58%	-56.61%	-57.40%	175.5%	-100.00%	-100.00%		-100.00%		
						YTD	(100)	(100)		(100)		
NET Assessing Dept. Budget		106,723	100,536	107,369	109,481	58,088	160,303	46.4%	111,831	2.1%	111,830	2.1%
			-5.80%	6.80%	1.97%	53.1%	46.42%		2.15%		2.15%	
						YTD	50,822		2,349		2,349	

Town of Rockport, Maine

General Government

Town Office Building - Dept. 215

Purpose:

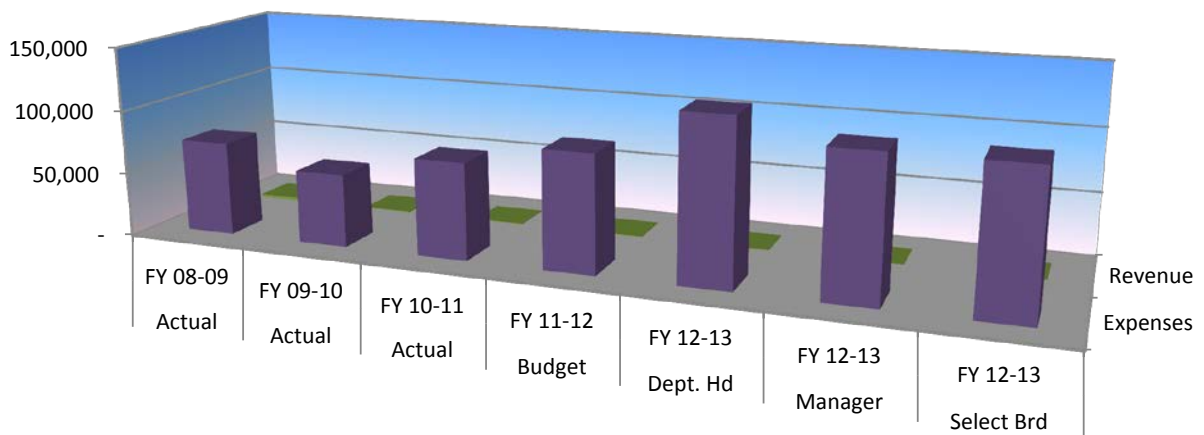
The town office building houses the offices which comprise General Government. Funding in this budget provides for the maintenance and upkeep of the town office, as well as operations for the town's computer network.

BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	4,817	4,348	8,575	16,781	7,817	17,023	17,023	17,023
2500 Employee Benefits	609	606	3,054	6,692	3,644	6,904	6,882	6,882
3000 Purchased and Contractual Services	42,184	38,135	41,585	42,264	23,131	42,578	36,428	36,428
4000 Other Contractual Services	1,343	1,371	1,725	1,740	890	1,825	1,750	1,750
5000 Supplies	12,877	7,616	11,632	12,048	9,015	13,480	12,730	12,730
7000 Capital Outlay	11,668	5,000	9,000	12,000	17,674	45,415	35,415	35,415
Total Town Office Expenditures	73,498	57,075	75,571	91,524	62,171	127,225	110,228	110,228
		-22.34%	32.41%	21.11%	67.9%	39.01%	20.44%	20.44%
					YTD	35,701	18,704	18,704
Total Town Office Revenues	2,230	586	524	460	54	410	410	410
		-73.71%	-10.66%	-12.17%	11.6%	-10.87%	-10.87%	-10.87%
					YTD	(50)	(50)	(50)
NET Town Office Budget	71,268	56,489	75,047	91,064	62,118	126,815	109,818	109,818
		-20.74%	32.85%	21.34%	68.2%	39.26%	20.59%	20.59%
					YTD	35,751	18,754	18,754

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	73,498	57,075	75,571	91,524	127,225	110,228	110,228
Revenue	2,230	586	524	460	410	410	410



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TOWN OF ROCKPORT

Municipal Budget FY 12-13

General Government Municipal Building - Town Office - 0215

1 Employee (part-time receptionist; shared w/ Planning)

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13					
				Budget	Y-T-D	Dept. Hd.		Manager		Board	

EXPENDITURES

12/31/2011

Personnel Services

2120 Receptionist (20 hrs/wk)			7,001	16,464	7,817	17,023	3.4%	17,023	3.4%	17,023	3.4%
2206 Town Office Custodian	4,817	4,348	1,573	-	-	-					
2300 53rd Pay Week Wages			-	317	-	-					
	4,817	4,348	8,575	16,781	7,817	17,023	1.4%	17,023	1.4%	17,023	1.4%

Employee Benefits

2505 Unemployment Compensation	12	81	54	65	31	65	0.0%	65	0.0%	65	0.0%
2510 Workers Compensation insurance	132	116	138	44	21	45	3.4%	45	3.4%	45	3.4%
2520 Income Protection		-	67	164	287	170	3.4%	170	3.4%	170	
2530 Deferred Compensation		-	373	741	185	766	3.4%	766	3.4%	766	
2540 Health Insurance		-	1,772	4,381	2,495	4,556	4.0%	4,534	3.5%	4,534	
2550 FICA and Medicare Taxes	465	409	649	1,259	626	1,302	3.4%	1,302	3.4%	1,302	3.4%
2600 53rd Pay Week Benefits			-	39	-	-					
	609	606	3,054	6,692	3,644	6,904	3.2%	6,882	2.8%	6,882	2.8%

Purchased and Contractual Services

3006 Cleaning Service	646	646	4,127	6,700	2,160	6,500	-3.0%	6,500	-3.0%	6,500	-3.0%
3010 Computer Consulting/Support	4,203	208	400	500	813	500	0.0%	500	0.0%	500	0.0%
3015 Computer Software & License Support	13,774	15,872	10,886	7,065	8,896	5,485	-22.4%	5,485	-22.4%	5,485	-22.4%
3016 Hardware Maintenance Support	1,872	745	1,856	-	438	-		-		-	
3025 Internet activity fees	888	888	888	888	444	888	0.0%	888	0.0%	888	0.0%
3026 Web Hosting/Connectivity/Design	579	520	803	1,000	-	1,000	0.0%	1,000	0.0%	1,000	0.0%
3090 Misc. Contract (Outside Contractor)	180	205	-	250	-	200	-20.0%	200	-20.0%	200	-20.0%
3305 Electricity	6,443	5,639	5,798	6,500	2,929	6,500	0.0%	6,000	-7.7%	6,000	-7.7%
3315 Sewer usage fees	411	375	381	600	185	600	0.0%	450	-25.0%	450	-25.0%
3320 Telephone	1,039	1,005	1,040	1,140	573	1,150	0.9%	1,150	0.9%	1,150	0.9%
3325 Water usage fees	235	249	283	450	147	450	0.0%	450	0.0%	450	0.0%
3410 Copy Machine Lease					358	2,150		2,150		2,150	
3425 Postage Meter Contracts	824	819	819	850	419	850	0.0%	850	0.0%	850	0.0%
3610 Computer Repairs & Maintenance		3,914	4,527	5,500	1,240	5,500	0.0%	4,500	-18.2%	4,500	-18.2%
3614 Electrical Repairs & Maintenance	15	-	-	300	663	1,000	233.3%	500	66.7%	500	66.7%
3620 Equipment Maintenance	5,525	3,519	1,102	5,500	1,468	5,500	0.0%	2,000	-63.6%	2,000	-63.6%
3624 Heating Repairs & Maintenance	60	75	583	1,000	-	1,000	0.0%	500	-50.0%	500	-50.0%
3628 Miscellaneous Repairs & Maintenance	2,745	1,329	6,073	2,000	1,346	2,000	0.0%	2,000	0.0%	2,000	0.0%
3630 Mowing	2,600	1,691	1,691	1,691	966	870	-48.6%	870	-48.6%	870	-48.6%
3805 Advertising					51	100		100		100	
3820 Dues and memberships (Sam's Club)	35	140	35	35	35	35	0.0%	35	0.0%	35	0.0%
3840 Post Office Box	110	295	295	295	-	300	1.7%	300		300	
	42,184	38,135	41,585	42,264	23,131	42,578	0.7%	36,428	-13.8%	36,428	-13.8%

Other Contractual Services

4105 Fire Alarm Monitoring	242	72	305	305	-	305	0.0%	305	0.0%	305	0.0%
4110 Sprinkler System	1,101	841	1,093	1,025	731	1,100	7.3%	1,025	0.0%	1,025	0.0%
4115 Security Alarm System Monitoring		449	318	310	150	320	3.2%	320	3.2%	320	3.2%
4126 Inspection/Testing-Hydro & Fire Ext.		9	9	100	9	100	0.0%	100	0.0%	100	0.0%
	1,343	1,371	1,725	1,740	890	1,825	4.9%	1,750	0.6%	1,750	0.6%

TOWN OF ROCKPORT

Municipal Budget FY 12-13

General Government Municipal Building - Town Office - 0215

1 Employee (part-time receptionist; shared w/ Planning)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
Supplies													
5005	Food, Paper Goods & Other Misc. Food Supplies	1,763	2,101	1,656	1,500	828	1,500	0.0%	1,500	0.0%	1,500	0.0%	
5205	Heating Fuel	5,129	1,845	4,019	5,198	5,427	5,530	6.4%	5,530	6.4%	5,530	6.4%	
5330	Cleaning Supplies	253	288	103	250	-	250	0.0%	250	0.0%	250	0.0%	
5340	General Maintenance Supplies	73	195	264	200	626	800	300.0%	800	300.0%	800	300.0%	
5352	Heating Supplies		90	1,395	100	-	200	100.0%	200	100.0%	200	100.0%	
5360	Restroom Supplies	186	255	246	400	292	400	0.0%	400	0.0%	400	0.0%	
5405	Computer Supplies	1,034	43	1,769	1,500	220	1,500	0.0%	1,000	-33.3%	1,000	-33.3%	
5410	Copy Machine Supplies	998	1,175	652	900	593	900	0.0%	900	0.0%	900	0.0%	
5415	General Supplies	1,642	1,524	449	800	182	800	0.0%	800	0.0%	800	0.0%	
5420	Office Supplies	647	757	785	700	263	1,000	42.9%	750	7.1%	750	7.1%	
5425	Postage	700	(758)	46	100	584	100	0.0%	100	0.0%	100	0.0%	
5426	Postage Meter Supplies	451	101	248	400	-	500	25.0%	500	25.0%	500	25.0%	
5725	Misc. Expenses (supplies)		-	-	-		-		-		-		
		12,877	7,616	11,632	12,048	9,015	13,480	11.9%	12,730	5.7%	12,730	5.7%	
Capital Items													
7205	Building Improvements			-			20,000		10,000		10,000		
7310	Phone System						9,000		9,000		9,000		
7315	Computer Equipment	7,104		-									
	use of Encumbered Funds	(2,211)		-									
7316	Accounting Software -lease/purchase			-	12,000	11,899	11,415	-4.9%	11,415	-4.9%	11,415	-4.9%	
7335	Equipment-furniture and fixtures	2,775		-									
7350	Heating & Cooling System Upgrade			-		5,775							
7570	Computer Reserve-GL1313	4,000	5,000	9,000			5,000		5,000		5,000		
Total		11,668	5,000	9,000	12,000	17,674	45,415	278.5%	35,415	195.1%	35,415	195.1%	
TOTAL - Town Office Expenditures		73,498	57,075	75,571	91,526	62,171	127,225	39.0%	110,228	20.4%	110,228	20.4%	
			-22.34%	32.41%	21.11%		39.00%		20.43%		20.43%		
						67.9%	35,699		18,702		18,702		
						YTD							
REVENUES													
R0450	Copies	22	191	205	150	28	100	-33.3%	100	-33.3%	100	-33.3%	
R0452	Misc Reimbursement	1,945	132	56	50	26	50	0.0%	50	0.0%	50	0.0%	
R0454	Utilities Reimbursement	263	263	263	260	-	260	0.0%	260	0.0%	260	0.0%	
Total Town Office Revenues		2,230	586	524	460	54	410	-10.9%	410	-10.9%	410	-10.9%	
			-73.71%	-10.66%	-12.17%		-10.87%		-10.87%		-10.87%		
						11.6%	(50)		(50)		(50)		
						YTD							
NET Town Office Building Budget		71,268	56,489	75,047	91,066	62,118	126,815	39.3%	109,818	20.6%	109,818	20.6%	
			-20.74%	32.85%	21.35%		39.26%		20.59%		20.59%		
						68.2%	35,749		18,752		18,752		
						YTD							

Town of Rockport, Maine

General Government Insurance - Dept. 0216

Purpose:

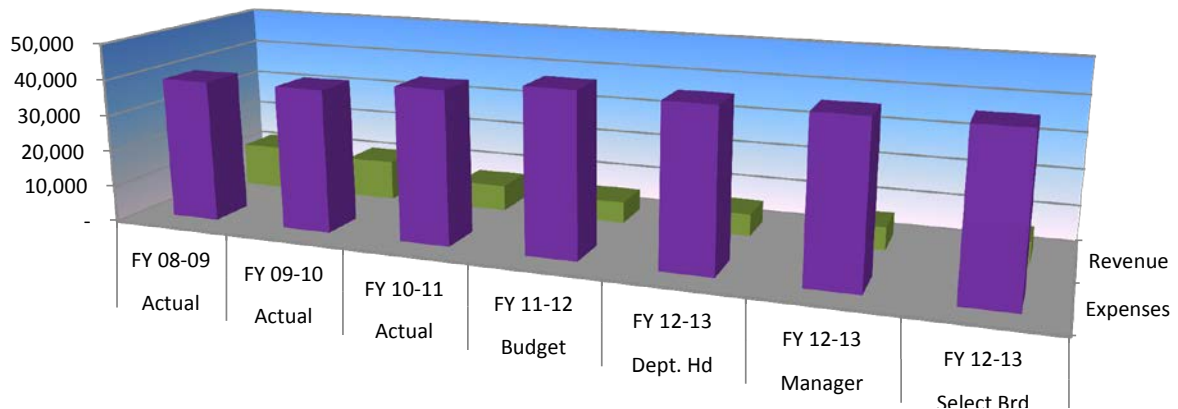
The Insurance budget provides funding for all town insurances, to include property and casualty, public officials liability, and vehicles insurance.

BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	Y-T-D	FY 12-13		
						Dept. Hd.	Manager	Board
2000 Personnel Services								
2500 Employee Benefits								
3000 Purchased and Contractual Services	39,270	39,534	42,074	44,598	21,116	43,500	43,500	43,500
4000 Other Contractual Services								
5000 Supplies								
7000 Capital Outlay								
Total Insurance Expenditures	39,270	39,534	42,074	44,598	21,116	43,500	43,500	43,500
		0.67%	6.42%	6.00%		-2.46%	-2.46%	-2.46%
					47.3%	(1,098)	(1,098)	(1,098)
					YTD			
Total Insurance Revenues	12,227	11,060	7,205	5,895	4,291	6,085	6,285	6,285
		-9.54%	-34.86%	-18.18%		3.21%	6.62%	6.62%
					72.8%	190	390	390
					YTD			
NET Insurance Budget	27,043	28,474	34,869	38,703	16,825	37,416	37,215	37,215
		5.29%	22.46%	11.00%		-3.33%	-3.84%	-3.84%
					43.5%	(1,288)	(1,488)	(1,488)
					YTD			

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	39,270	39,534	42,074	44,598	43,500	43,500	43,500
Revenue	12,227	11,060	7,205	5,895	6,085	6,285	6,285



TOWN OF ROCKPORT

Municipal Budget FY 12-13

General Government Insurance - 0216

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES													
12/31/2011													
Purchased and Contractual Services													
3720	Property & Casualty	17,132	17,996	16,971	17,989	10,488	21,000	16.7%	21,000	16.7%	21,000	16.7%	
3725	Public Officials Liability	8,669	8,602	11,084	11,749	4,070	8,500	-27.7%	8,500	-27.7%	8,500	-27.7%	
3730	Vehicles Insurance	13,469	12,936	14,019	14,860	6,558	14,000	-5.8%	14,000	-5.8%	14,000	-5.8%	
							-						
		39,270	39,534	42,074	44,598	21,116	43,500	-2.5%	43,500	-2.5%	43,500	-2.5%	
TOTAL- Insurance Expenditures		39,270	39,534	42,074	44,598	21,116	43,500	-2.5%	43,500	-2.5%	43,500	-2.5%	
			0.67%	6.42%	6.00%		-2.46%		-2.46%		-2.46%		
						47.3%	(1,098)		(1,098)		(1,098)		
						YTD							

REVENUES											
R0502 MMA Insurance Dividend	10,777	8,437	4,093	4,000	4,291	4,000	0.0%	4,200	5.0%	4,200	5.0%
R0503 WW Insurance Reimbursement	1,450	1,566	1,500	1,895	-	2,085	10.0%	2,085	10.0%	2,085	10.0%
R0504 WC Premium Reimbursement		1,057	1,612		-						
TOTAL Insurance Revenues	12,227	11,060	7,205	5,895	4,291	6,085	3.2%	6,285	6.6%	6,285	6.6%
		-9.54%	-34.86%	-18.18%		3.21%		6.62%		6.62%	
					72.8%	190		390		390	
					YTD						
NET Insurance Budget	27,043	28,474	34,869	38,703	16,825	37,416	-3.3%	37,215	-3.8%	37,215	-3.8%
		5.29%	22.46%	11.00%		-3.33%		-3.84%		-3.84%	
					43.5%	(1,288)		(1,488)		(1,488)	
					YTD						

TOWN OF ROCKPORT

Public Assistance

General Assistance

Town of Rockport, Maine

Public Assistance

Stacey Y. Parra - General Assistance Administrator

General Assistance - Dept. 0303

Department Overview

The General Assistance department provides citizens in need with temporary support for basic needs such as shelter, food, utilities, clothing, and other basic necessities. The GA Administrator meets with people seeking assistance, to determine qualifications and to help them seek other forms of assistance whenever warranted.

Mission:

The purpose of General Assistance is to provide basic needs such as food, shelter, utilities, fuel, clothing, and other basic necessities, that may be essential to residents and families in Rockport during a time of need.

General Assistance Department Objectives, Performance Measures, and Staffing

Objectives

- 1) Continue to coordinate methods to help people in need through contacts with various agencies and organizations.
- 2) Establish confidence with the person(s) in need of assistance, and promote their self-worth during difficult times.
- 3) Provide assistance to persons in need in a fragile economy, and determine what eligibility will best sustain them in the foreseeable future.

Performance Measures

Measure	Actual FY 07-08	Budget FY 08-09	Budget FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
Operating costs for General Assistance based on NET budget and population	\$2.65	\$3.57	\$4.00	\$3.59		
Percentage Change		34.72%	12.04%	-10.25%		

Staffing

The General Assistance Administrator is paid a stipend to help find or provide the services to assist people in need. The GA Administrator also serves as the executive secretary to the town manager. In the absence of the GA Administrator, the general assistance requirements of the public are served by the town clerk.

Citizen Satisfaction Survey Results

81.58% of 304 responders have not had the need to contact general assistance for support.
60.39% of 304 responders believe that the GA Assistance provided by the Town is "fair to excellent".

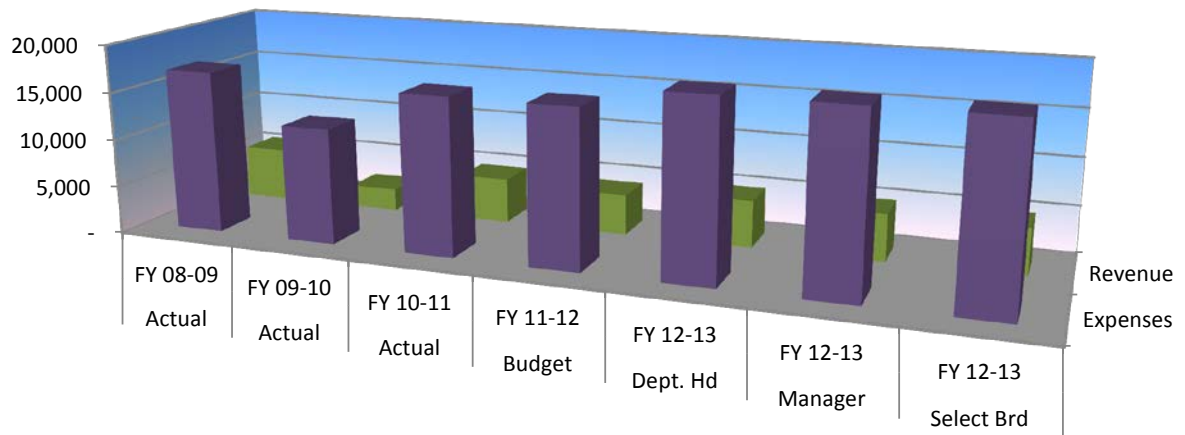
Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	5,205	5,359	5,359	5,561	2,726	5,642	5,642	5,642
2500 Employee Benefits	336	280	600	760	314	841	841	841
3000 Purchased and Contractual Services	11,389	5,669	10,265	9,865	4,960	11,815	11,815	11,815
4000 Other Contractual Services								
5000 Supplies	98	770	213	230	22	230	230	230
7000 Capital Outlay								
Total GA Expenditures	17,028	12,079	16,437	16,416	8,022	18,528	18,528	18,528
		-29.07%	36.08%	-0.13%	48.9%	12.86%	12.86%	12.86%
					YTD	2,111	2,111	2,111
Total GA Revenues	5,641	2,339	4,709	4,225	-	4,930	4,930	4,930
		-58.53%	101.31%	-10.28%	0.0%	16.69%	16.69%	16.69%
					YTD	705	705	705
NET GA Budget	11,387	9,739	11,728	12,191	8,022	13,598	13,598	13,598
		-14.47%	20.42%	3.95%	65.8%	11.54%	11.54%	11.54%
					YTD	1,406	1,406	1,406

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	17,028	12,079	16,437	16,416	18,528	18,528	18,528
Revenue	5,641	2,339	4,709	4,225	4,930	4,930	4,930



TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Assistance General Assistance - 0303

Stacey Y. Parra - General Assistance Administrator
1 Employee (paid a stipend)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES													
12/31/2011													
Personnel Services													
2225	G/A Administrator	5,205	5,359	5,359	5,456	2,726	5,642	3.4%	5,642	3.4%	5,642	3.4%	
2300	53rd Pay Week Wages			-	105	-	-						
		5,205	5,359	5,359	5,561	2,726	5,642	1.5%	5,642	1.5%	5,642	1.5%	
Employee Benefits													
2505	Unemployment Compensation		-	-	-	-	-		-				
2510	Workers Compensation insurance	15	13	16	14	5	15	3.4%	15	3.4%	15	3.4%	
2520	Income Protection	26	-	-	54	18	56	3.4%	56	3.4%	56	3.4%	
2535	Maine Public Employees Retirement	34	24	63	134	40	158	18.0%	158	18.0%	158	18.0%	
2550	FICA and Medicare Taxes	260	243	412	427	191	432	1.2%	432	1.2%	432	1.2%	
2575	Cell Phone Stipend			110	120	60	180	50.0%	180	50.0%	180	50.0%	
2600	53rd Pay Week Benefits			-	11	-	-						
		336	280	600	760	314	841	10.6%	841	10.6%	841	10.6%	
Purchased and Contractual Services													
3105	Mileage	261	408	201	450	217	450	0.0%	450	0.0%	450	0.0%	
3110	Meals reimbursement	162	225	322	200	158	300	50.0%	300	50.0%	300	50.0%	
3115	Lodging	160	140	138	200	-	200	0.0%	200	0.0%	200	0.0%	
3125	Tolls, parking, misc reimbursement		-	2	5	-	5	0.0%	5	0.0%	5	0.0%	
3305	Electricity assistance	724	718	1,450	1,000	1,194	1,800	80.0%	1,800	80.0%	1,800	80.0%	
3315	Sewerage					352	-		-		-		
3325	Water					67	-		-		-		
3330	Burial assistance		-	-	-	-	-		-		-		
3345	Food assistance	-	39	38	400	127	200	-50.0%	200	-50.0%	200	-50.0%	
3350	Fuel assistance	2,172	206	929	750	329	2,000	166.7%	2,000	166.7%	2,000	166.7%	
3355	Medical assistance	-	-	-	-	-	-		-		-		
3360	Rental/Mortgage assistance	7,672	3,618	7,002	6,000	2,418	6,000	0.0%	6,000	0.0%	6,000	0.0%	
3365	Household/Personal Assistance		-	-	200	4	200	0.0%	200	0.0%	200	0.0%	
3370	All Other Utilities		69	-	100	-	100	0.0%	100		100		
3805	Advertising	132	76	43	80	64	80	0.0%	80	0.0%	80	0.0%	
3820	Dues and memberships		30	30	30	30	30	0.0%	30	0.0%	30	0.0%	
3910	Miscellaneous Expenses	(4)	-	-	200	-	200	0.0%	200	0.0%	200	0.0%	
3920	Training & Education	110	140	110	250	-	250	0.0%	250	0.0%	250	0.0%	
		11,389	5,669	10,265	9,865	4,960	11,815	19.8%	11,815	19.8%	11,815	19.8%	
Supplies													
5005	Food-Meeting Refreshments		45	-	50	(55)	50	0.0%	50	0.0%	50	0.0%	
5405	Computer Supplies		207	69	50	-	50	0.0%	50	0.0%	50	0.0%	
5420	Office Supplies	81	495	120	100	65	100	0.0%	100	0.0%	100	0.0%	
5425	Postage	17	23	24	30	12	30	0.0%	30	0.0%	30	0.0%	
		98	770	213	230	22	230	0.0%	230	0.0%	230	0.0%	
Capital Items													
7315	Computer Equipment		1,480	-		-	-		-		-		
		-	1,480	-	-	-	-		-		-		
TOTAL- General Assistance Expenditures		17,028	13,559	16,437	16,416	8,022	18,528	12.9%	18,528	12.9%	18,528	12.9%	
			-20.37%	21.23%	-0.13%		12.86%		12.86%		12.86%		
						48.9%	2,111		2,111		2,111		
						YTD							

TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Assistance
General Assistance - 0303

Stacey Y. Parra - General Assistance Administrator
 1 Employee (paid a stipend)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board	
REVENUES												
R0551	General Assistance Misc.	358	-	-	-	-	-					
R0552	GA 50% Reimbursement	5,284	2,325	4,709	4,225	-	4,930	16.7%	4,930	16.7%	4,930	16.7%
R0553	GA SSI		14	-								
TOTAL General Assistance Revenues		5,641	2,339	4,709	4,225	-	4,930	16.7%	4,930	16.7%	4,930	16.7%
			-58.53%	101.31%	-10.28%		16.69%		16.69%		16.69%	
						0.0%	705		705		705	
						YTD						
NET General Assistance Budget		11,387	11,219	11,728	12,191	8,022	13,598	11.5%	13,598	11.5%	13,598	11.5%
			-1.47%	4.53%	3.95%		11.54%		11.54%		11.54%	
						65.8%	1,406		1,406		1,406	
						YTD						

TOWN OF ROCKPORT

Public Safety

**Police Department -Fire Department
Street Lights- Animal Control
Harbor -Public Safety Building
EMA**

Town of Rockport, Maine

Public Safety

Police Department - Dept. 0401

Department Overview

The Rockport Police Department provides law enforcement services to its citizenry in the form of police protection, rural patrol, drug enforcement, and many other areas involving public safety.

Mission:

The mission of the police department is to maintain peace and order by providing high quality police services that are responsive to the needs of the community. We protect life and property by apprehending those who commit criminal acts, by developing partnerships to prevent, reduce, or eliminate neighborhood problems, and by providing police services that are fair, professional, and respectful of the dignity of all individuals.

Police Department Objectives, Performance Measures, and Staffing

Objectives

- 1) Continue to provide quality public safety services in a shrinking economy that demands an increase in service and protection.
- 2) Maintain a skilled workforce during difficult economic times.
- 3) Keep abreast of changes in laws and maintain adequate training for all personnel.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
Operating costs for police services based on assessed value	\$387,245 41.34%	\$413,539 42.78%	\$419,924 42.83%	\$424,301 42.82%	\$445,027 44.91%	\$477,378 48.17%
Operating costs for police services based on number of households	1,382 \$280.21	1,382 \$333.76	1,382 \$309.81	1,983 \$223.08	1,983 \$224.42	1,983 \$240.74
Cost of having police officers post notices annually	\$1,751	\$1,801	\$1,947	\$1,791	\$1,788	\$1,939

Note: Employee's Benefits included in Police Dept. budget beginning in fiscal year 08-09.

Staffing

The police department is staffed with six employees: One full-time chief of police, a full-time sergeant (supervisor), three full-time patrol officers, and one full-time employee who provides administrative assistant services half time, and the other half time works as a police officer. Several years ago the department had four full-time police officers and one full-time administrative assistant, in addition to the full-time chief and sergeant. Loss of revenue to the town has already reduced staffing levels of the department.

Citizen Satisfaction Survey Results

- 83.98% of 348 responders believe the Town's police department offers "good to excellent" service.
- 94.40% of 357 responders indicated that the police department meets the needs of the Town.
- 65.82% of 234 responders were satisfied with the response time of the department when contacted.
- 79.20% of 303 responders indicated satisfaction with the police department and rated the department "good to excellent".
- 96.72% of 244 responders that had contact with a police officer deemed the officer to be courteous and respectful.

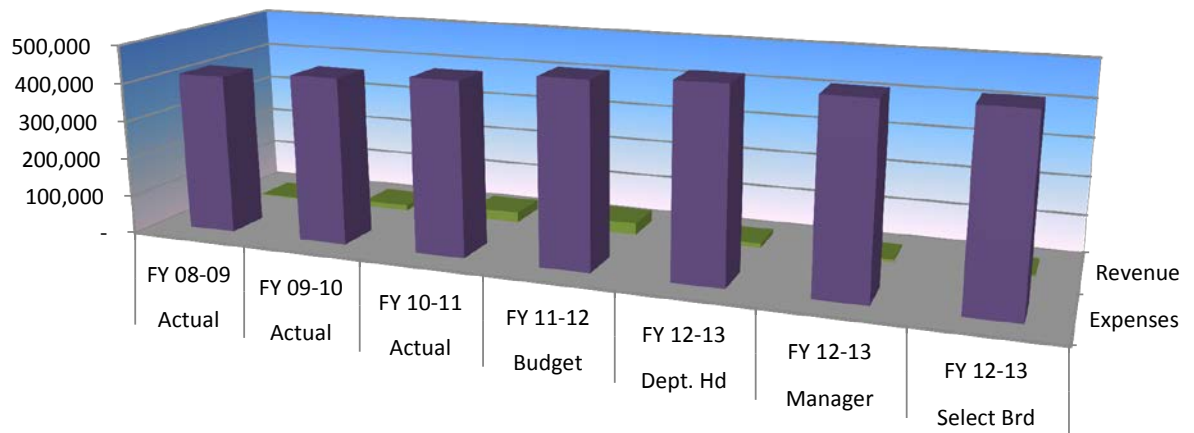
Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	259,202	283,844	273,280	286,261	154,839	292,666	290,004	290,004
2500 Employee Benefits	82,539	86,987	93,733	107,141	54,795	111,594	110,810	110,810
3000 Purchased and Contractual Services	24,926	21,399	18,116	22,610	8,289	20,892	20,600	21,700
4000 Other Contractual Services	-	-	9	18	18	18	18	18
5000 Supplies	30,077	26,960	36,048	31,097	13,573	30,883	30,883	30,883
7000 Capital Outlay	19,000	15,000	29,390	28,200	23,325	32,825	26,825	26,825
TOTAL- Police Dept. Expenditures	415,745	434,190	450,576	475,327	254,839	488,878	479,140	480,240
		4.44%	3.77%	5.49%	53.6%	2.85%	0.80%	1.03%
					YTD	13,551	3,813	4,913
TOTAL Police Revenues	2,206	14,266	26,275	30,300	25,888	11,500	6,000	6,000
		546.73%	84.18%	15.32%	85.4%	-62.05%	-80.20%	-80.20%
					YTD	(18,800)	(24,300)	(24,300)
NET Police Dept. Budget	413,539	419,924	424,301	445,027	228,950	477,378	473,140	474,240
		1.54%	1.04%	4.88%	51.4%	7.27%	6.32%	6.56%
					YTD	32,351	28,113	29,213

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	415,745	434,190	450,576	475,327	488,878	479,140	480,240
Revenue	2,206	14,266	26,275	30,300	11,500	6,000	6,000
					2.85%		



TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Safety Police Department - 0401

6 Employees (1 Chief, 1 Lt., 3 FT Police Officers, and 1 Police Officer/Admin. Asst.)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board	
EXPENDITURES							12/31/2011					
Personnel Services												
2110	Police Chief Salary	55,208	56,543	56,350	57,318	28,635	59,267	3.4%	59,267	3.4%	59,267	3.4%
2120	Admin Asst/PT Police Officer	37,209	39,113	37,185	37,149	19,147	39,251	5.7%	39,251	5.7%	39,251	5.7%
2130	Full-time Sergeant	43,050	44,623	42,056	42,723	22,273	45,133	5.6%	45,133	5.6%	45,133	5.6%
2135	Full-time Patrol Officers	94,513	107,571	104,652	105,747	59,612	111,751	5.7%	111,751	5.7%	111,751	5.7%
2140	Detail Pay	825	2,231	2,218	2,250	9,778	2,250	0.0%	2,250	0.0%	2,250	0.0%
2155	Overtime	22,476	25,787	24,356	24,572	12,483	27,662	12.6%	25,000	1.7%	25,000	1.7%
2156	Overtime-Sergeant	5,842	6,753	4,747	4,689	2,016	4,205	-10.3%	4,205	-10.3%	4,205	-10.3%
2157	Overtime-Administrative Assistant	-	353	857	361	420	427	18.3%	427	18.3%	427	18.3%
2210	Part-time Patrol	-	870	860	2,625	475	2,720	3.6%	2,720	3.6%	2,720	3.6%
2220	Ticket Officer (Seasonal)	79	-	-	-	-	-	-	-	-	-	-
2300	53rd Pay Week Wages			-	4,672	-	-	-	-	-	-	-
2301	Union Negotiations			-	4,155	-	-	-	-	-	-	-
		259,202	283,844	273,280	286,261	154,839	292,666	2.2%	290,004		290,004	
Employee Benefits												
2505	Unemployment Compensation	165	1,096	696	806	379	807	0.1%	807	0.1%	807	0.1%
2510	Workers Compensation insurance	4,303	3,614	4,382	6,836	1,691	7,212	5.5%	7,146	4.5%	7,146	4.5%
2520	Income Protection	2,211	2,409	2,411	2,423	1,386	2,548	5.1%	2,548	5.1%	2,548	5.1%
2525	Group Life insurance retirees	109	18	18	20	9	20	-0.2%	20	-0.2%	20	-0.2%
2530	Deferred compensation	1,920	1,820	1,845	1,688	975	1,785	5.8%	1,785	5.8%	1,785	5.8%
2535	Maine Public Employees Retirement	1,254	646	1,738	6,174	2,210	7,415	20.1%	7,295	18.1%	7,295	18.1%
2540	Health Insurance	53,442	56,399	61,350	66,056	36,235	68,698	4.0%	68,364	3.5%	68,364	3.5%
2550	FICA and Medicare Taxes	19,135	20,984	20,613	21,279	11,609	22,389	5.2%	22,185	4.3%	22,185	4.3%
2575	Cell Phone Stipend			682	720	300	720	0.0%	660	-8.3%	660	-8.3%
2600	53rd Pay Week Benefits			-	601	-	-	-	-	-	-	-
2601	Union Negotiations			-	538	-	-	-	-	-	-	-
Total Employee Benefits		82,539	86,987	93,733	107,141	54,795	111,594	45.65%	110,810		110,810	
Purchased and Contractual Services												
3010	Computer Consulting/Support	960	350	1,035	650	80	400	-38.5%	400	-38.5%	400	-38.5%
3015	Computer Software Licenses & Upgrades	210	-	-	200	-	200	0.0%	200	0.0%	200	0.0%
3035	Laundry Service	1,537	1,523	1,976	1,700	858	1,700	0.0%	1,700	0.0%	1,700	0.0%
3050	Medical Exam (include labs)	15	-	-	100	-	-	-	-	-	-	-
3065	Psychological Exams	-	-	-	400	-	-	-	-	-	-	-
3105	Mileage reimbursement	813	185	124	200	-	200	0.0%	200	0.0%	200	0.0%
3110	Meals reimbursement	-	65	-	100	-	100	0.0%	100	0.0%	100	0.0%
3115	Lodging	1,439	-	-	400	-	400	0.0%	400	0.0%	400	0.0%
3210	Vehicle Repairs & Maintenance	2,750	3,891	2,414	4,000	514	4,000	0.0%	4,000	0.0%	4,000	0.0%
3215	Vehicle Change Over Funds	2,789	2,962	2,413	3,000	2,400	2,500	-16.7%	2,500	-16.7%	2,500	-16.7%
3320	Telephone; cell phones	7,548	7,462	6,722	6,800	3,321	6,700	-1.5%	6,700	-1.5%	6,700	-1.5%
3608	Camera Repairs & IP Address	475	778	-	350	-	350	0.0%	350	0.0%	1,450	314.3%
3610	Computer Repairs & Maintenance	700	858	1,264	700	80	500	-28.6%	500	-28.6%	500	-28.6%
3620	Equipment Maintenance	23	-	-	200	220	200	0.0%	200	0.0%	200	0.0%
3636	Radar Repairs & Maintenance	303	539	510	385	225	300	-22.1%	300	-22.1%	300	-22.1%
3638	Radio Repairs & Maintenance	180	198	391	300	91	250	-16.7%	250	-16.7%	250	-16.7%
3805	Advertising	772	-	-	-	-	-	-	-	-	-	-
3820	Dues and Memberships	260	310	443	383	200	350	-8.6%	350	-8.6%	350	-8.6%
3840	Post Office Box	42	44	44	42	-	42	0.0%	50	-	50	-
3850	Printing	-	-	46	200	-	200	0.0%	200	0.0%	200	0.0%
3870	Miscellaneous Uniform Maintenance	86	-	4	-	-	-	-	-	-	-	-
3920	Training & Education	4,025	2,235	730	2,500	300	2,500	0.0%	2,200	-12.0%	2,200	-12.0%
		24,926	21,399	18,116	22,610	8,289	20,892	-7.6%	20,600	-8.9%	21,700	-4.0%

TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Safety Police Department - 0401

6 Employees (1 Chief, 1 Lt., 3 FT Police Officers, and 1 Police Officer/Admin. Asst.)

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
Other Contractual Services								
4126 Inspection/Testing-Hydro & Fire Ext.			9	18	18	18	18	18
	-	-	9	18	18	18	18	18

Supplies								
5005 Food, Paper Goods & Other Misc Food Supplies	176	224	219	100	116	100 0.0%	100 0.0%	100 0.0%
5340 General Maintenance Supplies	131	39	44	100	-	100 0.0%	100 0.0%	100 0.0%
5360 Restroom Supplies		16	-	100	-	100 0.0%	100 0.0%	100 0.0%
5405 Computer Supplies	186	135	140	400	23	400 0.0%	400 0.0%	400 0.0%
5410 Copy Machine Supplies	175	119	169	400	-	400 0.0%	400 0.0%	400 0.0%
5415 General Operating Supplies	339	64	-	-	-	-	-	-
5420 Office Supplies	1,363	1,471	2,480	2,000	1,708	2,000 0.0%	2,000 0.0%	2,000 0.0%
5425 Postage	101	112	92	95	41	95 0.0%	95 0.0%	95 0.0%
5450 Training Supplies	93	558	1,062	1,500	297	1,500 0.0%	1,500	1,500
5505 Uniforms	4,877	988	2,198	2,250	795	2,200 -2.2%	2,200 -2.2%	2,200 -2.2%
5515 Safety gear	1,690	1,485	2,692	2,250	1,187	2,000 -11.1%	2,000 -11.1%	2,000 -11.1%
5605 Books Periodicals Subscriptions	41	319	-	320	-	-	-	-
5615 Statutes & Reference Books	275	-	275	275	-	-	-	-
5805 Gasoline	10,746	14,582	16,523	14,307	6,061	15,238 6.5%	15,238 6.5%	15,238 6.5%
5810 Oil, Grease & Filters	505	608	540	500	190	500 0.0%	500 0.0%	500 0.0%
5814 Vehicle change over parts	3,045	1,313	2,111	1,000	1,053	1,000 0.0%	1,000 0.0%	1,000 0.0%
5815 Vehicle maintenance parts & supplies	6,334	4,928	7,503	5,500	2,103	5,250 -4.5%	5,250 -4.5%	5,250 -4.5%
Total Supplies	30,077	26,960	36,048	31,097	13,573	30,883 -0.7%	30,883 -0.7%	30,883 -0.7%

Capital Items

7250 Cruiser Purchase	16,000	15,000	29,390	24,000	23,325	24,325 1.4%	24,325 1.4%	24,325 1.4%
7306 Equipment (ICOP Camera Upgrade)	-			4,200	-	2,500 -40.5%	2,500 -40.5%	2,500 -40.5%
7315 Computers	-			-				
7335 Furniture & Fixtures	-			-				
7535 Police Department Vehicle Reserve	3,000		-	-		6,000	-	-
	19,000	15,000	29,390	28,200	23,325	32,825 16.40%	26,825 -4.9%	26,825

TOTAL- Police Dept. Expenditures	415,745	434,190	450,576	475,327	254,839	488,878 2.9%	479,140 0.8%	480,240 1.0%
		4.44%	3.77%	5.49%		2.85%	0.80%	1.03%
					53.6%	13,551	3,813	4,913

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board

REVENUES

R0601 Federal Forfeiture funds		-	-	-				
R0602 Police Grant Refund		-	-	-				
R0603 Police Misc. Reimbursement	73	4,402	3,092	3,000	1,361	2,500 -16.7%	2,500 -16.7%	2,500 -16.7%
R0604 Police Detail		8,061	2,466	2,000	419	2,000 0.0%	2,000 0.0%	2,000 0.0%
R0605 Police Department Receipt	2,133	1,804	1,855	1,300	783	1,500 15.4%	1,500 15.4%	1,500 15.4%
R0606 Sale of Police Vehicles		-	-	-				
R0607 Training Reumbursement			362					
R0608 Use of Deferred Revenue		-	18,500	-				
R0609 Use of Vehicle Reserve		-		24,000	23,325	5,500	-	-

TOTAL Police Dept. Revenues	2,206	14,266	26,275	30,300	25,888	11,500 -62.0%	6,000 -80.2%	6,000 -80.2%
		546.73%	84.18%	15.32%		-62.05%	-80.20%	-80.20%
					85.4%	(18,800)	(24,300)	(24,300)

					YTD			
NET Police Dept. Budget	413,539	419,922	424,301	445,027	228,950	477,378 7.3%	473,140 6.3%	474,240 6.6%
		1.54%	1.04%	4.88%		7.27%	6.32%	6.56%
					51.4%	32,351	28,113	29,213
					YTD			

Town of Rockport, Maine

Public Safety

Fire Department - 0403

Department Overview

The Rockport Fire Department provides fire protection services, operating out of two stations. These services include reporting to traffic accidents; answering emergency alarms (both residential and commercial); and answering calls in response to fires and other types of emergencies.

Mission:

The mission of the Rockport Fire Department is to protect its citizens and their property from fires and other emergencies. Our goal is to minimize the loss of life and property when fires and other emergencies do occur.

Fire Department Objectives, Performance Measures, and Staffing

Objectives

- 1) Maintain public fire safety with a dedicated volunteer firefighting workforce.
- 2) Continue to provide adequate training for firefighters.
- 3) Provide quality fire protection and fire fighting services to the community.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
Operating costs for fire services based on assessed value	\$268,503 28.67%	\$324,426 33.57%	\$314,185 32.05%	\$334,599 33.77%	\$330,645 33.37%	\$333,486 33.65%
Operating costs for fire services based on number of households	1,382 \$194.29	1,382 \$234.76	1,382 \$227.34	1,983 \$168.73	1,983 \$166.74	1,983 \$168.17
Percentage change in Cost to Households		20.83%	-3.16%	-25.78%	-1.18%	0.86%

Note: Employee's Benefits recorded within individual departmental budgets beginning FY 08-09.

Staffing

The Fire Department is staffed with one full-time fire chief and approximately 25 volunteer firefighters.

Citizen Satisfaction Survey Results

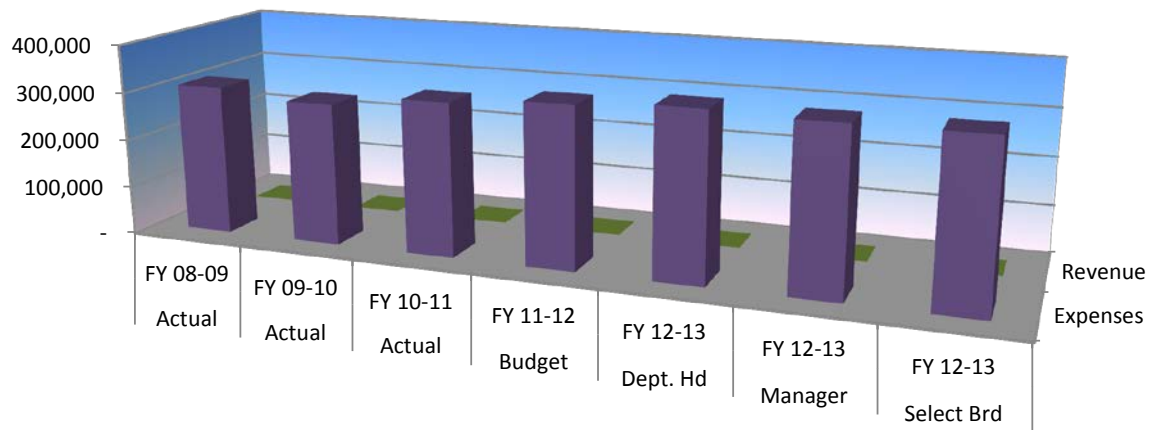
- 81.77% of 346 responders indicated the services provided by the Fire Department are "good to excellent".
- 99.42% of 344 responders believe the community is well served by a volunteer fire department, staffed with a full-time fire chief.
- 96.08% of 255 responders indicated they were satisfied with the process required to obtain a burning permit.

Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	80,315	78,446	79,348	81,275	48,596	83,000	79,048	79,048
2500 Employee Benefits	21,082	21,100	22,171	23,986	12,496	24,627	24,093	24,093
3000 Purchased and Contractual Services	115,262	119,082	142,024	148,161	71,592	148,126	147,100	147,100
4000 Other Contractual Services	20,103	20,391	20,426	20,600	20,429	25,600	25,600	25,600
5000 Supplies	22,513	23,844	21,825	26,623	8,831	26,957	25,757	25,757
7000 Capital Outlay	50,000	30,000	30,000	30,000	30,000	34,100	34,100	34,100
TOTAL- Fire Dept. Expenditures	309,275	292,864	315,795	330,645	191,944	342,410	335,697	335,697
		-5.31%	7.83%	4.70%	58.1%	3.56%	1.53%	1.53%
					YTD	11,765	5,052	5,052
TOTAL -Fire Dept Revenues	14	5	308	-	-	-	-	-
		-64.29%	6050.00%	-100.00%				
NET Fire Dept. Budget	309,261	292,859	315,487	330,645	191,944	342,410	335,697	335,697
		-5.30%	7.73%	4.80%	58.1%	3.56%	1.53%	1.53%
					YTD	11,765	5,052	5,052

	Proposed						
	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	309,275	292,864	315,795	330,645	342,410	335,697	335,697
Revenue	14	5	308	-	-	-	-



TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Safety
Fire Department - 0403

26 Employees (1 Chief and approximately 25 Volunteer Firefighters)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES													
12/31/2011													
Personnel Services													
2110	Fire Chief Salary	50,347	51,242	45,585	52,270	26,014	54,048	3.4%	54,048	3.4%	54,048	3.4%	
2215	Part-time Wages	29,968	27,204	33,763	28,000	22,582	28,952	3.4%	25,000	-10.7%	25,000	-10.7%	
2300	53rd Pay Week Wages			-	1,005	-	-		-				
		80,315	78,446	79,348	81,275	48,596	83,000	2.1%	79,048	-2.7%	79,048	-2.7%	
Employee Benefits													
2505	Unemployment Compensation	27	181	113	139	61	139	0.1%	139	0.1%	139	0.1%	
2510	Workers Compensation insurance	3,321	2,857	3,395	3,883	1,091	4,013	3.3%	3,825	-1.5%	3,825	-1.5%	
2520	Income Protection	500	510	510	521	293	539	3.5%	539	3.5%	539	3.5%	
2530	Deferred compensation	2,251	2,296	2,126	2,433	1,194	2,500	2.7%	2,500	2.7%	2,500	2.7%	
2540	Health Insurance	6,993	7,481	8,138	8,762	4,806	9,112	4.0%	9,068	3.5%	9,068	3.5%	
2550	FICA and Medicare Taxes	6,490	6,275	6,554	6,278	4,150	6,464	3.0%	6,162	-1.8%	6,162	-1.8%	
2575	Cell Phone Stipend			210	300	150	360	20.0%	360	20.0%	360	20.0%	
2576	Mileage Stipend	1,500	1,500	1,125	1,500	750	1,500	0.0%	1,500	0.0%	1,500	0.0%	
2600	53rd Pay Week Benefits			-	170	-	-		-				
		21,082	21,100	22,171	23,986	12,496	24,627	2.7%	24,093	0.4%	24,093	0.4%	
Purchased and Contractual Services													
3035	Laundry Service		10	10	-	-	-		-		-		
3050	Medical Exam (include labs)	175	-	62	300	-	300	0.0%	200	-33.3%	200	-33.3%	
3070	Respirator Fitness Evaluation	80	160	-	400	50	400	0.0%	300	-25.0%	300	-25.0%	
3110	Meals reimbursement	75	75	75	75	58	85	13.3%	85	13.3%	85	13.3%	
3210	Vehicle Repairs & Maintenance	1,360	171	495	2,300	-	2,300	0.0%	2,000	-13.0%	2,000	-13.0%	
3305	Electricity-W Rockport FD	452	444	451	528	201	528	0.0%	500	-5.3%	500	-5.3%	
3320	Telephone	1,242	1,228	1,095	1,600	535	1,500	-6.3%	1,200	-25.0%	1,200	-25.0%	
3420	Hydrant Rental	109,624	115,828	138,867	140,844	70,422	140,844	0.0%	140,844	0.0%	140,844	0.0%	
3440	Rent of Equipment		250	-	-	-	-		-		-		
3610	Computer Repairs & Maintenance	70	-	-	-	-	-		-		-		
3620	Equipment Maintenance	154	-	-	-	-	-		-		-		
3623	General Repairs & Maintenance	776	-	-	-	-	-		-		-		
3630	Mowing-West Rockport Fire Dept						55		55		55		
3624	Heating Repairs & Maintenance			135	150	120	150	0.0%	150	0.0%	150	0.0%	
3638	Radio Maintenance	678	413	459	800	123	800	0.0%	800	0.0%	800	0.0%	
3820	Dues and Memberships	308	308	308	320	83	320	0.0%	320	0.0%	320	0.0%	
3840	Post Office Box	44	44	46	44	-	44	0.0%	46	4.5%	46	4.5%	
3920	Training & Education	225	152	20	800	-	800	0.0%	600	-25.0%	600	-25.0%	
		115,262	119,082	142,024	148,161	71,592	148,126	0.0%	147,100	-0.7%	147,100	-0.7%	
Other Contractual Services													
4125	SCBA Flow Tests	726	1,171	1,008	1,200	1,144	1,200	0.0%	1,200	0.0%	1,200	0.0%	
4126	Inspecting/Testing Fire Ext	377	220	418	400	285	400	0.0%	400	0.0%	400	0.0%	
4305	Camden First Aid Association	19,000	19,000	19,000	19,000	19,000	24,000	26.3%	24,000	26.3%	24,000	26.3%	
		20,103	20,391	20,426	20,600	20,429	25,600	24.3%	25,600	24.3%	25,600	24.3%	

TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Safety Fire Department - 0403

26 Employees (1 Chief and approximately 25 Volunteer Firefighters)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
Supplies													
5005	Food, Paper Goods & Other Misc. Food	19	152	9	-	-	-	-	-	-	-	-	
5205	Heating Fuel-W Rockport FD	2,546	1,449	2,059	2,363	2,467	2,580	9.2%	2,580	9.2%	2,580	9.2%	
5330	Cleaning& Disinfecting Supply	40	-	-	-	-	-	-	-	-	-	-	
5340	General Maintenance			48		52	-	-	-	-	-	-	
5360	Restroom Supplies		3	5	-	-	-	-	-	-	-	-	
5380	Signs					87	-	-	-	-	-	-	
5395	Fire Equipment Supplies	10,236	13,949	14,305	15,000	4,661	15,000	0.0%	14,000	-6.7%	14,000	-6.7%	
5405	Computer Supplies	142	-	432		148	-		100		100		
5415	General Supplies-W Rockport FD	384	560	413	600	171	600	0.0%	500	-16.7%	500	-16.7%	
5420	Office Supplies	545	200	191	300	-	300	0.0%	300	0.0%	300	0.0%	
5425	Postage	13	4	3		7	-		-		-		
5450	Training Supplies	-	-	14	600	-	600	0.0%	400	-33.3%	400	-33.3%	
5515	Safety gear	524	28	195		-	-		-		-		
5605	Books Periodicals Subscriptions	140	-	37	140	71	140	0.0%	140	0.0%	140	0.0%	
5610	NFPA Code Updates	788	810	833	820	-	820	0.0%	820	0.0%	820	0.0%	
5805	Gasoline	56	7	33	100	22	100	0.0%	100	0.0%	100	0.0%	
5806	Diesel Fuel	2,289	1,497	1,536	3,000	-	3,117	3.9%	3,117	3.9%	3,117	3.9%	
5810	Oil, Grease, & Filters	1,214	186	-		8	-		-		-		
5815	Vehicle Maintenance parts & supplies	3,577	4,999	1,711	3,700	1,138	3,700	0.0%	3,700	0.0%	3,700	0.0%	
		22,513	23,844	21,825	26,623	8,831	26,957	1.3%	25,757	-3.3%	25,757	-3.3%	

Capital Items

7205	West Rockport Repairs	-	-	-	-	-	4,100		4,100		4,100
7315	Computer	-	-	-	-	-	-		-		-
7520	Fire Dept. Vehicle Reserve-1320	50,000	30,000	30,000	30,000	30,000	30,000	0.0%	30,000	0.0%	30,000 0.0%
		50,000	30,000	30,000	30,000	30,000	34,100	13.7%	34,100	13.7%	34,100 13.7%

TOTAL- Fire Dept. Expenditures		309,274	292,864	315,795	330,644	191,944	342,410	3.6%	335,697	1.5%	335,697 1.5%
			-5.31%	7.83%	4.70%	58.1%	3,56%		1,53%		1,53%
						YTD	11,766		5,053		5,053

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
REVENUE									
R0651	Fire Department Receipts	14	5	308	-	-	-	-	-
TOTAL Fire Dept. Revenues		14	5	308	-	-	-	-	-
			-64.29%	6050.00%	-100.00%				

NET Fire Dept. Budget		309,260	292,859	315,487	330,644	191,944	342,410	3.6%	335,697	1.5%	335,697 1.5%
			-5.30%	7.73%	4.80%	58.1%	3,56%		1,53%		1,53%
						YTD	11,766		5,053		5,053

Town of Rockport, Maine

Public Safety

Street Lights - Dept. 0407

Purpose:

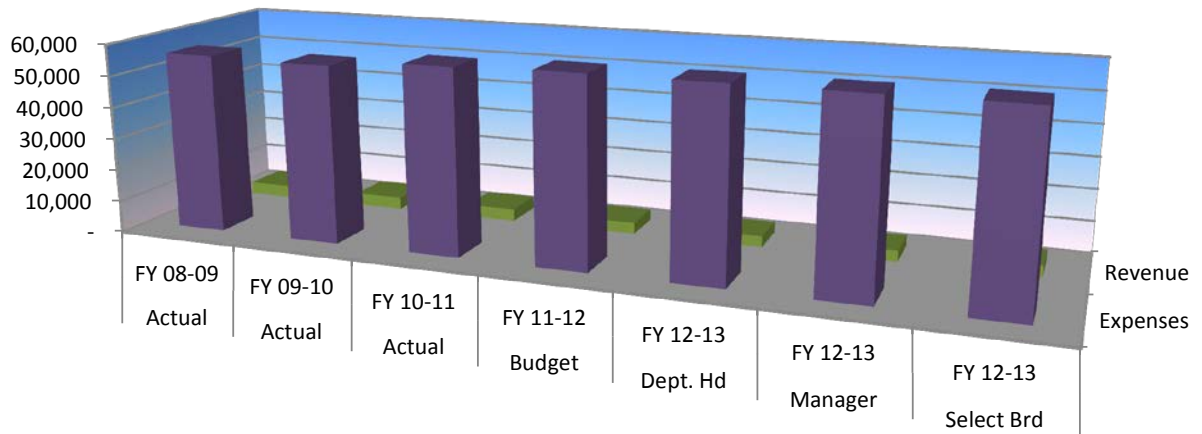
The Street Lights budget is funded for the use and maintenance of street lights and traffic lights within the municipality.

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services								
2500 Employee Benefits								
3000 Purchased and Contractual Services								
4000 Other Contractual Services	56,159	55,677	56,144	57,750	26,546	57,710	57,710	57,710
5000 Supplies	-	-	1,765	1,000	135	1,000	1,000	1,000
7000 Capital Outlay								
TOTAL- Street Lights Expenditures	56,159	55,677	57,909	58,750	26,680	58,710	58,710	58,710
		-0.86%	4.01%	1.45%	45.4%	-0.07%	-0.07%	-0.07%
					YTD	(40)	(40)	(40)
TOTAL Street Lights Revenues	3,906	3,860	3,830	3,510	1,034	3,470	3,470	3,470
		-1.17%	-0.76%	-8.37%	29.5%	-1.14%	-1.14%	-1.14%
					YTD	(40)	(40)	(40)
NET Street Lights Budget	52,254	51,817	54,079	55,240	25,646	55,240	55,240	55,240
		-0.84%	4.36%	2.15%	46.4%	0.00%	0.00%	0.00%
					YTD	-	-	-

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	56,159	55,677	57,909	58,750	58,710	58,710	58,710
Revenue	3,906	3,860	3,830	3,510	3,470	3,470	3,470



TOWN OF ROCKPORT

Municipal Budget FY 11-12

Public Safety Street Lights- 0407

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager	Board		
EXPENDITURES												
12/31/2011												
Other Contractual Services												
4205	Street Lights	50,976	50,724	51,242	52,500	25,099	52,500	0.0%	52,500	0.0%	52,500	0.0%
4210	PBMC Traffic Light Electricity	248	254	258	270	111	260	-3.7%	260	-3.7%	260	-3.7%
4215	RT.90/Meadow St. Lt. Electricity	297	294	290	340	155	340	0.0%	340	0.0%	340	0.0%
4220	Old County Rd. TR. Light Electricity	357	426	394	440	190	410	-6.8%	410	-6.8%	410	-6.8%
4230	PBMC Traffic Light Maintenance	330	1,320	1,320	1,400	330	1,400	0.0%	1,400	0.0%	1,400	0.0%
4235	RT.90/Meadow St. Lt. Maintenance	2,510	1,320	1,320	1,400	330	1,400	0.0%	1,400	0.0%	1,400	0.0%
4240	Old County Rd. Tr. Light Maintenance	1,441	1,340	1,320	1,400	330	1,400	0.0%	1,400	0.0%	1,400	0.0%
		56,159	55,677	56,144	57,750	26,546	57,710	-0.1%	57,710	-0.1%	57,710	-0.1%
Supplies												
5415	General Supplies			1,765	1,000	135	1,000	0.0%	1,000		1,000	
		-	-	1,765	1,000	135	1,000	0.0%	1,000		1,000	
TOTAL- Streetlights Expenditures												
		56,159	55,677	57,909	58,750	26,680	58,710	-0.1%	58,710	-0.1%	58,710	-0.1%
			-0.86%	4.01%	1.45%		-0.07%		-0.07%		-0.07%	
						45.4%	(40)		(40)		(40)	
						YTD						
		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager	Board		
REVENUES												
R0701	Old County Road Traffic Light	2,338	1,765	1,984	1,840	639	1,810	-1.6%	1,810	-1.6%	1,810	-1.6%
R0702	PBMC Traffic Light	1,568	2,094	1,847	1,670	396	1,660	-0.6%	1,660	-0.6%	1,660	-0.6%
TOTAL Streetlights Revenues		3,906	3,860	3,830	3,510	1,034	3,470	-1.1%	3,470	-1.1%	3,470	-1.1%
			-1.17%	-0.76%	-8.37%		-1.14%		-1.14%		-1.14%	
						29.5%	(40)		(40)		(40)	
						YTD						
NET Streetlights Budget		\$ 52,254	\$ 51,817	\$ 54,079	\$ 55,240	\$ 25,646	\$ 55,240	0.0%	\$ 55,240	0.0%	\$ 55,240	0.0%
			-0.84%	4.36%	2.15%		0.00%		0.00%		0.00%	
						46.4%	-		-		-	
						YTD						

Town of Rockport, Maine

Public Safety

Animal Control - Dept. 0409

Department Overview

The Animal Control Department serves under the watchful eye of the police chief. The animal control officer answers calls related to both domestic and wildlife animals, as required by state statute.

Mission:

To serve the citizens of Rockport by providing animal regulation services that promotes public safety, health and responsible pet ownership and delivers these services in a timely, courteous, professional and cost effective manner.

FY 11-12 Animal Control Objectives, Performance Measures, and Staffing

Objectives

- 1) Develop performance measures for animal control services.
- 2) Determine effectiveness of current animal control activities in the town.
- 3) Continue to provide assistance to local animal hospital.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
			11 months	6 months		
Number of calls received or made annually			107	30		
Number of Contacts			63	9		
Actual Hours worked			72.5	20.5		

No performance measures tracked until August 2009.

Staffing

The Animal Control budget is monitored by the police chief and town manager. The animal control officer is a stipend position (no set hours, called when needed).

Citizen Satisfaction Survey Results

87.00% of 300 responders have not had any interaction with animal control services.

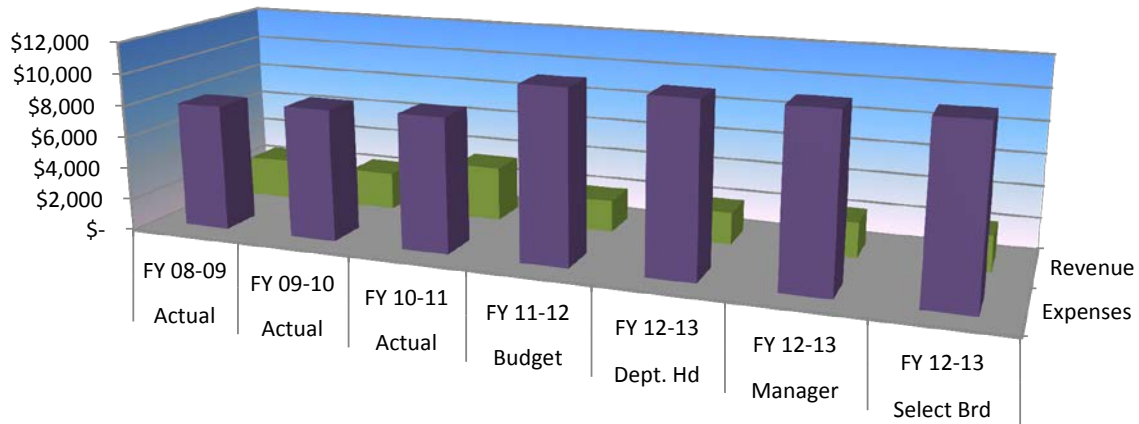
40.66% of 300 responders having contacted animal control termed the service as "fair to excellent".

Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	4,868	5,111	5,111	5,111	2,556	5,111	5,111	5,111
2500 Employee Benefits	1,331	1,442	1,782	1,803	883	1,803	1,803	1,803
3000 Purchased and Contractual Services	1,535	1,535	1,535	3,435	1,535	3,435	3,435	3,435
4000 Other Contractual Services								
5000 Supplies	176	187	-	400	-	300	300	300
7000 Capital Outlay								
TOTAL- Animal Control Expenditures	7,910	8,275	8,428	10,749	4,974	10,649	10,649	10,649
		4.62%	1.84%	27.54%	46.3%	-0.93%	-0.93%	-0.93%
					YTD	(100)	(100)	(100)
TOTAL Animal Control Revenues	2,567	2,365	3,423	2,000	101	2,000	2,200	2,200
		-7.87%	44.74%	-41.57%	5.1%	0.00%	10.00%	10.00%
					YTD	-	200	200
NET Animal Control Budget	5,343	5,910	5,005	8,749	4,873	8,649	8,449	8,449
		10.62%	-15.32%	74.81%	55.7%	-1.14%	-3.43%	-3.43%
					YTD	(100)	(300)	(300)

	Proposed						
	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	\$ 7,910	\$ 8,275	\$ 8,428	\$ 10,749	\$ 10,649	\$ 10,649	\$ 10,649
Revenue	\$ 2,567	\$ 2,365	\$ 3,423	\$ 2,000	\$ 2,000	\$ 2,200	\$ 2,200



TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Safety Animal Control - Dept. 0409

1 Employee (paid a stipend)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13			
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager	Board
EXPENDITURES										
12/31/2011										
Personnel Services										
2225	Animal Control Officer	4,868	5,111	5,111	5,111	2,556	5,111	0.0%	5,111	0.0%
		4,868	5,111	5,111	5,111	2,556	5,111	0.0%	5,111	0.0%
Employee Benefits										
2505	Unemployment Compensation	11	75	48	59	26	59	0.0%	59	0.0%
2510	Workers Compensation insurance	48	42	51	61	15	61	0.0%	61	0.0%
2550	FICA and Medicare Taxes	372	425	483	483	241	483	0.0%	483	0.0%
2575	Cell Phone Stipend	300	300	300	300	150	300		300	
2576	Mileage Stipend	600	600	900	900	450	900		900	
		1,331	1,442	1,782	1,803	883	1,803	0.0%	1,803	0.0%
Purchased and Contractual Services										
3055	Medical, Surgical, Dentists	-	-	-	-	-	-		-	
3085	Veterinarian Fees	-	-	-	400	-	400	0.0%	400	0.0%
3405	Cam/Rock Animal Rescue	1,500	1,500	1,500	3,000	1,500	3,000	0.0%	3,000	0.0%
3455	Shelter Fees	-	-	-	-	-	-		-	
3820	Dues and memberships	35	35	35	35	35	35	0.0%	35	0.0%
3920	Training & Education	-	-	-	-	-	-		-	
		1,535	1,535	1,535	3,435	1,535	3,435	0.0%	3,435	0.0%
Supplies										
5415	General Supplies	-	-	-	200	-	100	-50.0%	100	-50.0%
5425	Postage	176	187	-	200	-	200	0.0%	200	0.0%
		176	187	-	400	-	300	-25.0%	300	-25.0%
TOTAL- Animal Control Expenditures										
		7,910	8,276	8,428	10,749	4,974	10,649	-0.9%	10,649	-0.9%
			4.63%	1.83%	27.54%			-0.93%		-0.93%
						46.3%	(100)		(100)	
						YTD				
REVENUES										
R0751	Animal Control Fees	2,567	2,365	3,423	2,000	101	2,000	0.0%	2,200	10.0%
TOTAL Animal Control Revenues										
		2,567	2,365	3,423	2,000	101	2,000	0.0%	2,200	10.0%
			-7.87%	44.74%	-41.57%			0.00%		10.00%
						5.1%		-	200	200
						YTD				
NET Animal Control Budget										
		5,343	5,911	5,005	8,749	4,873	8,649	-1.1%	8,449	-3.4%
			10.64%	-15.33%	74.81%			-1.14%		-3.43%
						55.7%	(100)		(300)	(300)
						YTD				

Town of Rockport, Maine

Public Safety

Abbie Leonard - Harbor Master

Harbor - Dept. 0411

Department Overview

The Harbor Master enforces local, state and federal rules and regulations; assigns and re-issues moorings; maintains the harbor database and GIS program; manages the harbor waiting list; provides placement and maintenance of channel markers and additional navigational aids; cooperates with the US Coast Guard, local police and fire officials in the event of an emergency; oversees the commercial floats and interacts with the commercial fishing fleet; searches and applies for grants related to the harbor; and generally maintains the harbor and harbor facilities in a safe and clean manner throughout the year.

Mission:

To Preserve, Protect, Promote and Progress the working Rockport Waterfront.

Harbor Master Objectives, Performance Measures, and Staffing

Objectives

- 1) Continue to improve operations of the harbor by updating channel markers and providing additional navigational aids.
- 2) Provide adequate training to personnel to handle emergencies while waiting for response from other public safety agencies, i.e., police, fire, rescue, or US Coast Guard.
- 3) Continue to improve the quality of the harbor for the community to include public, private, and commercial activities.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
Operating costs for harbor master as a percentage of the total public safety budget	9.92%	11.19%	10.85%	11.51%	10.78%	12.85%
Operating cost of harbor master offset by revenues (if negative number shown - no tax money required)	(\$7,330)	\$11,548	\$5,729	\$16,518	\$14,289	\$13,423

Staffing

Staffing has changed considerably over the last several years. The harbor was served by a part-time harbor master, then a full-time harbor master year-round, and currently by a full-time harbormaster from March through mid-January. From time to time the harbor master has been assisted during the summer months with park attendants, and most recently with a park attendant and an assistant harbor master during the busier months of the year.

Citizen Satisfaction Survey Results

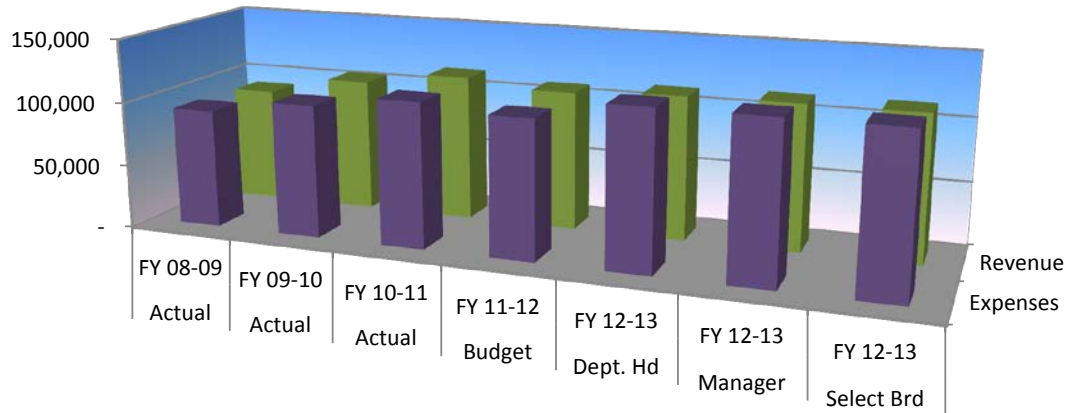
75.16% of 322 responders indicate that their interaction with the Harbor is "fair to excellent".
97.58% of 289 responders believe the Town has an adequate Harbormaster operation.
64.92% of 325 responders term the Harbor facilities, support from staff, and attention to safety issues as "fair to excellent".

Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	46,155	49,784	49,627	50,786	31,056	53,698	53,698	53,698
2500 Employee Benefits	5,948	11,992	12,967	14,707	7,216	17,644	17,644	17,608
3000 Purchased and Contractual Services	20,085	19,736	18,357	20,741	8,764	28,386	28,306	28,306
4000 Other Contractual Services	7	69	240	175	925	777	777	777
5000 Supplies	11,734	7,779	13,384	14,321	9,113	13,515	13,515	13,515
7000 Capital Outlay	9,017	14,578	18,879	7,500	9,250	9,250	9,250	9,250
TOTAL- Harbor Expenditures	92,946	103,938	113,453	108,230	66,324	123,271	123,191	123,154
		11.83%	9.15%	-4.60%	61.3%	13.90%	13.82%	13.79%
					YTD	15,041	14,961	14,924
TOTAL Harbor Revenues	90,819	105,115	114,863	109,179	21,038	112,769	114,069	114,069
		15.74%	9.27%	-4.95%	19.3%	3.29%	4.48%	4.48%
					YTD	3,590	4,890	4,890
NET Harbor Dept. Budget	2,127	(1,176)	(1,410)	(949)	45,286	10,502	9,122	9,085
		-155.31%	19.86%	-32.69%	-4771.6%	-1206.54%	-1061.13%	-1057.28%
					YTD	11,451	10,071	10,034

	Proposed						
	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	92,946	103,938	113,453	108,230	123,271	123,191	123,154
Revenue	90,819	105,115	114,863	109,179	112,769	114,069	114,069



TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Safety Harbor- Dept. 0411

3 Employees (1 Seasonal FT Harbormaster [Mar 1-Nov30], and 2 PT seasonal harbor attendants[May-Oct])

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES													
12/31/2011													
Personnel Services													
2110	Harbor Master Salary (46 weeks)	34,394	35,464	35,464	36,886	20,951	39,798	7.9%	39,798	7.9%	39,798	7.9%	
2115	Deputy Harbor Master	-	9,228	9,798	9,000	6,648	9,000	0.0%	9,000	0.0%	9,000	0.0%	
2155	Overtime	-	-	-	-	-	-	-	-	-	-	-	
2205	Recording Secretary	865	765	771	700	279	700	0.0%	700	0.0%	700	0.0%	
2220	Park Attendant	10,896	4,327	3,594	4,200	3,178	4,200	0.0%	4,200	0.0%	4,200	0.0%	
		46,155	49,784	49,627	50,786	31,056	53,698	5.7%	53,698	5.7%	53,698	5.7%	
Employee Benefits													
2505	Unemployment Compensation	55	367	236	300	129	300	0.0%	300	0.0%	300	0.0%	
2510	Workers Compensation Insurance	2,468	1,673	2,044	2,525	684	2,699	6.9%	2,699	6.9%	2,699	6.9%	
2520	Income Protection	-	-	-	-	-	430	-	430	-	430	-	
2530	Deferred compensation	-	-	-	32	3	1,822	5685.5%	1,822	5685.5%	1,822	5685.5%	
2540	Health Insurance	-	6,359	6,367	7,448	4,085	7,745	4.0%	7,745	4.0%	7,708	3.5%	
2550	FICA and Medicare Taxes	3,425	3,592	3,795	3,922	2,195	4,108	4.7%	4,108	4.7%	4,108	4.7%	
2575	Cell Phone Stipend	-	-	525	480	120	540	12.5%	540	12.5%	540	12.5%	
		5,948	11,992	12,967	14,707	7,216	17,644	20.0%	17,644	20.0%	17,608	19.7%	
Purchased and Contractual Services													
3010	Computer consultant	863	350	231	280	-	280	0.0%	200	-28.6%	200	-28.6%	
3015	Computer Software Licenses & Upgrades	880	800	-	800	-	2,000	150.0%	2,000	150.0%	2,000	150.0%	
3040	Legal Fees	1,052	27	-	100	-	100	0.0%	100	0.0%	100	0.0%	
3105	Mileage Reimbursement	506	420	487	450	407	450	0.0%	450	0.0%	450	0.0%	
3110	Meals reimbursement	-	-	36	100	-	100	0.0%	100	0.0%	100	0.0%	
3115	Lodging	200	200	69	200	-	200	0.0%	200	0.0%	200	0.0%	
3125	Tolls, parking, misc reimbursement	1	-	-	-	28	-	-	-	-	-	-	
3305	Electricity	1,776	2,315	2,208	2,370	1,123	2,370	0.0%	2,370	0.0%	2,370	0.0%	
3315	Sewer usage fees	1,495	1,553	2,098	1,700	1,395	2,000	17.6%	2,000	17.6%	2,000	17.6%	
3320	Telephone	1,086	1,154	642	600	306	600	0.0%	600	0.0%	600	0.0%	
3325	Water usage fees	973	952	1,019	1,200	1,042	1,200	0.0%	1,200	0.0%	1,200	0.0%	
3415	Crane Rental/Hauling	523	1,205	2,105	1,500	660	1,500	0.0%	1,500	0.0%	1,500	0.0%	
3430	Rental for Portable Toilets	850	321	-	-	-	-	-	-	-	-	-	
3602	Boat Repairs & Maintenance	478	228	441	700	775	700	0.0%	700	0.0%	700	0.0%	
3606	Building Repairs & Maintenance	-	-	1,080	1,800	219	7,225	301.4%	7,225	301.4%	7,225	-	
3610	Computers Repairs & Maintenance	68	-	40	200	-	200	0.0%	200	0.0%	200	0.0%	
3620	Equipment Maintenance	23	-	-	-	-	-	-	-	-	-	-	
3622	Float Maintenance	878	940	960	1,200	-	2,100	75.0%	2,100	75.0%	2,100	75.0%	
3628	Miscellaneous Maintenance Expenses	1,395	1,555	1,414	1,200	578	1,200	0.0%	1,200	0.0%	1,200	0.0%	
3630	Mowing	3,330	1,691	1,691	1,691	966	1,711	1.2%	1,711	1.2%	1,711	1.2%	
3638	Radio Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-	
3642	Trash Removal	3,006	4,966	3,046	3,500	946	3,500	0.0%	3,500	0.0%	3,500	0.0%	
3805	Advertising	121	112	102	300	190	300	0.0%	300	0.0%	300	0.0%	
3820	Dues and memberships	50	50	-	-	-	-	-	-	-	-	-	
3850	Printing	182	447	185	400	53	200	-50.0%	200	-50.0%	200	-50.0%	
3910	Misc. Supplies Expense	48	10	103	-	3	-	-	-	-	-	-	
3920	Training and Education	305	440	400	450	75	450	0.0%	450	0.0%	450	0.0%	
		20,085	19,736	18,357	20,741	8,764	28,386	36.9%	28,306	36.5%	28,306	36.5%	
Other Contractual Services													
4126	Inspecting/Testing Fire Ext	-	23	23	25	27	27	8.0%	27	8.0%	27	8.0%	
4625	Sales & Use Tax	7	47	217	150	-	200	33.3%	200	33.3%	200	33.3%	
4702	Submerged Land Lease	-	-	-	-	898	550	-	550	-	550	-	
		7	69	240	175	925	777	344.0%	777	344.0%	777	344.0%	

TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Safety Harbor- Dept. 0411

3 Employees (1 Seasonal FT Harbormaster [Mar 1-Nov30], and 2 PT seasonal harbor attendants[May-Oct])

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
Supplies													
5005	Food, Paper Goods & Other Misc Food Supplies	348	449	400	300	224	300	0.0%	300	0.0%	300	0.0%	
5205	Heating Fuel	2,837	1,142	1,463	3,071	3,207	3,315	7.9%	3,315	7.9%	3,315	7.9%	
5220	LP Gas					25	-		-		-		
5330	Cleaning Supplies	26	7	-	-	-							
5339	Float Maintenance		-	1,167	-	17	500		500		500		
5340	General Maintenance Supplies	1,638	1,701	2,165	1,400	837	1,400	0.0%	1,400	0.0%	1,400	0.0%	
5355	Public Laundry Supplies	3	10	115	100	-	100	0.0%	100	0.0%	100	0.0%	
5360	Public Restroom Supplies	1,684	707	493	800	655	800	0.0%	800	0.0%	800	0.0%	
5365	Public Shower Supplies	7	6	27	200	-	100	-50.0%	100	-50.0%	100	-50.0%	
5382	Signs	-	-	75	500	-	500	0.0%	500	0.0%	500	0.0%	
5405	Computer Supplies	832	(5)	135	350	-	350	0.0%	350	0.0%	350	0.0%	
5415	General Supplies	469	225	692	1,000	85	1,000	0.0%	1,000	0.0%	1,000	0.0%	
5420	Office Supplies	312	360	339	250	193	250	0.0%	250	0.0%	250	0.0%	
5425	Postage	375	335	224	350	33	350	0.0%	350	0.0%	350	0.0%	
5435	Public Relations Merchandise	-	1,106	2,980	2,000	1,961	2,000	0.0%	2,000	0.0%	2,000	0.0%	
5505	Uniforms	250	128	125	400	105	400	0.0%	400	0.0%	400	0.0%	
5515	Safety Gear	879	5	404	200	31	350	75.0%	350	75.0%	350	75.0%	
5710	Small Tools & Misc. Equipment	177	403	75	900	930	250	-72.2%	250	-72.2%	250	-72.2%	
5805	Gasoline	1,034	474	523	1,000	151	850	-15.0%	850	-15.0%	850	-15.0%	
5810	Oil, Grease, & Filters	32	-	-	-	-	-		-		-		
5816	Boat Maintenance Parts & Supplies	830	725	824	700	438	700	0.0%	700	0.0%	700	0.0%	
5906	Construction/Renovation Supplies		-	1,160	800	221	-		-		-		
		11,734	7,779	13,384	14,321	9,113	13,515	-5.6%	13,515	-5.6%	13,515	-5.6%	
Capital Items													
7110	Land Development	188	-	-	-	-	-		-		-		
7210	Locomotive repair	-	6,675	-	-	-	-		-		-		
7315	Computers	729	-	-	-	-	-		-		-		
7340	Harbor Float & (2)Dinghys			8,500	-	-	-		-		-		
7345	Piling Replacement	3,600	2,975	2,700	3,000	4,750	4,750	58.3%	4,750	58.3%	4,750	58.3%	
7355	Restroom Equipment	-	429	-	-	-	-		-		-		
7370	Radar Equipment		-	3,179	-	-	-		-		-		
7505	Harbor Float Reserve	1,500	1,500	1,500	1,500	1,500	1,500	0.0%	1,500	0.0%	1,500	0.0%	
7510	Harbor Boat Engine Reserve	1,600	1,600	1,600	1,600	1,600	1,600	0.0%	1,600	0.0%	1,600	0.0%	
7511	Harbor Boat Hull Reserve	1,400	1,400	1,400	1,400	1,400	1,400	0.0%	1,400	0.0%	1,400	0.0%	
		9,017	14,578	18,879	7,500	9,250	9,250	23.3%	9,250	23.3%	9,250	23.3%	
TOTAL- Harbor Expenditures		92,946	103,938	113,453	108,230	66,324	123,271	13.9%	123,191	13.8%	123,154	13.8%	
			11.83%	9.15%	-4.60%		13.9%		8112.72%		8110.28%		
						61.28%	15,041		14,961		14,924		
						YTD							

TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Safety Harbor- Dept. 0411

3 Employees (1 Seasonal FT Harbormaster [Mar 1-Nov30], and 2 PT seasonal harbor attendants[May-Oct])

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
REVENUES													
R0801	Boat Excise	13,301	16,011	15,001	12,000	2,623	13,000	8.3%	13,000	8.3%	13,000	8.3%	
R0802	Boat Rack Space	630	1,360	2,030	1,260	100	3,000	138.1%	3,000	138.1%	3,000	138.1%	
R0803	Commercial Float/Parking	1,400	1,710	2,080	1,500	370	1,500	0.0%	1,500	0.0%	1,500	0.0%	
R0804	Launching/Haulers	1,270	612	2,915	1,400	312	1,400	0.0%	1,400	0.0%	1,400	0.0%	
R0805	Laundry Vending Machines	164	-	195	-	46	-		-		-		
R0806	Merchandise Sales	138	1,934	3,618	3,000	3,286	3,000	0.0%	3,300	10.0%	3,300	10.0%	
R0807	Miscellaneous Income	26	718	1,740	1,000	527	1,000	0.0%	1,000	0.0%	1,000		
R0808	Moorings	41,259	43,884	48,169	57,575	2,530	57,575	0.0%	57,575	0.0%	57,575	0.0%	
R0809	Overnight Docking	2,454	1,905	1,904	2,000	1,545	1,800	-10.0%	1,800	-10.0%	1,800	-10.0%	
R0810	Overnight Parking	487	364	352	600	382	600	0.0%	600	0.0%	600	0.0%	
R0811	Private Float	1,200	2,400	2,200	1,000	-	1,000	0.0%	2,000	100.0%	2,000	100.0%	
R0812	Public Shower Fees	793	572	431	600	345	600	0.0%	600	0.0%	600	0.0%	
R0813	Public Washer & Dryer Fees	54	318	-	300	109	300	0.0%	300	0.0%	300	0.0%	
R0814	Rockport Boat Club Lease Income	5,844	6,094	5,844	5,844	-	5,844	0.0%	5,844	0.0%	5,844	0.0%	
R0815	Schooner Berthing	4,680	4,599	4,653	4,000	3,300	4,500	12.5%	4,500	12.5%	4,500	12.5%	
R0816	Soda Machine Revenue	-	-	-	100	453	350	250.0%	350	250.0%	350	250.0%	
R0817	Tie Offs	9,345	10,315	12,560	10,400	1,560	10,400	0.0%	10,400	0.0%	10,400	0.0%	
R0818	Harbor Waiting List Fees	1,910	1,660	1,530	1,800	170	1,800	0.0%	1,800	0.0%	1,800	0.0%	
R0819	Winter Boat Storage	5,864	5,472	8,411	4,600	3,381	4,600	0.0%	4,600	0.0%	4,600	0.0%	
R0820	Electricity Reimbursement		90	60	-	-	-		-		-		
R0821	Water Usage Reimbursement		180	120	-	-	-		-		-		
R0822	Misc. (Cramer Locomotive Reserve)		3,292	-	-	-	-		-		-		
R0823	Marine Park Rental Fees		1,625	1,050	200	-	500	150.0%	500	150.0%	500	150.0%	
	Harbor Float Reserve								-		-		
TOTAL Harbor Revenues		90,819	105,115	114,863	109,179	21,038	112,769	3.3%	114,069	4.5%	114,069	4.5%	
			15.74%	9.27%	-4.95%		3.29%		4.48%		4.48%		
						19.3%	3,590		4,890		4,890		
						YTD							
NET Harbor Budget		2,127	(1,176)	(1,410)	(949)	45,286	10,502		9,122	-1061.1%	9,085	-1057.3%	
			-155.31%	19.86%	-32.69%		-1206.54%		-1061.13%		-1057.28%		
						-4771.6%	11,451		10,071		10,034		
						YTD							

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Town of Rockport, Maine

Public Safety

Bruce Woodward - Fire Chief

Public Safety Building - Dept. 0412

Purpose:

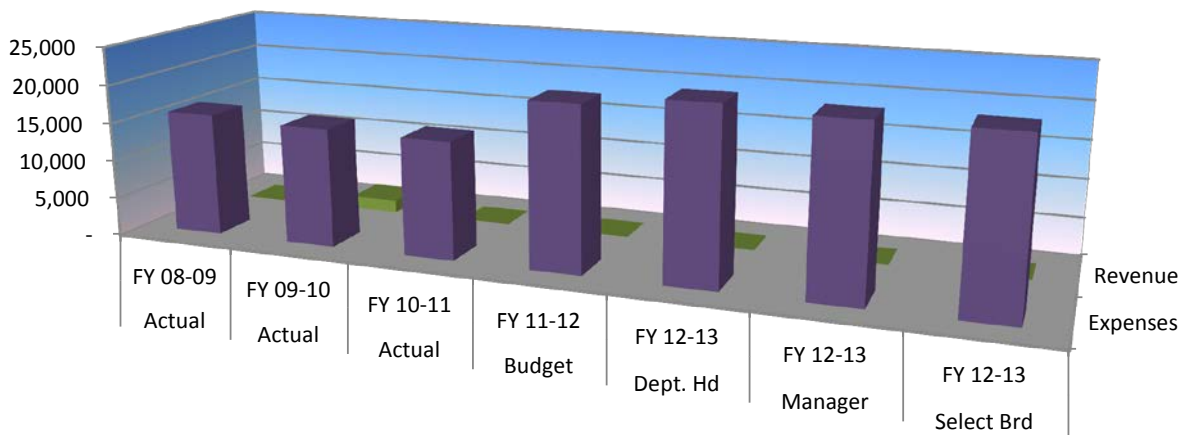
The Public Safety Building houses both the Police and Fire departments. Funding for the building includes utilities, maintenance, and upkeep costs.

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	601	725	1,203	2,243	633	2,270	2,270	2,270
2500 Employee Benefits	78	113	169	254	76	257	257	257
3000 Purchased and Contractual Services	10,387	8,319	7,233	8,775	3,722	8,824	8,690	8,690
4000 Other Contractual Services	680	2,035	2,526	3,040	1,105	3,840	3,840	3,840
5000 Supplies	4,216	4,244	4,088	6,825	4,860	7,260	6,760	6,760
7000 Capital Outlay	-	-	-	-	-	-	-	-
TOTAL- Public Safety Bldg Expenditures	15,962	15,436	15,219	21,137	10,397	22,451	21,817	21,817
		-3.30%	-1.40%	38.88%	49.2%	6.21%	3.21%	3.21%
					YTD	1,314	680	680
TOTAL Public Safety Building Revenues	-	1,647	-	-	-	-	-	-
			-100.00%					
NET Public Safety Building Budget	15,962	13,789	15,219	21,137	10,397	22,451	21,817	21,817
		-13.62%	10.37%	38.88%	49.2%	6.21%	3.21%	3.21%
					YTD	1,314	680	680

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	15,962	15,436	15,219	21,137	22,451	21,817	21,817
Revenue	-	1,647	-	-	-	-	-



TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Safety Municipal Building - Public Safety Building - Dept 0412

1 Employee (Part-time Custodian)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES												12/31/2011	
Personnel Services													
2206	Custodian (3 hours per week estimate)	601	725	1,203	2,243	633	2,270	1.2%	2,270	1.2%	2,270	1.2%	
		601	725	1,203	2,243	633	2,270	1.2%	2,270	1.2%	2,270	1.2%	
Employee Benefits													
2505	Unemployment Compensation	5	32	21	26	11	26	1.2%	26	1.2%	26	1.2%	
2510	Workers Compensation insurance	53	47	56	57	17	57	1.2%	57	1.2%	57	1.2%	
2550	FICA and Medicare Taxes	20	33	92	172	48	174	1.2%	174	1.2%	174	1.2%	
		78	113	169	254	76	257	1.2%	257	1.2%	257	1.2%	
Purchased and Contractual Services													
3090	Misc. Contract (Outside Contractor)	-	202	-	250	-	250	0.0%	200	-20.0%	200	-20.0%	
3305	Electricity	4,038	3,885	4,377	4,584	2,129	4,584	0.0%	4,500	-1.8%	4,500	-1.8%	
3315	Sewer usage fees	296	286	297	350	175	350	0.0%	350	0.0%	350	0.0%	
3325	Water	1,658	380	274	400	140	400	0.0%	400	0.0%	400	0.0%	
3606	Buildings & Structures Repairs & Maintenance	135	1,630	-	500	-	500	0.0%	500	0.0%	500	0.0%	
3620	Equipment R&M (copy machine)	17	-	-	-	-	-	-	-	-	-	-	
3623	General Repairs & Maintenance	-	-	199	500	-	500	0.0%	500	0.0%	500	0.0%	
3624	Heating Repairs & Maintenance	348	246	215	300	260	300	0.0%	300	0.0%	300	0.0%	
3630	Mowing	2,275	1,691	1,691	1,691	966	1,740	2.9%	1,740	2.9%	1,740	2.9%	
3632	Painting Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-	
3634	Plumbing Repairs & Maintenance	1,620	-	180	200	-	200	0.0%	200	0.0%	200	0.0%	
3805	Advertising					51	-	-	-	-	-	-	
		10,387	8,319	7,233	8,775	3,722	8,824	0.6%	8,690	-1.0%	8,690	-1.0%	
Other Contractual Services													
4105	Public Safety Building Fire Alarm Monitor	285	72	72	300	-	300	0.0%	300	0.0%	300	0.0%	
4110	Sprinkler System Inspection & Monitoring	395	1,949	2,045	2,540	942	3,340	31.5%	3,340	31.5%	3,340	31.5%	
4115	Security Alarm Monitoring			216	-	150	-	-	-	-	-	-	
4126	Inspecting/Testing Fire Ext		14	194	200	14	200		200		200		
		680	2,035	2,526	3,040	1,105	3,840	26.3%	3,840	26.3%	3,840	26.3%	
Supplies													
5205	Heating Fuel	3,262	2,919	3,528	4,725	4,798	5,160	9.2%	5,160	9.2%	5,160	9.2%	
5220	LP Gas	418	286	89	500	-	500	0.0%	500	0.0%	500	0.0%	
5330	Cleaning and Disinfecting supplies	27	73	-	-	20	-	-	-	-	-	-	
5340	General Maintenance Supplies	77	304	257	100	-	100	0.0%	100	0.0%	100	0.0%	
5351	Plumbing Supplies	292	-	95	-	-	-	-	-	-	-	-	
5360	Restroom Supplies	9	-	33	-	-	-	-	-	-	-	-	
5415	General Supplies	132	661	87	1,500	42	1,500	0.0%	1,000	-33.3%	1,000	-33.3%	
		4,216	4,244	4,088	6,825	4,860	7,260	6.4%	6,760	-1.0%	6,760	-1.0%	
Capital Items													
7215	Construction/Renovation	-	-	-	-	-	-	-	-	-	-	-	
		-	-	-	-	-	-	-	-	-	-	-	
TOTAL- Public Safety Building Expenditures		15,962	15,436	15,219	21,138	10,397	22,451	6.2%	21,817	3.2%	21,817	3.2%	
			-3.30%	-1.40%	38.89%		6.21%		3.21%		3.21%		
						49.2%	1,313		679		679		
						YTD							

TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Safety
Municipal Building - Public Safety Building - Dept 0412

1 Employee (Part-time Custodian)

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
REVENUES								
R0875 Public Safety Building Misc.		1,647	-	-	-	-	-	
TOTAL NET Public Safety Building Revenue	-	1,647	-	-	-	-	-	-

-100.00%

NET Public Safety Building Budget	15,962	13,789	15,219	21,138	10,397	22,451	6.2%	21,817	3.2%	21,817	3.2%
		-13.62%	10.37%	38.89%		6.21%		3.21%		3.21%	
					49.2%	1,313		679		679	
					YTD						

Town of Rockport, Maine

Public Safety

Emergency Management Agency - Dept. 0440

Department Overview

The Emergency Management Agency director serves under the watchful eye of the police chief. The EMA director is appointed to serve as the town's liaison between county and federal officials in the response planning of disasters, both natural and man-made.

Mission:

The EMA mission is to develop and maintain a comprehensive plan to prepare for, respond to, and recover from, all types of major emergencies or natural disasters that might occur in Rockport and the surrounding area. This is accomplished by cooperative efforts between local, county, and state organizations.

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	1,500	1,575	1,575	1,575	788	1,575	1,575	1,575
2500 Employee Benefits	117	65	126	125	59	124	124	124
3000 Purchased and Contractual Services	-	-	-	240	-	150	150	150
4000 Other Contractual Services								
5000 Supplies								
7000 Capital Outlay	-	-	-	533	500	-	-	-
TOTAL- EMA Expenditures	1,617	1,640	1,701	2,473	1,346	1,849	1,849	1,849
NET EMA Dept. Budget	1,617	1,640	1,701	2,473	1,346	1,849	1,849	1,849

1.43%

3.71%

45.37%

54.5%

-25.24%

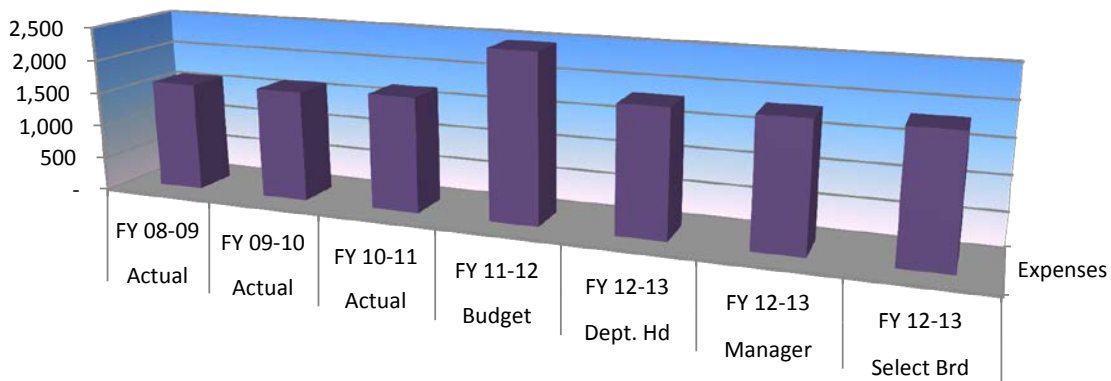
-25.24%

-25.24%

YTD

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	1,617	1,640	1,701	2,473	1,849	1,849	1,849



TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Safety
Emergency Management Agency - Dept. 0440

1 Employee (paid a stipend)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES												12/31/2011	
Personnel Services													
2225	EMA Director's Stipend	1,500	1,575	1,575	1,575	788	1,575	0.0%	1,575	0.0%	1,575	0.0%	
		1,500	1,575	1,575	1,575	788	1,575	0.0%	1,575	0.0%	1,575	0.0%	
Employee Benefits													
2505	Unemployment Compensation	-	-	-	-	-	-	-	-	-	-	-	
2510	Workers Comp Insurance	4	5	5	4	1	4	0.0%	4	0.0%	4	0.0%	
2550	FICA and Medicare Taxes	112	60	121	120	58	120	0.0%	120	0.0%	120	0.0%	
		117	65	126	125	59	124	-1%	124	-0.8%	124	-0.8%	
Purchased and Contractual Services													
3105	Mileage Reimbursement		-	-	90	-	50	-44.4%	50	-44.4%	50	-44.4%	
3920	Training & Development	-	-	-	150	-	100	-33.3%	100	-33.3%	100	-33.3%	
		-	-	-	240	-	150	-37.5%	150	-37.5%	150	-37.5%	
Capital Items													
7371	Radio			-	533	500	-	-	-	-	-	-	
		-	-	-	533	500	-	-	-	-	-	-	
TOTAL- EMA Expenditures		1,617	1,640	1,701	2,473	1,346	1,849	-25.2%	1,849	-25.2%	1,849	-25.2%	
NET EMA Budget		1,617	1,640	1,701	2,473	1,346	1,849	-25.2%	1,849	-25.2%	1,849	-25.2%	
			1.43%	3.71%	45.37%		-25.24%		-25.24%		-25.24%		
						54.5%	(624)		(624)		(624)		
						YTD							

**TOWN
OF
ROCKPORT
Public WORKS**

**Public Works
Sanitation**

Town of Rockport, Maine

Public Works

Public Works - Dept. 0500

Department Overview

The Public Works Department provides for the maintenance and upkeep of the roads owned by the town, year-round. Service includes snow plowing, paving, sweeping, and patching of roads. The department is also responsible for opening and closing the number of parks and cemeteries within the town, both in the spring time and in the fall. In addition, the department helps maintain the numerous underground sewer lines located throughout a good portion of the town.

Mission:

The Public Works Department provides a wide range of vital community services. The mission of the department is to maintain roadways, sidewalks, storm water and wastewater collection systems and pumping stations, parks, recreational areas, cemeteries, municipal buildings, and public parking areas. In addition, the department provides safe recreational environments and conditions for public use. This mission is achieved through preventative maintenance, long-term planning for improvements, and prompt emergency response to critical situations.

Public Works Department Objectives, Performance Measures, and Staffing

Objectives

- 1) Continue to maintain municipal roads and walkways in a safe manner to ensure the safety and well-being of the public.
- 2) Provide effective and efficient road maintenance year 'round.
- 3) Continue to improve upon the infrastructure of the town.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Proposed FY 12-13
Summer operating costs for paved and un-paved roads per mile.	\$ 2,792.41	\$ 3,749.17	\$ 4,126.09	\$ 6,157.00		
Operating costs for summer roads maintenance based on per capita	\$46.25	\$61.92	\$68.14	\$112.60		
Operating costs for summer maintenance per capita/per mile	\$0.80	\$1.07	\$1.17	\$1.74		
Operating costs for winter maintenance per mile	\$4,747.47	\$6,831.51	\$6,907.21	\$6,903.00		
Operating costs for winter roads maintenance based on per capita	\$83.11	\$119.23	\$120.55	\$107.28		
Operating costs for winter roads maintenance per capita/per mile	\$1.35	\$1.94	\$1.96	\$1.66		

Staffing

The Public Works Department is staffed by a Director, a part-time Administrative Assistant (who also works part-time as the Town Rental Agent, including the Opera House), five heavy equipment/truck operators, 2 part-time employees that plow snow in the winter, and a part-time year 'round employee that helps with odd jobs and small tasks. The crew is responsible for maintaining the roads during all seasons - plowing snow, sweeping streets, installing drainage, etc. They also have the capabilities of maintaining and servicing the department's vehicles and equipment.

Citizen Satisfaction Survey Results

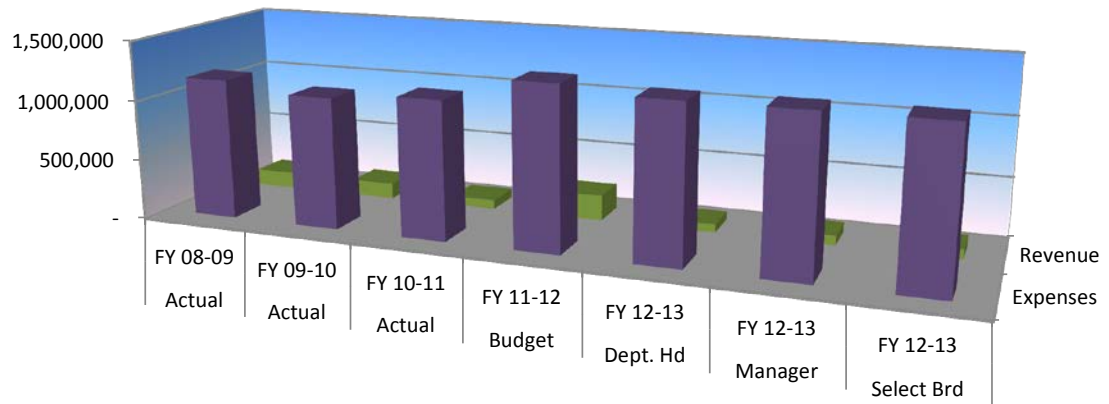
- 79.48% of 340 responders indicate the Public Works department is "fair to excellent".
- 93.43% of 289 responders believe the Public Works department is adequate to meet the needs of the Town.
- 86.85% of 365 responders stated the maintenance of town facility and buildings is "fair to excellent".
- 86.87% of 353 responders believe snowplowing on rural roads in the town is "fair to excellent".
- 89.22% of 371 responders believe snowplowing on village roads in the town is "fair to excellent".

Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	324,682	329,391	304,931	328,161	140,645	352,852	356,827	356,827
2500 Employee Benefits	148,372	152,879	158,571	181,915	85,479	196,508	195,709	195,709
3000 Purchased and Contractual Services	79,429	71,327	81,876	90,681	32,415	90,960	89,840	89,840
4000 Other Contractual Services	242	403	689	1,100	280	500	500	500
5000 Supplies	265,794	248,591	275,752	243,680	165,356	245,146	245,096	245,096
7000 Capital Outlay	350,221	288,260	325,350	501,208	167,612	400,407	400,407	400,407
TOTAL- Public Works Expenditures	1,168,740	1,090,851	1,147,170	1,346,746	591,787	1,286,372	1,288,379	1,288,379
		-6.66%	5.16%	17.40%	43.9%	-4.48%	-4.33%	-4.33%
					YTD	(60,373)	(58,367)	(58,367)
TOTAL Public Works Revenues	135,619	129,022	76,080	211,931	82,202	68,100	77,776	77,776
		-4.86%	-41.03%	178.57%	38.8%	-67.87%	-63.30%	-63.30%
					YTD	(143,831)	(134,156)	(134,156)
NET Public Works Budget	1,033,121	961,829	1,071,090	1,134,814	509,585	1,218,272	1,210,603	1,210,603
		-6.90%	11.36%	5.95%	44.9%	7.35%	6.68%	6.68%
					YTD	83,458	75,789	75,789

	Proposed						
	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	1,168,740	1,090,851	1,147,170	1,346,746	1,286,372	1,288,379	1,288,379
Revenue	135,619	129,022	76,080	211,931	68,100	77,776	77,776



TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Works Public Works Dept. 0500

11 Employees (1 Director, 1 Assistant Director, 1 Admin. (70%), 5 Truck Drivers/Heavy Equip Operators, 1 PT Laborer, 2 PT Snow Plow Operators)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES													
12/31/2011													
Personnel Services													
2110	Public Works Director's Salary	55,338	56,431	56,569	57,452	28,702	59,405	3.4%	59,405	3.4%	59,405	3.4%	
2115	Assistant Public Works Director						-		46,986		46,986		
2120	Administrative Assistant (70%)	19,712	20,294	21,186	20,818	10,008	21,529	3.4%	21,529	3.4%	21,529	3.4%	
2150	Public Works Full-time Employees	198,661	205,049	175,104	199,200	85,957	224,984	12.9%	177,908	-10.7%	177,908	-10.7%	
2155	Overtime	27,562	21,994	25,400	22,000	3,289	22,748	3.4%	21,000	-4.5%	21,000	-4.5%	
2205	Part-time Public Works Employees	23,410	25,623	26,672	24,000	12,688	24,186	0.8%	29,999	25.0%	29,999	25.0%	
2300	53rd Pay Week Wages			-	4,692	-	-						
		324,682	329,391	304,931	328,161	140,645	352,852	7.5%	356,827	8.7%	356,827	8.7%	
Employee Benefits													
2505	Unemployment Compensation	259	1,714	1,112	1,536	625	1,489	-3.0%	1,489	-3.0%	1,489	-3.0%	
2510	Workers Compensation insurance	17,213	14,907	16,666	13,950	4,479	16,773	20.2%	16,660	19.4%	16,660	19.4%	
2520	Income Protection	2,747	2,780	2,528	2,784	1,419	3,062	10.0%	3,062	10.0%	3,062	10.0%	
2530	Deferred compensation	6,662	6,752	5,655	6,814	2,556	7,834	15.0%	7,834	15.0%	7,834	15.0%	
2535	Maine Public Employees Retirement	1,100	724	1,868	3,330	2,001	4,008	20.3%	4,008	20.3%	4,008	20.3%	
2540	Health Insurance	93,230	98,581	105,022	123,395	60,826	132,801	7.6%	132,156	7.1%	132,156	7.1%	
2550	FICA and Medicare Taxes	24,261	24,521	23,219	25,064	10,463	25,821	3.0%	25,660	2.4%	25,660	2.4%	
2556	Clothing Allowance	2,900	2,900	2,499	2,850	2,450	2,800	-1.8%	2,800	-1.8%	2,800	-1.8%	
2575	Cell Phone Stipends			-	1,320	660	1,920	45.5%	2,040	54.5%	2,040	54.5%	
2600	53rd Pay Week Benefits			-	871	-	-		-		-		
		148,372	152,879	158,571	181,915	85,479	196,508	8.0%	195,709	7.6%	195,709	7.6%	
Purchased and Contractual Services													
3015	Computer Software Licenses & Upgrades	335	-	-	250	-	300	20.0%	300	20.0%	300	20.0%	
3050	Medical Exam (include labs)	337	411	422	750	195	700	-6.7%	500	-33.3%	500	-33.3%	
3062	Plumbing Repairs & Maintenance	150	-	-	-	-	-		-		-		
3105	Mileage reimbursement	468	458	508	450	270	450	0.0%	450	0.0%	450	0.0%	
3110	Meals reimbursement	485	389	279	180	204	280	55.6%	250	38.9%	250	38.9%	
3125	Tolls, parking, misc reimbursement	-	8	-	50	-	-		-		-		
3210	Vehicle Repairs & Maintenance	4,458	6,463	12,535	9,951	6,045	10,500	5.5%	10,500	5.5%	10,500	5.5%	
3305	Electricity	8,878	6,655	7,108	7,250	2,976	7,300	0.7%	7,200	-0.7%	7,200	-0.7%	
3315	Wastewater			-	-	-	1,280		1,280		1,280		
3320	Telephone	1,610	1,413	1,143	1,800	552	1,890	5.0%	1,500	-16.7%	1,500	-16.7%	
3325	Water			-	-	-	1,000		1,000		1,000		
3335	Pager Service	1,056	-	-	-	-	-		-		-		
3440	Rent of Equipment	23,344	16,514	22,938	24,500	1,418	22,500	-8.2%	22,500	-8.2%	22,500	-8.2%	
3450	Rent of Vehicle	108	130	201	-	2,095	-		-		-		
3606	Buildings & Structures Repairs & Maint.	1,474	2,071	2,392	5,000	620	2,900	-42.0%	2,500	-50.0%	2,500	-50.0%	
3610	Computer Repairs & Maintenance	310	263	80	300	-	250	-16.7%	250	-16.7%	250	-16.7%	
3618	EPA/DEP Environmental Requirements	306	1,200	2,178	2,850	319	1,950	-31.6%	1,950	-31.6%	1,950	-31.6%	
3620	Equipment Maintenance	385	-	138	-	290	-		-		-		
3623	General Repairs & Maintenance	815	320	-	-	-	-		-		-		
3624	Heating Repairs & Maintenance	1,615	784	344	750	424	750	0.0%	750	0.0%	750	0.0%	
3632	Painting Repairs & Maintenance		1,600	800	800	800	1,000	25.0%	1,000	25.0%	1,000	25.0%	
3638	Radio Repairs & Maintenance	420	360	313	350	289	375	7.1%	375	7.1%	375	7.1%	
3642	Trash Removal	-	-	-	-	-	-		-		-		
3643	Small Machinery Maintenance	130	164	75	500	135	450	-10.0%	450	-10.0%	450	-10.0%	
3646	Sidewalk - Summer Maintenance	675	1,629	675	1,000	-	1,200	20.0%	1,200	20.0%	1,200	20.0%	
3648	Tree Work	9,879	9,428	9,203	9,500	10,900	11,750	23.7%	11,750	23.7%	11,750	23.7%	
3652	Sidewalk - Winter Maintenance	21,501	20,301	20,190	23,800	3,738	23,500	-1.3%	23,500	-1.3%	23,500	-1.3%	
3805	Advertising	-	-	149	150	977	300	100.0%	300	100.0%	300	100.0%	
3820	Dues and Memberships	75	75	75	100	-	85	-15.0%	85	-15.0%	85	-15.0%	
3850	Printing	105	-	-	-	-	-		-		-		
3910	Miscellaneous Expenses	232	583	41	150	13	-		-		-		
3920	Training and Education	279	105	90	250	155	250	0.0%	250	0.0%	250	0.0%	
		79,429	71,327	81,876	90,681	32,415	90,960	0.3%	89,840	-0.9%	89,840	-0.9%	

TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Works Public Works Dept. 0500

11 Employees (1 Director, 1 Assistant Director, 1 Admin. (70%), 5 Truck Drivers/Heavy Equip Operators, 1 PT Laborer, 2 PT Snow Plow Operators)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board	
Other Contractual Items												
4105	Fire Alarm Monitoring	242	72	119	250	-	250	0.0%	250	0.0%	250	0.0%
4115	Security Alarm Monitoring		144	288		150	-		-		-	
4126	Inspecting/Testing Fire Ext		187	282	850	130	250		250		250	
		242	403	689	1,100	280	500	-54.5%	500	-54.5%	500	-54.5%
Supplies												
5005	Food, Paper Goods & Other Food Supplies	418	770	1,043	550	344	750	36.4%	700	27.3%	700	27.3%
5205	Heating Fuel	7,119	4,359	6,264	7,245	7,565	7,736	6.8%	7,736	6.8%	7,736	6.8%
5315	Cold Patch	4,348	2,007	1,916	4,000	3,923	5,000	25.0%	5,000	25.0%	5,000	25.0%
5325	Calcium Chloride	8,287	2,985	7,609	8,500	5,600	7,500	-11.8%	7,500	-11.8%	7,500	-11.8%
5335	Culverts & Drainage	3,732	11,936	19,272	14,500	9,370	14,500	0.0%	14,500	0.0%	14,500	0.0%
5340	General Maintenance	5,188	12,447	6,186	10,000	1,735	7,500	-25.0%	7,500	-25.0%	7,500	-25.0%
5345	Gravel	7,139	9,056	20,185	3,000	-	4,000	33.3%	4,000	33.3%	4,000	33.3%
5375	Salt	66,566	61,645	66,412	56,000	25,748	57,800	3.2%	57,800	3.2%	57,800	3.2%
5380	Street Signs and Traffic Paint	2,044	4,680	2,555	4,500	3,411	5,000	11.1%	5,000	11.1%	5,000	11.1%
5390	Winter Sand	42,086	26,776	12,240	24,000	21,888	24,500	2.1%	24,500	2.1%	24,500	2.1%
5405	Computer Supplies	213	99	102	375	-	200	-46.7%	200	-46.7%	200	-46.7%
5410	Copy Machine Supplies	16	10	-	100	34	100	0.0%	100	0.0%	100	0.0%
5415	General Supplies	22,673	17,369	21,068	19,000	9,712	18,500	-2.6%	18,500	-2.6%	18,500	-2.6%
5420	Office Supplies	490	437	692	500	349	800	60.0%	800	60.0%	800	60.0%
5425	Postage	83	108	174	100	144	150	50.0%	150	50.0%	150	50.0%
5450	Training Supplies	-	-	106	400	-	50	-87.5%	50	-87.5%	50	-87.5%
5515	Safety Gear	1,436	1,572	1,618	1,300	648	1,500	15.4%	1,500	15.4%	1,500	15.4%
5608	Periodicals & Subscriptions	135	135	103	110	-	110	0.0%	110	0.0%	110	0.0%
5615	Statutes & Reference Books		20	-	-	-	-		-		-	
5710	Small Equipment Purchases	8,162	7,491	5,018	7,500	4,014	5,500	-26.7%	5,500	-26.7%	5,500	-26.7%
5805	Gasoline	541	522	731	700	267	650	-7.1%	650	-7.1%	650	-7.1%
5806	Diesel Fuel	33,154	31,585	39,461	38,500	21,793	40,000	3.9%	40,000	3.9%	40,000	3.9%
5810	Oil, Grease & Filters	4,516	2,974	6,761	3,300	1,004	3,300	0.0%	3,300	0.0%	3,300	0.0%
5815	Vehicle Maintenance Parts & Supplies	38,216	45,153	35,166	39,500	32,392	40,000	1.3%	40,000	1.3%	40,000	1.3%
5905	Road Construction Supplies	9,232	4,454	21,070	-	15,414	-		-		-	
		265,794	248,591	275,752	243,680	165,356	245,146	0.6%	245,096	0.6%	245,096	0.6%
Capital Items												
7205	Building Improvements (2 Doors)	-	-	5,004	6,800	10,350	4,800	-29.4%	4,800	-29.4%	4,800	-29.4%
7206	Sewer & Water Improvements			-	140,000	20,920	-					
7260	Public Works Vehicles-Lease/Purchase	98,550	128,652	92,163	94,543	-	118,946	25.8%	118,946	25.8%	118,946	25.8%
2012	Ford F-550 1 1/2 Ton Truck				32,000		32,000		32,000		32,000	
2011	Backhoe/Loader				25,020		25,020		25,020		25,020	
2010	Freightliner				37,523		29,026		29,026		29,026	
New	2013 F-550						32,900		32,900		32,900	
7265	Vehicle Parts (large)			6,021								
7315	Computers/Printers	374	-	-								
7355	Maintenance Equipment	892	-	-								
7545	Equipment Reserve-1360	8,000	-	-								
7605	Road Construction (see also 5905)	242,405	159,608	222,163	259,865	136,342	276,661	6.5%	276,661	6.5%	276,661	6.5%
		350,221	288,260	325,350	501,208	167,612	400,407	-20.1%	400,407	-20.1%	400,407	-20.1%
TOTAL- Public Works Expenditures												
		1,168,740	1,090,851	1,147,170	1,346,746	591,787	1,286,372	-4.5%	1,288,379	-4.3%	1,288,379	-4.3%
			-6.66%	5.16%	17.40%		-4.48%		-4.33%		-4.33%	
						43.9%	(60,373)		(58,367)		(58,367)	
						YTD						

TOWN OF ROCKPORT

Municipal Budget FY 12-13

Public Works Public Works Dept. 0500

11 Employees (1 Director, 1 Assistant Director, 1 Admin. (70%), 5 Truck Drivers/Heavy Equip Operators, 1 PT Laborer, 2 PT Snow Plow Operators)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board	
REVENUES												
R0900	FEMA Emergency Funds	58,507	29,933	3,646		-						
R0901	Public Works Miscellaneous	2,959	17,517	8,081	8,500	1,959	4,300	-49.4%	4,300	-49.4%	4,300	-49.4%
R0902	TIF Retained Earnings for Capital Expense		10,500	-	140,000	-						
R0903	Public Works Truck Sale	-	4,150	2,200	-	-						
R0904	Urban Rural Initiative (from State)*	59,152	59,299	54,396	54,860	28,424	54,900	0.1%	56,848	3.6%	56,848	3.6%
R0904	Urban Rural Initiative (from GL)	15,000	-		-	-	-		464		464	
R0905	WW Wages & Benefits-PW		7,623	7,757	8,571	3,141	8,900	3.8%	16,164	88.6%	16,164	
R0906	Use of UFB											
R0907	Lease Proceeds		-	-		48,678						
TOTAL Public Works Revenues		135,619	129,022	76,080	211,931	82,202	68,100	-67.9%	77,776	-63.3%	77,776	-63.3%
				-4.86%	-41.03%	178.57%			-67.87%	-63.30%		
*Posted on State MDOT Website						38.8%	(143,831)		(134,156)		(134,156)	
						YTD						
NET Public Works Budget		1,033,121	961,829	1,071,090	1,134,814	509,585	1,218,272	7.4%	1,210,603	6.7%	1,210,603	6.7%
				-6.90%	11.36%	5.95%	7.35%		6.68%		6.68%	
						44.9%	83,458		75,789		75,789	
						YTD						

*Posted on State MDOT Website

Town of Rockport, Maine

Public Works

Sanitation - Dept. 0501

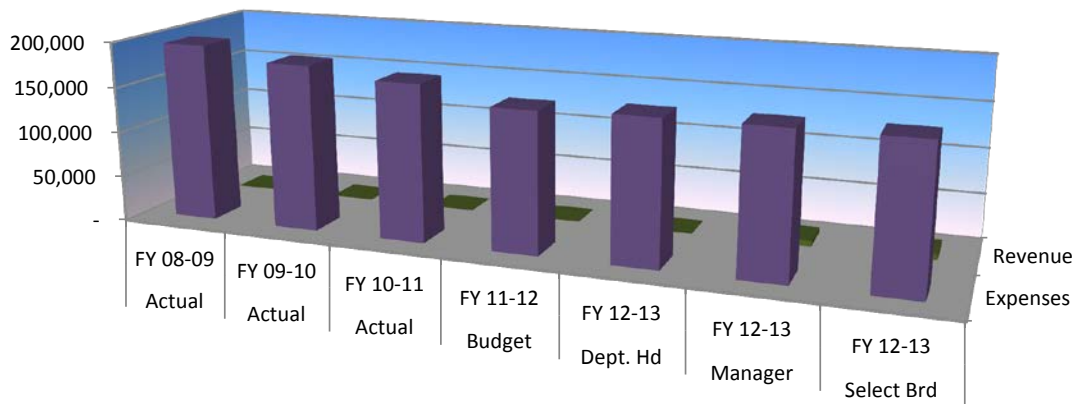
The Town entered into an interlocal agreement with the towns of Camden, Lincolnville, and Hope to operate a recycling facility. The Mid Coast Solid Waste Corporation is managed by a Board of Directors appointed by the municipal officers of each member municipality. Operating costs of the Corporation are allocated among member municipalities based on a formula of average valuation and population. In 2008 Rockport's share of the operating costs were approximately 30.83% of the total. See Contractual Services.

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services								
2500 Employee Benefits								
3000 Purchased and Contractual Services	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300
4000 Other Contractual Services	193,412	179,552	168,891	150,722	75,361	153,628	153,628	153,628
5000 Supplies								
7000 Capital Outlay								
TOTAL- Sanitation Expenditures	195,712	181,852	171,191	153,022	77,661	155,928	155,928	155,928
TOTAL Sanitation Revenues	-	-	-	-	-	6,000	6,000	6,000
						6,000		
					YTD			
NET Sanitation Dept. Budget	195,712	181,852	171,191	153,022	77,661	149,928	149,928	149,928
		-7.08%	-5.86%	-10.61%	50.8%	-2.02%	-2.02%	-2.02%
					YTD	(3,094)	(3,094)	(3,094)

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	195,712	181,852	171,191	153,022	155,928	155,928	155,928
Revenue	-	-	-	-	-	6,000	6,000



TOWN OF ROCKPORT

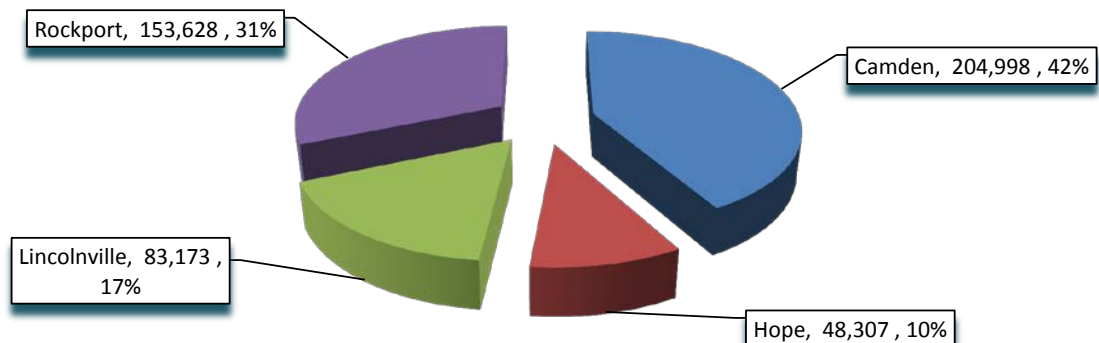
Municipal Budget FY 12-13

Public Works Sanitation - Dept. 0501

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board	
EXPENDITURES											
12/31/2011											
Purchased and Contractual Services											
3090 Interstate Septic Contract	2,300	2,300	2,300	2,300	2,300	2,300	0%	2,300	0.0%	2,300	0.0%
	2,300	2,300	2,300	2,300	2,300	2,300	0%	2,300	0.0%	2,300	0.0%
Other Contractual Services											
4315 MCSWC Assessment	193,412	179,552	168,891	150,722	75,361	153,628	2%	153,628	1.9%	153,628	1.9%
	193,412	179,552	168,891	150,722	75,361	153,628	2%	153,628	1.9%	153,628	1.9%
TOTAL - SANITATION Expenditures	195,712	181,852	171,191	153,022	77,661	155,928	2%	155,928	1.9%	155,928	1.9%
REVENUES											
R0052 Payment in lieu of taxes						6,000		6,000		6,000	
TOTAL Sanitation Revenue	-	-	-	-	-	6,000		6,000		6,000	
						6,000		6,000		6,000	
NET Sanitation Budget	195,712	181,852	171,191	153,022	77,661	149,928	-2%	149,928	-2.0%	149,928	-2.0%
		-7.08%	-5.86%	-10.61%		-2.02%		-2.02%		-2.02%	
					50.8%	(3,094)		(3,094)		(3,094)	
					YTD						

Town Assessment Calculation							
2012 Valuation	Valuation %	2010 Census Population	Population %	Total Percent	Average %		Total Taxes to be Raised
1,223,300,000	42.83%	4,850	40.82%	83.65%	41.83%	Camden	204,998
193,750,000	6.78%	1,536	12.93%	19.71%	9.86%	Hope	48,307
449,150,000	15.73%	2,164	18.22%	33.94%	16.97%	Lincolnville	83,173
990,000,000	34.66%	3,330	28.03%	62.69%	31.35%	Rockport	153,628
2,856,200,000	100.00%	11,880	100.00%	200.00%	100.00%		490,105

Total Taxes to be Raised for MCSW FY 12-13



**TOWN
OF
ROCKPORT**

**Culture
and
Recreation**

**Library
Conservation Commission
Parks & Recreation
Opera House**

Town of Rockport, Maine

Culture and Recreation

Library - Dept. 0601

Department Overview

The town provides for the personnel services of the library, wastewater, and weekly cleaning services; library expenses are funded through the library's Endowment Fund, gifts, grants, and fees. A five-member library committee manages the endowment funds, which provides for operating costs of the library. The library is open 51.5 hours each week, and provides a broad range of services that includes high speed Internet access, a variety of programs for patrons of all ages, access to books state-wide through an interlibrary loan system, and downloadable audio and eBooks.

Mission:

Rockport Public Library is committed to providing the best possible free library service to all of the residents of the Town of Rockport. The library will identify and respond to the needs of our community of library users and seek to provide services that will meet these needs.

Library Objectives, Performance Measures, and Staffing

Objectives

- 1) Maintain a valued, community oriented library that provides optimal services for its citizens.
- 2) Continue to provide quality services to the public during a difficult economy.
- 3) Continue to provide programs to various age groups to foster personal development and education.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
NET Operating costs for library services per person	\$33.10	\$50.41	\$51.58	\$55.25		
Annual cost of Library uses per person	\$29.13	\$29.31				
Operating costs for library services per use	\$0.88	\$0.58				

Note: Employee's Benefits recorded within individual departmental budgets beginning FY 08-09.

Staffing

The library currently employs a number of people in various positions: A Director, Childrens' Circulations Librarian, Technical Services Librarian, Specialized Part-time Librarian, two part-time employees, and two on-call substitutes.

Citizen Satisfaction Survey Results

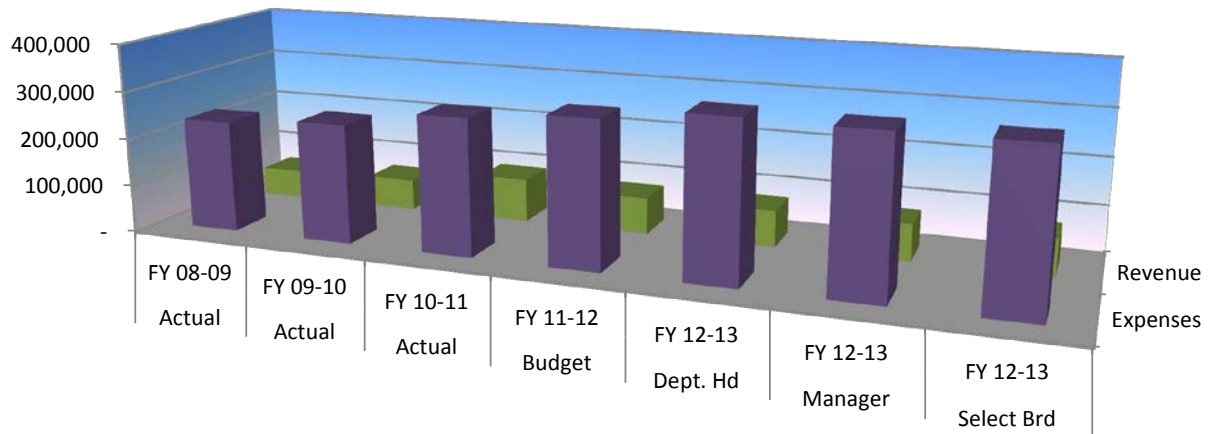
- 96.46% of 339 responders believe the library meets the needs of the public.
- 75.00% of 348 responders think the number of books available at the Library is "good" or excellent.
- 80.93% of 346 responders believe that the access to books statewide from the Library is "good to excellent".
- 77.74% of 355 responders term the Library programs as "fair to excellent".

Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	127,156	131,511	130,073	140,239	65,068	162,138	158,888	158,888
2500 Employee Benefits	45,675	51,967	60,979	67,062	31,315	72,647	72,096	72,096
3000 Purchased and Contractual Services	20,086	18,394	25,374	31,960	13,864	32,237	32,237	32,237
4000 Other Contractual Services	248	269	254	289	140	289	289	289
5000 Supplies	40,061	38,625	44,727	47,485	22,100	47,154	47,154	47,154
7000 Capital Outlay	1,008	8,726	23,911	18,000	29,563	15,000	15,000	15,000
TOTAL- Library Dept. Expenditures	234,235	249,491	285,317	305,035	162,050	329,465	325,663	325,663
		6.51%	14.36%	6.91%	53.1%	8.01%	6.76%	6.76%
					YTD	24,430	20,628	20,628
TOTAL Library Revenues	61,162	65,719	92,025	77,234	30,598	77,498	77,498	77,498
		7.45%	40.03%	-16.07%	39.6%	0.34%	0.34%	0.34%
					YTD	264	264	264
NET Library Dept. Budget	173,072	183,772	193,292	227,801	131,452	251,967	248,165	248,165
		6.18%	5.18%	17.85%	57.7%	10.61%	8.94%	8.94%
					YTD	24,166	20,364	20,364

	Proposed						
	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	234,235	249,491	285,317	305,035	329,465	325,663	325,663
Revenue	61,162	65,719	92,025	77,234	77,498	77,498	77,498



TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

Culture and Recreation Library - Dept. 0601

9 Employees (1 Director, 2 FT Assistants, 1 PT Children's Librarian, 1 PT Specialized Librarian, 2 PT Librarians, and 2 on-call substitutes)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES													
12/31/2011													
Personnel Services													
2110	Library Director	44,486	45,365	45,365	46,186	23,074	47,756	3.4%	47,756	3.4%	47,756	3.4%	
2115	Circulation Adult Services Librarian						33,093		33,093		33,093		
2120	Children's Circulation Librarian	30,537	23,453	28,058	30,632	11,665	15,496	-49.4%	15,496	-49.4%	15,496	-49.4%	
2125	Circulation &Tech Services Librarian	29,221	30,706	31,242	32,014	15,992	33,093	3.4%	33,093	3.4%	33,093	3.4%	
2205	Library Assistants	20,112	29,122	24,447	28,565	13,654	32,500	13.8%	29,250	2.4%	29,250	2.4%	
2206	Custodian	2,620	2,725	906		682	-		-				
2212	Security Officers	180	139	54	200	-	200	0.0%	200	0.0%	200	0.0%	
2300	53rd Pay Week Wages			-	2,642	-	-		-				
		127,156	131,511	130,073	140,239	65,068	162,138	15.6%	158,888	13.3%	158,888	13.3%	
Employee Benefits													
2505	Unemployment Compensation	192	1,268	788	890	429	1,075	20.8%	1,038	16.5%	1,038	16.5%	
2510	Workers Compensation insurance	419	391	418	369	116	434	17.6%	425	15.3%	425	15.3%	
2520	Income Protection	1,036	986	1,037	1,086	507	1,137	4.7%	1,137	4.7%	1,137	4.7%	
2530	Deferred compensation	1,368	1,616	2,639	1,441	1,057	2,978	106.7%	2,978	106.7%	2,978	106.7%	
2535	Maine Public Employees Retirement	316	198	543	1,116	632	1,337	19.9%	1,337	19.9%	1,337	19.9%	
2540	Health Insurance	33,224	38,118	45,910	50,887	23,859	52,923	4.0%	52,666	3.5%	52,666	3.5%	
2550	FICA and Medicare Taxes	9,122	9,390	9,644	10,549	4,715	12,404	17.6%	12,155	15.2%	12,155	15.2%	
2575	Cell Phone Stipend	-	-	-	300	-	360	20.0%	360	20.0%	360	20.0%	
2600	53rd Pay Week Benefits	-	-	-	424	-	-		-				
		45,675	51,967	60,979	67,062	31,315	72,647	8.3%	72,096	7.5%	72,096	7.5%	
Purchased and Contractual Services													
3006	Cleaning Service			3,726	5,500	1,483	3,500	-36.4%	3,500	-36.4%	3,500	-36.4%	
3007	Speciality Cleaning Service	565	565	-	1,100	142	1,400	27.3%	1,400	27.3%	1,400	27.3%	
3015	Computer Software Licenses & Support	50	200	109	400	196	400	0.0%	400	0.0%	400	0.0%	
3025	Internet Fees	300	300	300	350	300	350	0.0%	350	0.0%	350	0.0%	
3060	Miscellaneous Prof. Services	65	-	586	450	-	450	0.0%	450	0.0%	450	0.0%	
3061	Library Programs	1,592	1,116	506	1,100	935	1,100	0.0%	1,100	0.0%	1,100	0.0%	
3062	Plumbing Repairs & Maintenance			225	200	-	200	0.0%	200	0.0%	200	0.0%	
3090	Miscellaneous Contracts	-	295	1,480	500	1,500	500	0.0%	500	0.0%	500	0.0%	
3105	Mileage Reimbursement	1,232	852	646	900	-	900	0.0%	900	0.0%	900	0.0%	
3115	Lodging	147	376	-	400	-	400	0.0%	400	0.0%	400	0.0%	
3125	Tolls, parking, misc.	5	60	-	60	-	60	0.0%	60	0.0%	60	0.0%	
3305	Electricity	3,033	2,960	2,923	3,050	1,354	3,050	0.0%	3,050	0.0%	3,050	0.0%	
3315	Wastewater	444	444	522	450	175	550	22.2%	550	22.2%	550	22.2%	
3320	Telephone	1,224	1,550	1,119	1,000	450	1,120	12.0%	1,120	12.0%	1,120	12.0%	
3325	Water	236	252	296	300	148	300	0.0%	300	0.0%	300	0.0%	
3410	Copy Machine Lease	444	452	411	425	431	440	3.5%	440	3.5%	440	3.5%	
3605	Brush Cutting	500	1,603	1,000	1,500	600	1,500	0.0%	1,500	0.0%	1,500	0.0%	
3606	Buildings & Structures R&M	840	-	-	1,000		1,000	0.0%	1,000	0.0%	1,000	0.0%	
3610	Computer Repairs & Maintenance	75	75	-	300		500	66.7%	500	66.7%	500	66.7%	
3614	Electrical Repairs & Maintenance	160	-	2,384	600	454	600	0.0%	600	0.0%	600	0.0%	
3620	Equipment Maintenance	98	-	-	200		200	0.0%	200	0.0%	200	0.0%	
3623	General Repairs & Maintenance	-	113	-	500		1,000	100.0%	1,000	100.0%	1,000	100.0%	
3624	Heating Repairs & Maintenance	852	-	630	700		700	0.0%	700	0.0%	700	0.0%	
3630	Mowing						132		132		132		
3632	Painting Repairs & Maintenance	-	-	-	1,000		1,000	0.0%	1,000	0.0%	1,000	0.0%	
3648	Tree Work	1,060	-	600	600		600	0.0%	600	0.0%	600	0.0%	
3720	Insurance - Buildings & Contents	482	521	-	525		525	0.0%	525	0.0%	525	0.0%	
3805	Advertising	144	240	193	240	158	400	66.7%	400	66.7%	400	66.7%	
3820	Dues and memberships	215	220	235	250		250	0.0%	250	0.0%	250	0.0%	
3840	Post Office Box	110	55	110	110		110	0.0%	110	0.0%	110	0.0%	
3841	Maine State Library Deliveries	2,220	1,423	2,079	2,500	1,470	2,800	12.0%	2,800	12.0%	2,800	12.0%	
3850	Printing	30	-	-	200		200	0.0%	200		200		
3915	Registration Fees (Minerva)	3,000	3,750	3,750	3,750	3,947	4,000	6.7%	4,000	6.7%	4,000	6.7%	
3920	Training and Education	965	973	1,188	1,400	120	1,400	0.0%	1,400	0.0%	1,400	0.0%	
3925	Electronic Subscriptions			358	400	-	600	50.0%	600		600		
		20,086	18,394	25,374	31,960	13,864	32,237	0.9%	32,237	0.9%	32,237	0.9%	

TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

Culture and Recreation Library - Dept. 0601

9 Employees (1 Director, 2 FT Assistants, 1 PT Children's Librarian, 1 PT Specialized Librarian, 2 PT Librarians, and 2 on-call substitutes)

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board

Other Contractual Services

4115	Security Alarm Monitoring	237	240	240	250	126	250	0.0%	250	0.0%	250	0.0%
4126	Inspecting/Testing Fire Ext		14	14	14	14	14		14		14	
4625	Sales & Use Tax	11	15	-	25	-	25	0.0%	25	0.0%	25	0.0%
		248	269	254	289	140	289	0.0%	289	0.0%	289	0.0%

Supplies

5005	Groceries (Meeting Refreshments)	127	63	67	150	171	200	33.3%	200	33.3%	200	33.3%
5006	Refreshments, Misc Supplies-Programs	981	701	814	700	389	800	14.3%	800	14.3%	800	14.3%
5205	Heating Fuel	3,696	2,227	3,259	3,465	3,618	3,684	6.3%	3,684	6.3%	3,684	6.3%
5321	Building Maintenance Supplies	716	544	988	1,000	2,027	1,000	0.0%	1,000	0.0%	1,000	0.0%
5330	Cleaning and Disinfecting	42	98	144	100		100	0.0%	100	0.0%	100	0.0%
5340	General Maintenance			136	200	5	200	0.0%	200	0.0%	200	0.0%
5351	Plumbing Supplies			473	100		100	0.0%	100	0.0%	100	0.0%
5352	Heating Supplies		-	429	500		500	0.0%	500	0.0%	500	0.0%
5354	Painting Supplies	43	43	74	300	235	1,000	233.3%	1,000	233.3%	1,000	233.3%
5360	Public Restroom Supplies	733	492	485	600	183	500	-16.7%	500	-16.7%	500	-16.7%
5405	Computer Supplies	452	1,203	1,935	800	270	800	0.0%	800	0.0%	800	0.0%
5410	Copy Machine Supplies	113	120	117	125	5	125	0.0%	125	0.0%	125	0.0%
5415	General Supplies	1,228	1,162	3,557	800	2,419	1,500	87.5%	1,500	87.5%	1,500	87.5%
5420	Office Supplies	2,486	3,276	1,780	3,000	726	2,500	-16.7%	2,500	-16.7%	2,500	-16.7%
5425	Postage	383	571	528	575	208	575	0.0%	575	0.0%	575	0.0%
5450	Training	-	-	-	100		100	0.0%	100	0.0%	100	0.0%
5600	Books (Special Funds)	8,752	4,058	2,938	13,070	1,224	13,070	0.0%	13,070	0.0%	13,070	0.0%
5601	Books-(Special Funds-Juveniles)		2,314	2,779	-	1,086						
5605	Books (Trust)	12,227	10,041	10,459	12,000	3,911	12,000	0.0%	12,000	0.0%	12,000	0.0%
5607	Books-(Trust-Juveniles)		3,865	3,423	-	1,604						
5608	Periodicals	1,848	1,458	1,790	1,800	1,017	1,800	0.0%	1,800	0.0%	1,800	0.0%
5609	Periodicals (Funds)		626	507	-	342						
5615	Statutes and Reference Books	597	533	1,522	1,300		1,300	0.0%	1,300	0.0%	1,300	0.0%
5621	Audio Visual Materials-Adults	3,266	3,382	3,704	3,300	2,091	3,300	0.0%	3,300	0.0%	3,300	0.0%
5622	Audio Visual Materials-Juvenile	2,371	1,403	1,300	2,000	449	2,000	0.0%	2,000	0.0%	2,000	0.0%
5725	Miscellaneous Supplies/Expenses		444	1,517	1,500	120						
		40,061	38,625	44,727	47,485	22,100	47,154	-0.7%	47,154	-0.7%	47,154	-0.7%

Capital Items

7205	Building Improvements	-	7,350	15,942	-	6,535	7,000		7,000		7,000	
7315	Computer Equipment	-	671	1,100	1,500		1,500	0.0%	1,500	0.0%	1,500	0.0%
7335	Equipment-Furniture & Fixtures	1,008	705	1,067	-	875	500		500		500	
7350	Heating& Cooling System	-	-	-	15,000	22,153						
7360	Office Equipment			4,279	-							
7610	Parking & Sidewalk Maintenance			1,523	1,500		6,000	300.0%	6,000	300.0%	6,000	300.0%
		1,008	8,726	23,911	18,000	29,563	15,000	-16.7%	15,000	-16.7%	15,000	-16.7%

TOTAL- Library Expenditures	234,235	249,491	285,317	305,034	162,050	329,465	329,465	8.0%	325,663	6.8%	325,663	6.8%
		6.51%	14.36%	6.91%		53.1%	24,431		20,629		20,629	
						YTD						

TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

Culture and Recreation Library - Dept. 0601

9 Employees (1 Director, 2 FT Assistants, 1 PT Children's Librarian, 1 PT Specialized Librarian, 2 PT Librarians, and 2 on-call substitutes)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
REVENUES													
R0951	Library Reimbursement	61,162	65,719	92,025	74,234	30,598	77,498	4.4%	77,498	4.4%	77,498	4.4%	
R0952	Library Grant Funds			-	3,000	-							

TOTAL -Library Revenues	61,162	65,719	92,025	77,234	30,598	77,498	0.3%	77,498	0.3%	77,498	0.3%
		7.45%	40.03%	-16.07%							
					39.6%	0.34%		0.34%		0.34%	
					YTD	264		264		264	

NET Library Budget	173,072	183,772	193,292	227,800	131,452	251,967	10.6%	248,165	8.9%	248,165	8.9%
		6.18%	5.18%	17.85%							
					57.7%	10.61%		8.94%		8.94%	
					YTD	24,167		20,365		20,365	

Library Committee responsible for annual review and approval of expenses.
Town responsible for wages, benefits, wastewater fees, weekly cleaning

Town of Rockport, Maine

Culture and Recreation

Conservation Commission - Dept. 0602

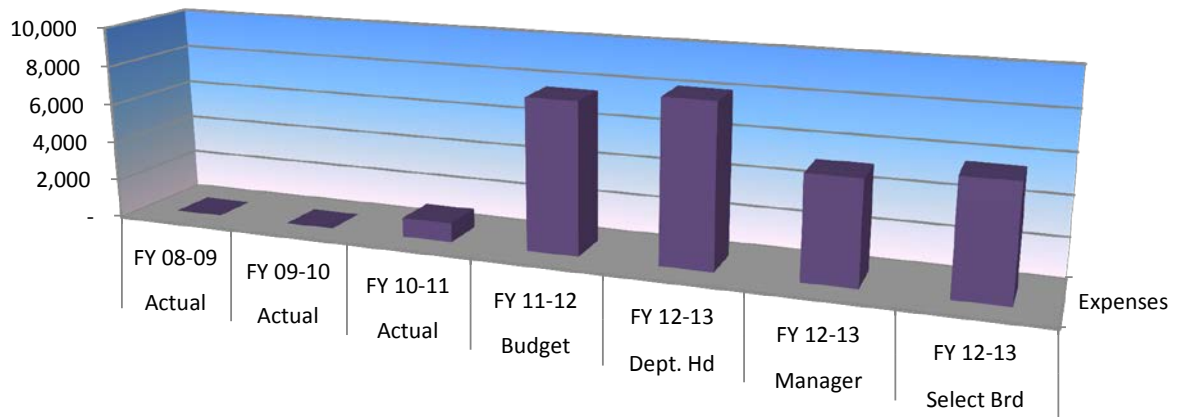
Ted Skowronski, Chair

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services			-	1,200	30	1,200	-	-
2500 Employee Benefits			-	145	6	145	-	-
3000 Purchased and Contractual Services			253	2,600	165	2,605	1,465	1,465
4000 Other Contractual Services			-	2,000	720	2,500	2,000	2,000
5000 Supplies			720	1,700	-	1,700	1,700	2,200
7000 Capital Outlay			-	-	-	-	-	-
TOTAL- Conservation Commission Expenditures	-	-	973	7,645	921	8,150	5,165	5,665
NET Conservation Commission Budget	-	-	973	7,645	921	8,150	5,165	5,665
				685.59%		6.61%	-32.44%	-25.90%
					12.0%	505	(2,480)	(1,980)
					YTD			

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses			973	7,645	8,150	5,165	5,665



TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

Culture and Recreation

Conservation Commission - Dept. 0602

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13			
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board	
EXPENDITURES						12/31/2011				
Personnel Services										
2205	Harbor Park Attendant (10hrs/10 wks)				1,200	30	1,200	0.0%	-	-
		-	-	-	1,200	30	1,200	0.0%	-	-
Employee Benefits										
2505	Unemployment Compensation				14		14	0.0%	-	-
2510	Workers Compensation insurance				39	6	39	0.0%	-	-
2550	FICA and Medicare Taxes				92		92	0.0%	-	-
		-	-	-	145	6	145	0.0%	-	-
Purchased and Contractual Services										
3010	Computer Consulting/Support				650		650	0%	200	-69%
3820	Dues and Memberships			150	150	165	155	3%	165	10%
3825	Easement Recordings			56					100	
3850	Printing			47	550		550	0%	200	-64%
3910	Misc. Contractual Expenses			-						
3920	Training and Education			-	1,250		1,250	0%	800	-36%
				253	2,600	165	2,605	0.2%	1,465	-43.7%
Other Contractual Services										
4135	Water Quality Monitoring-Maine Water			-	2,000	720	2,500	25%	2,000	0.0%
4450	Contingency			-	-	-				
				-	2,000	720	2,500	25.0%	2,000	0.0%
Supplies										
5005	Food, Groceries, Refreshments, etc.			-	350		350	0.0%	350	0.0%
5382	Signs			-	500		500	0.0%	500	0.0%
5425	Postage			190	750		750	0.0%	750	0.0%
5605	Books, Periodicals				100		100	0.0%	100	0.0%
5725	Miscellaneous Supplies-Bags			530	-				500	
				720	1,700	-	1,700	0.0%	1,700	0.0%
Capital Items										
7401	Engineering Study			-	-	-			-	-
				-	-	-	-		-	-
TOTAL -Conservation Commission Expenditures				973	7,645	921	8,150	6.6%	5,165	-32.4%
NET Conservation Commission Budget				973	7,645	921	8,150	6.6%	5,165	-32.4%
					685.59%		6.61%		-32.44%	-25.90%
						12.0%	505		(2,480)	(1,980)
						YTD				

Town of Rockport, Maine

Culture and Recreation

Parks & Recreation - Dept. 0603

Department Overview

The Parks & Recreation budget provides funding to maintain the town owned parks throughout the year, to include mowing, vegetation management (tree trimming and/or removal), and general maintenance to provide a safe outdoor environment for the public to enjoy the midcoast area.

Mission:

The Town of Rockport strives to maintain quality parks and open/natural spaces; and to provide services which will enhance the physical, social and emotional well-being of residents.

Parks & Recreation Objectives, Performance Measures, and Staffing

Objectives

- 1) Maintain the beauty and tranquility of the parks within the town for the enjoyment of the public.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
Operating costs for parks per person	\$15.56	\$14.81	\$17.92	\$16.51		
Percentage Change		-4.82%	21.00%	-7.87%		

Staffing

The Parks and Recreation Department is overseen by the Public Works Director. The Groundskeeper is paid an annual stipend.

Citizen Satisfaction Survey Results

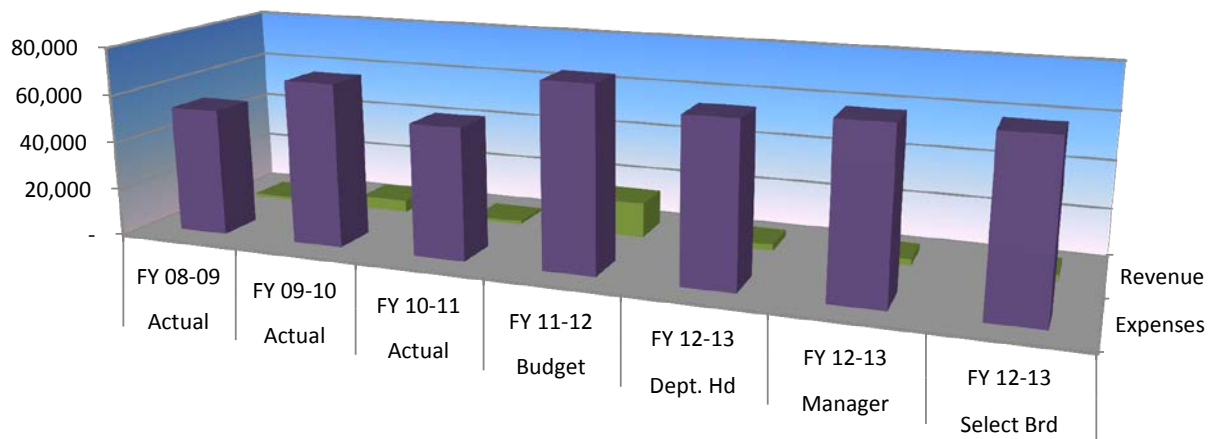
98.00% of 318 responders believe the Parks & Recreation available in the Town are "good to excellent".
74.35% of 343 responders think the pathways and sidewalks are "fair to excellent".

Town of Rockport, Maine

BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	2,359	2,477	2,477	2,477	1,486	2,477	2,477	2,477
2500 Employee Benefits	252	302	284	269	145	269	269	269
3000 Purchased and Contractual Services	33,503	45,731	43,315	66,135	40,305	51,330	51,330	51,330
4000 Other Contractual Services	9,004	9,086	685	650	-	600	600	600
5000 Supplies	4,012	10,617	4,930	6,275	2,240	12,115	11,815	11,815
7000 Capital Outlay	4,000	-	3,040	-	-	-	3,040	3,040
TOTAL- Parks & Recreation Expenditures	53,131	68,213	54,731	75,806	44,176	66,791	69,531	69,531
		28.39%	-19.77%	38.51%	58.3%	-11.89%	-8.28%	-8.28%
					YTD	(9,015)	(6,275)	(6,275)
TOTAL Parks & Recreation Revenues	1,323	5,161	1,310	14,650	-	2,600	2,600	2,600
		290.09%	-74.62%	1018.24%	0.0%	-82.25%	-82.25%	-82.25%
					YTD	(12,050)	(12,050)	(12,050)
NET Parks & Recreation Budget	51,808	63,052	53,421	61,156	44,176	64,191	66,931	66,931
		21.70%	-15.28%	14.48%	72.2%	4.96%	9.44%	9.44%
					YTD	3,035	5,775	5,775

	Proposed						
	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	53,131	68,213	54,731	75,806	66,791	69,531	69,531
Revenue	1,323	5,161	1,310	14,650	2,600	2,600	2,600



TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

Culture and Recreation Parks and Recreation - Dept. 0603

1 Employee (paid a stipend)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13												
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board								
EXPENDITURES														12/31/2011					
Personnel Services																			
2225	Groundskeeper	2,359	2,477	2,477	2,477	1,486	2,477	0.0%	2,477	0.0%	2,477	0.0%							
		2,359	2,477	2,477	2,477	1,486	2,477	0.0%	2,477	0.0%	2,477	0.0%							
Employee Benefits																			
2505	Unemployment Compensation	5	36	23	29	6	29	-0.9%	29	-0.9%	29	-0.9%							
2510	Workers Compensation insurance	66	61	71	51	18	51	-0.7%	51	-0.7%	51	-0.7%							
2550	FICA and Medicare Taxes	180	205	189	189	120	189	0.3%	189	0.3%	189	0.3%							
		252	302	284	269	145	269	-0.1%	269	-0.1%	269	-0.1%							
Purchased & Contractual Services																			
3090	Misc. Contract (Outside contractor)	7,363	4,597	6,500	5,700	5,135	5,000	-12.3%	5,000	-12.3%	5,000	-12.3%							
3305	Electricity Usage	18	348	408	350	205	350	0.0%	350	0.0%	350	0.0%							
3325	Water usage fees	1,598	389	998	1,600	1,510	1,000	-37.5%	1,500	-6.3%	1,500	-6.3%							
3430	Rent-Portable Toilets	3,592	3,995	3,460	4,500	2,705	4,000	-11.1%	4,000	-11.1%	4,000	-11.1%							
3440	Rent of Equipment			900	-	-	-		-		-								
3623	General Repairs & Maintenance	405	2,800	2,178	3,100	1,716	2,500	-19.4%	2,000	-35.5%	2,000	-35.5%							
3626	Irrigation & Field Maintenance	526	447	-	550	-	-		-		-								
3628	Specialty Work	4,001	6,637	2,007	24,100	13,708	17,500	-27.4%	17,500	-27.4%	17,500	-27.4%							
3630	Mowing	13,785	23,710	23,710	23,710	13,548	17,580	-25.9%	17,580	-25.9%	17,580	-25.9%							
3642	Trash Removal	1,896	2,274	2,134	2,300	1,562	2,400	4.3%	2,400	4.3%	2,400	4.3%							
3648	Tree Work		315	800	-	-	650		650		650								
3653	Water System R&M	320	220	220	225	165	350	55.6%	350	55.6%	350	55.6%							
3805	Advertising					51													
		33,503	45,731	43,315	66,135	40,305	51,330	-22.4%	51,330	-22.4%	51,330	-22.4%							
Other Contractual Services																			
4120	Water System Monitor	435	-	-															
4505	Teen Center, Inc.	4,251	4,251	-															
4510	C/R Summer Rec. Program	3,420	4,140	-															
4515	C/R Little League	-	-	-															
4520	Rockport Babe Ruth League	-	-	-															
4525	Goose River Snow Club	748	695	685	650	-	600	-7.7%	600	-7.7%	600	-7.7%							
4530	Rockport Garden Club	-	-	-															
4535	Merryspring Nature Center	-	-	-															
4540	American Legion Post	150	-	-															
		9,004	9,086	685	650	-	600	-7.7%	600	-7.7%	600	-7.7%							
Supplies																			
5310	Agricultural & Botanical	244	2,311	15	2,500	87	2,500	0.0%	2,200	-12.0%	2,200	-12.0%							
5340	General Maintenance Supplies	2,286	8,165	4,481	3,500	483	1,500	-57.1%	1,500	-57.1%	1,500	-57.1%							
5354	Paint Supplies	85	-	-			-												
5382	Signs	567	-	34		1,534	-												
5415	General Supplies (including Flags)	829	138	368	275	135	300	9.1%	300	9.1%	300	9.1%							
5420	Office Supplies		3	20			15		15		15								
5425	Postage/Shipping			12															
5905	Harbor Walk Construction Supplies						7,800		7,800		7,800								
		4,012	10,617	4,930	6,275	2,240	12,115	93.1%	11,815	88.3%	11,815	88.3%							
Capital Items																			
7220	Speciality Signage	-		1,440					1,440		1,440								
7355	Maintenance Equipment			1,600					1,600		1,600								
7560	Parks & Rec. Reserve-1315	4,000		-					-										
		4,000	-	3,040	-	-	-		3,040		3,040								
TOTAL -Parks & Recreation Expenditures																			
		53,131	68,213	54,731	75,806	44,176	66,791	-11.9%	69,531	-8.3%	69,531	-8.3%							
			28.39%	-19.77%	38.51%		-11.89%		-8.28%		-8.28%								
						58.3%	(9,015)		(6,275)		(6,275)								
						YTD													

TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

Culture and Recreation Parks and Recreation - Dept. 0603

1 Employee (paid a stipend)

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13			
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board	
REVENUES									
R1000 Miscellaneous Parks & Rec	575	4,466	625						
R1001 Parks & Rec. Reserve		-	-	14,000	-				
R1002 Snowmobile Reimbursement	748	695	685	650	-	600 -7.7%	600 -7.7%	600 -7.7%	
Harbor Walk Reimbursement					-	2,000	2,000	2,000	
TOTAL Parks & Recreation Revenue	1,323	5,161	1,310	14,650	-	2,600 -82%	2,600 -82.3%	2,600 -82.3%	
		290.09%	-74.62%	1018.24%		-82.25%	-82.25%	-82.25%	
					0.0%	(12,050)	(12,050)	(12,050)	
					YTD				
 NET Parks & Recreation Budget	 51,808	 63,052	 53,421	 61,156	 44,176	 64,191 5.0%	 66,931 9.4%	 66,931 9.4%	
		21.70%	-15.28%	14.48%		4.96%	9.44%	9.44%	
					72.2%	3,035	5,775	5,775	
					YTD				

TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

Culture and Recreation

Opera House - Dept. 0604

Department Overview

The Opera House provides a setting in which to hold performances and promote culture and education through the use of the historic Opera House building.

Mission:

To provide a quaint setting in which community organizations can perform; where weddings can be held; and community gatherings can take place -

Opera House Objectives, Performance Measures, and Staffing

Objectives

- 1) Provide the community with a place to attend concerts, weddings, and other performances in a pristine and serene idyllic setting, next to the most beautiful harbor in the state.
- 2) Maintain the authentic appeal of the historical opera house building, while providing optimum acoustics and an entertainment facility that
- 2) Keep the opera house building in good operating condition for the present and future betterment of the community.

Performance Measures

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
NET Operating costs for Opera House per capita	\$9.98	\$16.14	\$20.96	\$22.28		

Note: Employee's Benefits recorded within individual departmental budgets beginning FY 08-09.

Staffing

The Opera House scheduler is a part-time (12 hours per week) employee of the town. The public works director oversees the maintenance needs of the building, and supervises the scheduler.

Citizen Satisfaction Survey Results

- 84.39% of 346 responders believe the Opera House should be maintained by the Town.
- 69.72% of 317 responders are in favor of altering the appearance of the Opera House building to incorporate energy saving alternatives.
- 70.87% of 357 responders believe the Opera House is a "fair to excellent" venue for events.
- 40.17% of 361 responders think the parking for the Opera House is "poor".

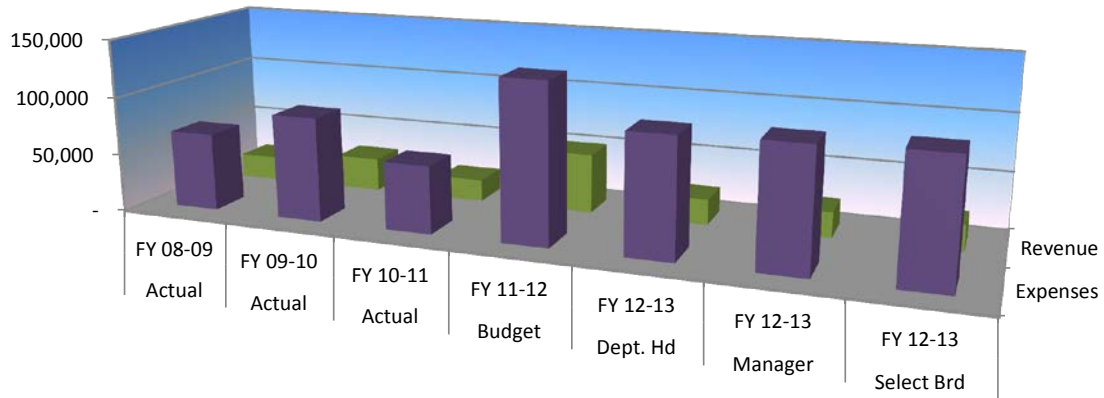
TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	24,662	20,212	19,193	27,258	10,305	23,475	25,544	25,544
2500 Employee Benefits	3,799	4,920	5,082	5,904	2,727	5,634	5,827	5,827
3000 Purchased and Contractual Services	15,127	14,948	11,072	16,270	5,754	22,500	22,050	24,050
4000 Other Contractual Services	2,206	2,209	3,553	3,941	173	3,791	3,916	3,916
5000 Supplies	15,984	15,063	14,807	13,681	16,611	14,408	14,408	14,408
7000 Capital Outlay	5,000	32,127	4,217	69,000	1,000	31,600	31,600	31,600
TOTAL- Opera House Expenditures	66,778	89,479	57,923	136,054	36,569	101,408	103,344	105,344
		33.99%	-35.27%	134.89%	26.9%	-25.46%	-24.04%	-22.57%
					YTD	(34,646)	(32,710)	(30,710)
TOTAL Opera House Revenue	20,955	28,702	18,871	51,225	6,067	22,000	22,000	22,000
		36.97%	-34.25%	171.45%	11.8%	-57.05%	-57.05%	-57.05%
					YTD	(29,225)	(29,225)	(29,225)
NET Opera House Dept. Budget	45,823	60,777	39,052	84,829	30,503	79,408	81,344	83,344
		32.63%	-35.75%	117.22%	36.0%	-6.39%	-4.11%	-1.75%
					YTD	(5,421)	(3,485)	(1,485)

	Proposed						
	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	66,778	89,479	57,923	136,054	101,408	103,344	105,344
Revenue	20,955	28,702	18,871	51,225	22,000	22,000	22,000



TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

Culture and Recreation Opera House - Dept. 0604

3 Employees (1 Admin. Asst 30%, 2 as-needed Security Officers)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES													
12/31/2011													
Personnel Services													
2120	Admin. Assistant (Scheduler)	9,369	9,153	9,595	8,730	5,178	9,227	5.7%	9,227	5.7%	9,227	5.7%	
2155	Overtime			-	500	43	500		400		400		
2206	Custodian (part-time)	12,406	8,645	6,817	15,364	3,890	11,348	-26.1%	13,617	-11.4%	13,617	-11.4%	
2212	Security Officers	2,888	2,414	2,781	2,300	1,194	2,400	4.3%	2,300	0.0%	2,300	0.0%	
2300	53rd Pay Week Wages			-	168		-						
2301	Union Negotiations			-	196		-						
		24,662	20,212	19,193	27,258	10,305	23,475	-13.9%	25,544	-6.3%	25,544	-6.3%	
Employee Benefits													
2505	Unemployment Compensation	40	267	157	201	80	202	0.4%	201	-0.2%	201	-0.2%	
2510	Workers Compensation insurance	453	402	478	470	141	372	-20.7%	427	-9.2%	427	-9.2%	
2520	Income Protection	42	87	87	87	36	92	5.7%	92	5.7%	92	5.7%	
2530	Deferred compensation	390	402	413	415	198	438	5.4%	433	4.3%	433	4.3%	
2540	Health Insurance	1,019	2,244	2,441	2,629	1,497	2,734	4.0%	2,720	3.5%	2,720	3.5%	
2550	FICA and Medicare Taxes	1,855	1,517	1,506	2,057	775	1,796	-12.7%	1,954	-5.0%	1,954	-5.0%	
2600	53rd Pay Week Benefits			-	21	-	-						
2601	Union Negotiations			-	24	-	-						
		3,799	4,920	5,082	5,904	2,727	5,634	-4.6%	5,827	-1.3%	5,827	-1.3%	
Purchased & Contractual Services													
3006	Professional Cleaning Services										2,000		
3095	Professional Fees						5,000		5,000		5,000		
3105	Mileage	648	635	654	525	277	600	14.3%	600	14.3%	600	14.3%	
3305	Electricity	6,837	5,270	4,931	6,900	3,095	6,900	0.0%	6,500	-5.8%	6,500	-5.8%	
3315	Sewer Usage Fees	1,247	682	1,028	675	344	725	7.4%	725	7.4%	725	7.4%	
3320	Telephone	470	473	475	495	237	490	-1.0%	475	-4.0%	475	-4.0%	
3325	Water	401	363	551	625	277	625	0.0%	600	-4.0%	600	-4.0%	
3614	Electrical Repairs & Maintenance	560	591	150	450	-	450	0.0%	450	0.0%	450	0.0%	
3620	Equipment Maintenance	28	300	150	250	-	310	24.0%	300	20.0%	300	20.0%	
3623	General Repairs & Maintenance	1,207	5,805	1,065	4,000	540	2,000	-50.0%	2,000	-50.0%	2,000	-50.0%	
3624	Heating/Cooling R&M	3,204	740	980	2,000	930	2,000	0.0%	2,000	0.0%	2,000	0.0%	
3634	Plumbing Repairs & Maintenance	465	90	1,088	350	-	400	14.3%	400	14.3%	400	14.3%	
3805	Advertising			-		53	3,000		3,000		3,000		
3850	Printing	59	-	-	-	-	-		-		-		
		15,127	14,948	11,072	16,270	5,754	22,500	38.3%	22,050	35.5%	24,050	47.8%	
Other Contractual Services													
4105	Fire Alarm Monitor	242	72	-	296	-	296	0.0%	296	0.0%	296	0.0%	
4110	Sprinkler System	1,894	1,853	3,055	2,750	-	2,460	-10.5%	2,460	-10.5%	2,460	-10.5%	
4115	Scurity Alarm Monitoring			288	-	150	-		-		-		
4126	Inspecting/Testing Fire Ext		144	23	425	23	350	-17.6%	475	11.8%	475	11.8%	
4130	Elevator Inspection	70	23	-	350	-	465	32.9%	465	32.9%	465	32.9%	
4701	Misc Permits & Licenses		117	187	120	-	220	83.3%	220	83.3%	220	83.3%	
		2,206	2,209	3,553	3,941	173	3,791	-3.8%	3,916	-0.6%	3,916	-0.6%	
Supplies													
5205	Heating Fuel	14,040	8,264	12,106	12,096	15,787	12,893	6.6%	12,893	6.6%	12,893	6.6%	
5220	LP Gas	190	183	76	275	-	200	-27.3%	200	-27.3%	200	-27.3%	
5316	Audio/Video Equipment Supplies			559		-	-		-		-		
5330	Cleaning and Disinfecting	22	60	-	-	-	-		-		-		
5340	General Maintenance Supplies	677	5,154	888	300	221	300	0.0%	300	0.0%	300	0.0%	
5352	Heating Supplies	102	85	-	-	-	-		-		-		
5354	Painting Supplies	-	334	145	200	174	200	0.0%	200	0.0%	200		
5360	Public Restroom Supplies	-	-	-	-	-	-		-		-		
5410	Copy Machine Supplies					86	-		-		-		
5415	General Supplies	954	982	1,013	800	342	800	0.0%	800	0.0%	800	0.0%	
5425	Postage	7	-	19	10	-	15	50.0%	15	50.0%	15	50.0%	
		15,984	15,063	14,807	13,681	16,611	14,408	5.3%	14,408	5.3%	14,408	5.3%	

TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

Culture and Recreation Opera House - Dept. 0604

3 Employees (1 Admin. Asst 30%, 2 as-needed Security Officers)

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
Capital													
7205	Building Improvements		32,127	-	68,000	-	30,600	-55.0%	30,600	-55.0%	30,600	-55.0%	
7350	Heating Improvements			3,217	-	-	-		-		-		
7565	Opera House Building Reserve-1316	5,000	-	1,000	1,000	1,000	1,000	0.0%	1,000		1,000		
		5,000	32,127	4,217	69,000	1,000	31,600	-54.2%	31,600	-54.2%	31,600	-54.2%	
TOTAL -Opera House Expenditures		66,778	89,479	57,923	136,054	36,569	101,408	-25.5%	103,344	-24.0%	105,344	-22.6%	
			33.99%	-35.27%	134.89%	26.9%	-25.46%		-24.04%		-22.57%		
						YTD	(34,646)		(32,710)		(30,710)		

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
REVENUES													
R1051	Bay Chamber		6,118	5,870	6,000	-	6,000	0.0%	6,000	0.0%	6,000	0.0%	
R1052	Opera House Rentals	20,955	10,689	13,001	9,000	6,067	16,000	77.8%	16,000	77.8%	16,000	77.8%	
R1053	Capital-From Reserve		5,948			-	-						
R1054	Grant Reimbursement		5,948		36,225	-	-						
TOTAL Opera House Revenues		20,955	28,702	18,871	51,225	6,067	22,000	-57.1%	22,000	-57.1%	22,000	-57.1%	
			36.97%	-34.25%	171.45%		-57.05%		-57.05%		-57.05%		
						11.8%	(29,225)		(29,225)		(29,225)		
						YTD							
NET Opera House Budget		45,823	60,777	39,052	84,829	30,503	79,408	-6.4%	81,344	-4.1%	83,344	-1.8%	
			32.63%	-35.75%	117.22%		-6.39%		-4.11%		-1.75%		
						36.0%	(5,421)		(3,485)		(1,485)		
						YTD							

TOWN OF ROCKPORT

Debt Service

Long-Term Debt

Town of Rockport, Maine

Debt

Long Term Debt - Dept 0801

The town's current long-term debt obligations includes bonds for the harbor building, the cemeteries, the public works sand and salt shed building, and the tax increment financing (TIF) loan for the sewer extension.

The final debt for the cemeteries was paid during fiscal year 2010-2011, further reducing the municipalities long-term debt

Performance Measure

Measure	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Budget FY 10-11	Budget FY 11-12	Proposed FY 12-13
Long-Term Debt of Municipality per household	\$148.13	\$201.26	\$160.52	\$167.16	\$102.50	\$48.56
Long-Term Debt as percentage of total budgeted appropriations	6.07%	7.24%	4.55%	4.51%		

** Does not include TIF Payment*

Note: Number of households estimated to be 1,983 in 2011. (Previously 1,382 reported.)

BUDGET SUMMARY

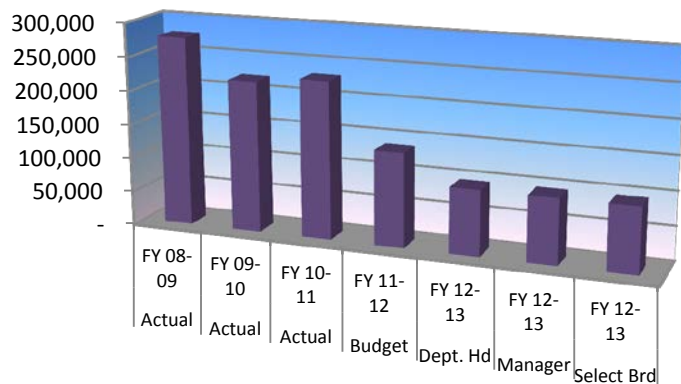
	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
6000 Debt	278,142	221,841	231,014	138,274	203,262	96,297	96,297	96,297
TOTAL- Debt	278,142	221,841	231,014	138,274	203,262	96,297	96,297	96,297
NET Debt	278,142	221,841	231,014	138,274	203,262	96,297	96,297	96,297
		-20.24%	4.13%	-40.14%	147.0%	-30.36%	-30.36%	-30.36%
					YTD	(41,977)	(41,977)	(41,977)

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	278,142	221,841	231,014	138,274	96,297	96,297	96,297

Pursuant to 30-A § 5702, the total debt outstanding at any time for the town cannot exceed 15% of its last full state valuation. This includes the Town, Schools, and Sewer.

Balance	
Town Debt Outstanding	355,582
Sewer Debt Outstanding	735,849
Rockport's Share of School Debt Outstanding	11,310,026
TOTAL Outstanding DEBT	12,401,458
Total Debt not to exceed 15% of last full state valuation	150,337,500
<i>Allowable Remaining</i>	137,936,042

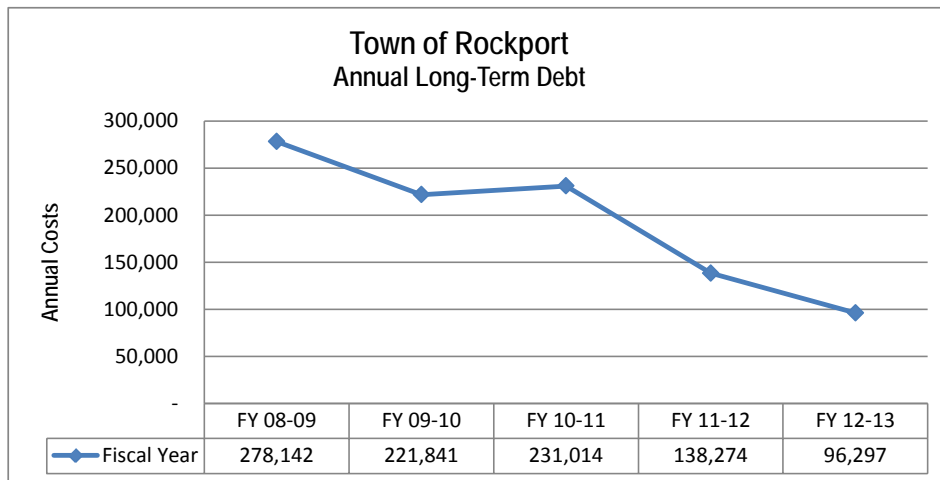


TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

Debt Long Term Debt - 0801

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager	Board		
EXPENDITURES						12/31/2011						
Debt												
6105	Bond Payments (Principal)	103,100	103,100	103,100	74,100	74,100	37,500	-49.39%	37,500	-49.39%	37,500	-49.39%
	Cemetery Bond	29,000										
	Harbor Building Principal	36,600			36,600							
	Sand & Salt Shed Principal	37,500			37,500		37,500		37,500	0.00%	37,500	
6205	Bond Payments (Interest)	22,695	18,285	13,630	10,218	5,578	6,806		6,806	-33.39%	6,806	
	Cemetery Bond	3,735										
	Harbor Bldg Interest on Bond	5,272			1,536							
	Sand & Salt Shed Interest on Bond	13,688			8,681		6,806	-21.60%	6,806	-21.60%	6,806	-21.60%
6305	Tax Increment Financing Bond	59,312	57,579	55,811	53,956	44,964	51,991		51,991	-3.64%	51,991	0.00%
6306	TIF Development Program	37,006	42,877	58,473	-	78,621	-					
6505	05/09 Revaluation Loan	56,030			-	-	-					
		278,142	221,841	231,014	138,274	203,262	96,297	-30.36%	96,297	-30.36%	96,297	-30.36%
TOTAL - Debt Expenditures		278,142	221,841	231,014	138,274	203,262	96,297	-30.36%	96,297	-30.36%	96,297	-30.36%
NET Long Term Debt Budget		278,142	221,841	231,014	138,274	203,262	96,297		96,297		96,297	
			-20.24%	4.13%	-40.14%		-30.36%		-30.36%		-30.36%	
						147.0%	(41,977)		(41,977)		(41,977)	
						YTD						



Town of Rockport, Maine

Outstanding Debt FY 12-13

Pursuant to 30-A § 5702 the total debt of the town shall not exceed 15% of its last full state valuation.
7.5% Town; 10% Schools; 7.5% Sewer; Total 15% allowable debt.

Town		Sewer District		Five Town CSD		MSAD 28		TOTAL DEBT
Balance		Balance		36.09%	Balance	47.59%	Balance	
Current Debt (Bonds, Leases, etc.)						6/30/2011		
		TIF	396,193	Bonds	3,737,427	CRMS Reno	285,540	4,419,160
		1.7\$ Mil Bond	139,556	Energy	68,095	CRES Project	6,427,294	6,634,945
Sand & Salt Shed	204,159	\$500,000 Bond	41,270			RES West Prchs	742,404	987,833
2010 Freightliner	37,526	Camden Treatment	80,431			Copiers	13,953	131,910
2011 Backhoe	25,020	Rawson Ave Pump	78,399			Copiers	14,334	117,753
F-550 Truck w/ Plow	58,354	Station				Bus	13,638	71,992
TRIO Software	22,826					Bus	7,341	30,168
Copy Machine	7,697							7,697
% of total allowable debt		0.24%				7.52%		8.25%
Total Debt Balance		355,582		735,849		3,805,522		7,504,505
								12,401,458
								15%
7.5%	75,168,750	7.5%	75,168,750			10%	100,225,000	150,337,500
Remaining allowable	74,813,168							137,936,042

2011 Full State Valuation	15%
\$1,002,250,000	\$ 150,337,500

Note: School Debt indicated is only listed in terms of Rockport's share of the schools debts..

Total Debt CSD:	\$	10,544,532	36.09%	\$ 3,805,522
Total MSAD Deb	\$	15,769,079	47.59%	\$ 7,504,505
Combined Schools Debt	\$	26,313,611		\$ 11,310,026

TOWN OF ROCKPORT, Maine
Municipal Budget FY 12-13

Debt Payment Schedule

Long Term Debt										
Maine Bond Bank	Initial									
DESCRIPTION	Principal	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY17-18	FY18-19	FY19-20	FY20-21
0801-6305										
05/01/01 Tax Increment Financing	700,000	51,991	50,005	48,018	46,031	44,045	42,045	40,032	38,019	36,003
0801-6105 and 6205										
11/01/06 Sand & Salt Shed	375,000	44,306	42,431	40,556	38,963	37,903				
Long Term Debt		96,297	92,436	88,574	84,994	81,948	42,045	40,032	38,019	36,003

Short Term Debt										
Lease Purchase Agreements	Initial									
DESCRIPTION	Principal	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY17-18	FY18-19	FY19-20	FY20-21
0500-7260										
2010 Freightliner	142,165	37,526								
0500-7260										
2011 Backhoe/Loader	72,400	25,020								
0500-7260										
F-550 Truck w/ Dump Plow	83,615	29,177	29,177							
0215-7316										
TRIO Software	33,250	11,413	11,413							
0215-3620										
Toshiba Copy Machine	9,637	2,148	2,148	2,148	1,253					
Leases		105,284	42,738	2,148	1,253	0	0	0	0	0

See Appropriate Budget for Short Term Debt

TOTAL DEBT thru FY 20-21	201,581	135,174	90,722	86,247	81,948	42,045	40,032	38,019	36,003
	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21

Note: Debt subject to change annually.

**TOWN
OF
ROCKPORT
Intergovernmental**

County Fees

Town of Rockport, Maine

Intergovernmental

County Fees - Dept. 0851

Purpose:

County fees are mandated by state statute, and are assessed upon each municipality within the county by assessed property valuation. The fees contribute to the county operations, to include: County Commissioners' and Administrator's office, Sheriff's office, jail operations, Registry of Deeds, Probate Court, District Attorney's staff and operating expenses, EMA, Treasurer's

BUDGET SUMMARY

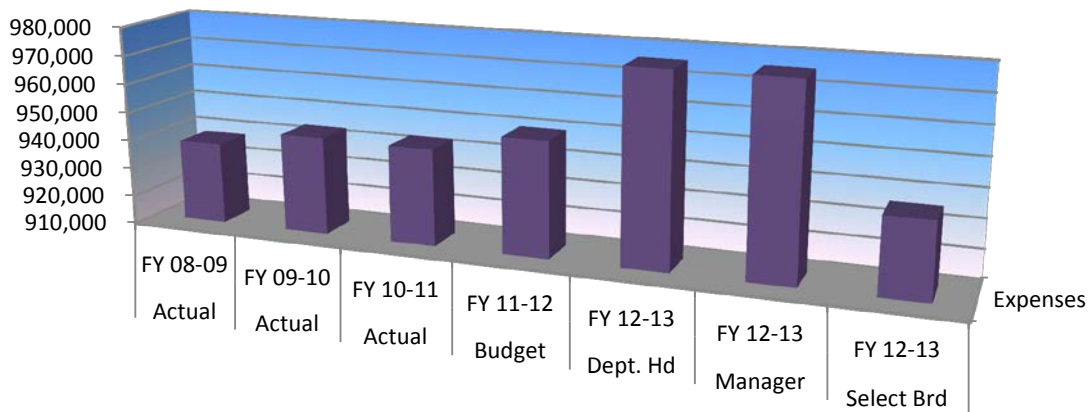
	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
4000 Other Contractual Services	938,424	944,053	943,540	950,060	950,060	976,159	976,159	936,194
TOTAL- County Fees	938,424	944,053	943,540	950,060	950,060	976,159	976,159	936,194

5,629 (513) 6,520 969,639

NET County Fees	938,424	944,053	943,540	950,060	950,060	976,159	976,159	936,194
		0.60%	-0.05%	0.69%	100.0%	2.75%	2.75%	-1.46%
					YTD	26,099	26,099	(13,866)

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	938,424	944,053	943,540	950,060	976,159	976,159	936,194



TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

Intergovernmental County Fees - 0851

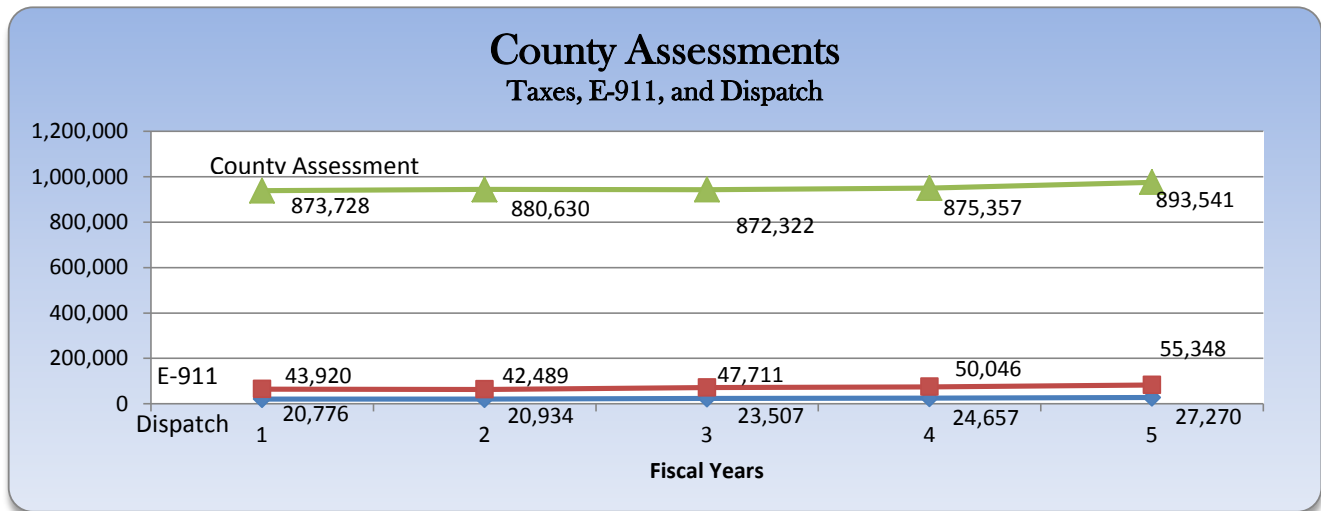
BUDGET SUMMARY

	FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13			
	Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board	
EXPENDITURES					12/31/2011				as of
Other Contractual Services									3/27/2012
4405 Knox County Assessment	873,728	880,630	872,322	875,357	875,357	893,541	2.1%	893,541	2.1%
4410 County Service - E-911	43,920	42,489	47,711	50,046	50,046	55,348	10.6%	55,348	10.6%
4415 County Service - Dispatch	20,776	20,934	23,507	24,657	24,657	27,270	10.6%	27,270	10.6%
	938,424	944,053	943,540	950,060	950,060	976,159	2.7%	976,159	2.7%
TOTAL -County Fees	938,424	944,053	943,540	950,060	950,060	976,159	2.7%	976,159	2.7%
								936,194	-1.5%

NET County Fees Budget	938,424	944,053	943,540	950,060	950,060	976,159	2.7%	976,159	2.7%	936,194	-1.5%
		0.60%	-0.05%	0.69%	100.0%	26,099		26,099		(13,866)	
					YTD						

Change from FY 08-09 to Proposed FY 12-13

37,735	37,735	(13,866)
4.02%	4.02%	-1.46%



TOWN OF ROCKPORT

All Other

Cemeteries

RES East

Schools

Town of Rockport, Maine

All Other

Cemeteries - Dept. 0901

Department Overview

The town provides funds for the annual upkeep and maintenance of the cemeteries owned by the town.

Mission:

The goal of the town is to adequately maintain its cemeteries in a prudent and respectful manner.

Cemeteries Objectives, Performance Measures, and Staffing

Objectives

1) Maintain the cemeteries and their grounds in a well kept, serene, peaceful setting; being respectful at all times.

Performance Measures

No performance measures at this time.

Staffing

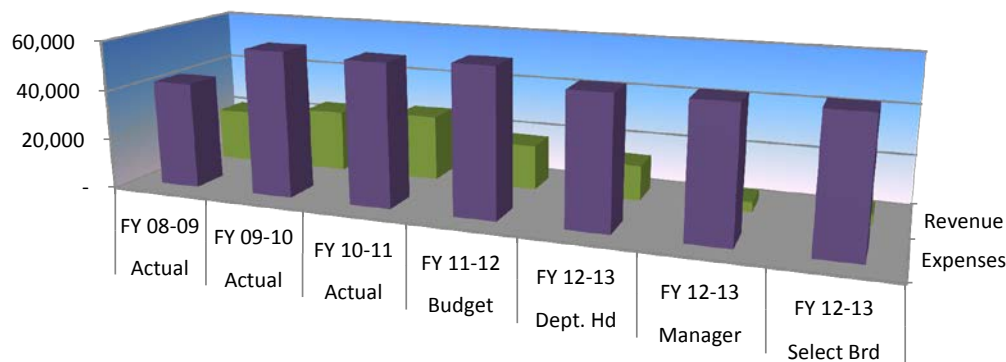
The Public Works Director oversees the operations of the cemeteries. The Sexton is the Town Manager. The Assistant Sexton is paid an annual stipend.

BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services	3,000	3,150	2,100	2,100	1,050	2,100	2,100	2,100
2500 Employee Benefits	188	316	237	254	110	254	254	254
3000 Purchased and Contractual Services	36,776	52,869	51,757	52,776	31,037	45,155	45,155	45,155
4000 Other Contractual Services	2,000	1,000	2,000	2,500	-	2,500	2,500	2,500
5000 Supplies	567	851	662	750	36	1,800	1,800	1,800
7000 Capital Outlay	-	-	-	-	-	-	-	-
TOTAL- Cemeteries Expenditures	42,531	58,186	56,756	58,380	32,233	51,809	51,809	51,809
		36.81%	-2.46%	2.86%	55.2%	-11.26%	-11.26%	-11.26%
					YTD	(6,571)	(6,571)	(6,571)
TOTAL Cemeteries Revenues	21,400	24,847	26,375	18,000	4,550	14,000	4,000	4,000
		16.11%	6.15%	-31.75%	25.3%	-22.22%	-77.78%	-77.78%
					YTD	(4,000)	(14,000)	(14,000)
NET Cemeteries Budget	21,131	33,340	30,381	40,380	27,683	37,809	47,809	47,809
		57.77%	-8.87%	32.91%	68.6%	-6.37%	18.40%	18.40%
					YTD	(2,571)	7,429	7,429

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	42,531	58,186	56,756	58,380	51,809	51,809	51,809
Revenue	21,400	24,847	26,375	18,000	14,000	4,000	4,000



TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

All Other Cemeteries - 0901

1 Stipend Position

		FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13							
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES													
12/31/2011													
Personnel Services													
2225	Assistant Sexton Stipend	2,000	2,100	2,100	2,100	1,050	2,100	0.0%	2,100	0.0%	2,100	0.0%	
2245	Cemetery Caretaker	1,000	1,050	-			-		-				
		3,000	3,150	2,100	2,100	1,050	2,100	0.0%	2,100	0.0%	2,100	0.0%	
Employee Benefits													
2505	Unemployment Compensation	7	46	24	24	11	24	1.5%	24	1.5%	24	1.5%	
2510	Workers Compensation insurance	28	26	52	69	19	69	-0.7%	69	-0.7%	69	-0.7%	
2550	FICA and Medicare Taxes	153	244	161	161	80	161	-0.2%	161	-0.2%	161	-0.2%	
		188	316	237	254	110	254	-0.2%	254	-0.2%	254	-0.2%	
Purchased and Contractual Services													
3095	Memorial Day (Band & Refreshments)	175	500	150	450	175	450	0.0%	450	0.0%	450	0.0%	
3325	Water	604	313	808	800	1,037	750	-6.3%	750	-6.3%	750	-6.3%	
3605	Brush Cutting	1,800	656	3,350	1,800	-	1,800	0.0%	1,800	0.0%	1,800	0.0%	
3623	General Repairs & Maintenance	220	-	220	-	-	550		550		550		
3630	Mowing	30,710	46,936	46,936	46,936	26,820	38,605	-17.7%	38,605	-17.7%	38,605	-17.7%	
3641	Grave and Roadway Repairs	2,000	2,116	-	1,500	2,391	1,750	16.7%	1,750	16.7%	1,750	16.7%	
3648	Tree Work	1,000	1,470	-	750	280	750	0.0%	750	0.0%	750	0.0%	
3651	Weed Control	-	-	-	-	-	-		-		-		
3653	Watering System Repairs & Maint.	230	684	220	440	240	400	-9.1%	400	-9.1%	400	-9.1%	
3805	Advertising	38	94	74	100	94	100	0.0%	100	0.0%	100	0.0%	
3910	Misc. Contractual Expenses		100	-	-	-	-		-		-		
		36,776	52,869	51,757	52,776	31,037	45,155	-14.4%	45,155	-14.4%	45,155	-14.4%	
Other Contractual Services													
4120	Watering System	-	-	-	-	-	-		-		-		
4310	Cemetery Associations (5)	2,000	1,000	2,000	2,500	-	2,500	0.0%	2,500	0.0%	2,500	0.0%	
		2,000	1,000	2,000	2,500	-	2,500	0.0%	2,500	0.0%	2,500	0.0%	
Supplies													
5340	Maintenance Supplies						1,000		1,000		1,000		
5415	General Supplies	567	578	617	750	36	800	6.7%	800	6.7%	800	6.7%	
5907	Water System Construction Supplies		273	45		-	-		-				
		567	851	662	750	36	1,800	140.0%	1,800	140.0%	1,800	140.0%	
Capital Items													
7115	Rockville -Cemetery Survey	-	-	-	-	-			-				
		-	-	-	-	-	-		-		-		
TOTAL - CEMETERIES Expenditures		42,531	58,186	56,756	58,380	32,233	51,809	-11.3%	51,809	-11.3%	51,809	-11.3%	
			36.81%	-2.46%	2.86%	55.2%	-11.26%		-11.26%		-11.26%		
							(6,571)		(6,571)		(6,571)		

YTD

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
REVENUES													
R1200	Cemetery Trust Fund	20,000	20,000	20,000	15,000	-	10,000	-33.3%	-		-		
R1202	Cemetery - Sale of Lots	1,400	4,275	6,375	3,000	4,550	4,000	33.3%	4,000	33.3%	4,000	33.3%	
R1203	W Rockport Cemetery Rembsmnt		572	-			-		-				
TOTAL Cemeteries Revenues		21,400	24,847	26,375	18,000	4,550	14,000	-22.2%	4,000	-77.8%	4,000	-77.8%	
			16.11%	6.15%	-31.75%		-22.22%		-77.78%		-77.78%		
						25.3%	(4,000)		(14,000)		(14,000)		
						YTD							
NET Cemeteries Budget		21,131	33,340	30,381	40,380	27,683	37,809	-6.4%	47,809	18.4%	47,809	18.4%	
			57.77%	-8.87%	32.91%		-6.37%		18.40%		18.40%		
						68.6%	(2,571)		7,429		7,429		
						YTD							

TOWN OF ROCKPORT, Maine

Municipal Budget FY 12-13

All Other

RES East Building -0903

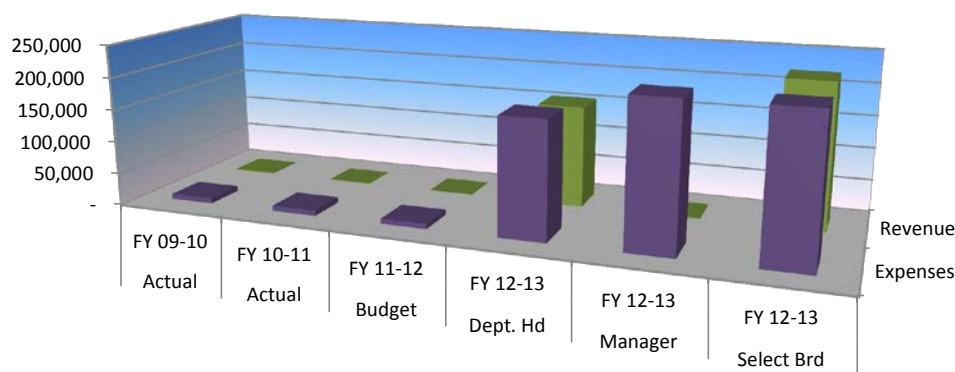
Rockport Elementary School - land and buildings deeded back to the town November 1, 2009.

BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
2000 Personnel Services		96	246	500	-	350	-	-
2500 Employee Benefits		-	19	48	-	27	-	-
3000 Purchased and Contractual Services		7,245	7,276	6,848	3,266	7,734	2,200	2,200
4000 Other Contractual Services		135	348	360	242	375	180	180
5000 Supplies		559	504	350	96	500	-	-
7000 Capital Outlay		-	-	-	-	169,800	218,710	218,710
TOTAL- RES Expenditures		8,036	8,393	8,106	3,604	178,786	221,090	221,090
				-3.42%		2105.60%	2627.49%	2627.49%
					44.5%	170,680	212,984	212,984
					YTD			
TOTAL RES Revenues		1,379	600	500	-	156,450	219,260	221,660
				-16.67%		31190.00%	43752.00%	44232.00%
					0.0%	155,950	218,760	221,160
					YTD			
NET RES Budget		6,657	7,793	7,606	3,604	22,336	1,830	(570)
			17.06%	-2.39%		193.66%	-75.94%	-107.49%
					47.4%	14,730	(5,776)	(8,176)
					YTD			

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses		8,036	8,393	8,106	178,786	221,090	221,090
Revenue		1,379	600	500	156,450	1,830	221,660



TOWN OF ROCKPORT, Maine
Municipal Budget
FY 12-13

All Other

RES East Building -0903

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
EXPENDITURES									
12/31/2011									
Personnel Services									
2204	Part-time Clerical			122	200	-	350 75.0%	- -100.0%	-
2205	Part-time Maintenance		96	68	100	-	- -100.0%	- -100.0%	-
2208	Video Technician			56	200	-	- -100.0%	- -100.0%	-
		-	96	246	500	-	350	-	-
Employee Benefits									
2505	Unemployment Compensation				6	-	- -100.0%	- -100.0%	-
2510	Workers Compensation insurance				4	-	- -100.0%	- -100.0%	-
2550	FICA and Medicare Taxes			19	38	-	27 -30.0%	- -100.0%	-
		-	-	19	48	-	27	-	-
Purchased and Contractual Services									
3040	Legal Fees		328	466	350	-	500 42.9%	- -100.0%	-
3095	Miscellaneous Expenses		151	300	-	-	150	-	-
3105	Mileage						150	-	-
3305	Electricity		950	1,542	1,600	852	1,650 3.1%	600 -62.5%	600 -62.5%
3315	Sewerage debt fees		2,021	4,418	4,418	2,176	4,418 0.0%	1,440 -67.4%	1,440 -67.4%
3320	Telephone		201	475	480	237	495 3.1%	160 -66.7%	160 -66.7%
3618	EPA/DEP Environmental Requirements						371	-	-
3720	Insurance		954	-	-	-	-	-	-
3910	Misc. Contractual Expenses		2,640	75	-	-	-	-	-
		-	7,245	7,276	6,848	3,266	7,734	2,200	2,200
Other Contractual Services									
4105	Fire Alarm Monitoring		48	-	360	62	375 4.2%	180 -50.0%	180 -50.0%
4115	Security Alarm Monitoring		87	348		180	-	-	-
		-	135	348	360	242	375	180	180
Supplies									
5005	Food, groceries, etc.		-	35			-	-	-
5205	Heating Fuel			-			-	-	-
5340	General Maintenance Supplies		282	53	250	96	400 60.0%	- -100.0%	-
5380	Street Signs		277	321			-	-	-
5415	General Supplies			9			-	-	-
5420	Office Supplies			86	100		100 0.0%	- -100.0%	-
			559	504	350	96	500	-	-
Capital Items									
7110	Development (Demolition) of Land				-		169,800	218,710	218,710
			-	-	-	-	169,800	218,710	218,710
TOTAL -RES Dept. Expenditures			8,036	8,393	8,106	3,604	178,786	221,090	221,090
				4.44%	-3.42%		2105.60%	2627.49%	2627.49%
						44.5%	170,680	212,984	212,984
						YTD			

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13		
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.	Manager	Board
REVENUES									
R1300	TIF Reserve Funds		-	-			155,900	218,710	218,710
E1301	Rental Income		200	600	500	-	550 10.0%	550 10.0%	2,950 490.0%
R2130	Misc.		225	-			-	-	-
R2131	Insurance Reimbursement		954	-			-	-	-
TOTAL RES Revenues		-	1,379	600	500	-	156,450	219,260	221,660
				-56.49%	-16.67%		31190.00%	43752.00%	44232.00%
						0.0%	155,950	218,760	221,160
						YTD			
NET RES Budget		-	6,657	7,793	7,606	3,604	22,336	1,830	(570)
				17.06%	-2.39%		193.66%	-75.94%	-107.49%
						47.4%	14,730	(5,776)	(8,176)
						YTD			

Town of Rockport, Maine

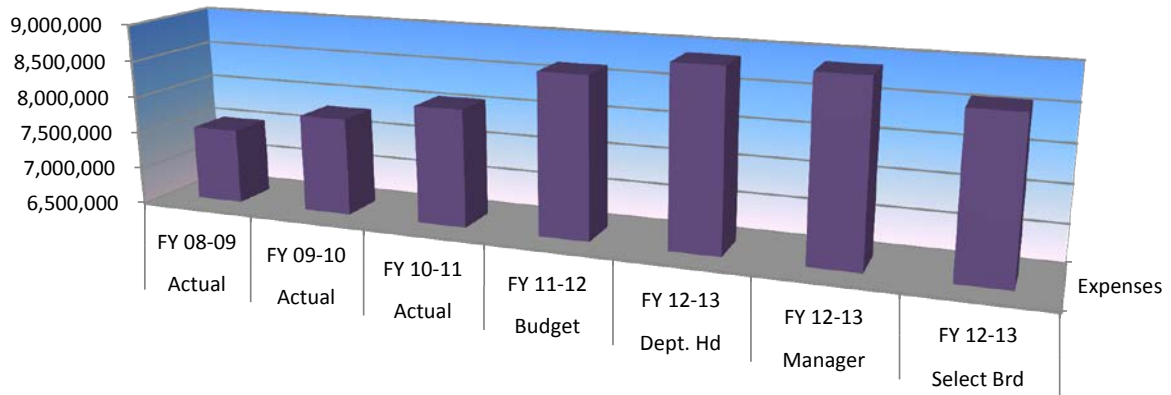
All Other Schools - Dept. 0920

BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Y-T-D	FY 12-13		
						Dept. Hd.	Manager	Board
3000 Purchased and Contractual Services	7,520,287	7,817,316	8,085,745	8,661,651	4,329,924	8,893,370	8,893,370	8,597,653
Total Schools	7,520,287	7,817,316	8,085,745	8,661,651	4,329,924	8,893,370	8,893,370	8,597,653
		297,029	268,429			231,719	231,719	
NET Schools Budget	7,520,287	7,817,316	8,085,745	8,661,651	4,329,924	8,893,370	8,893,370	8,597,653
		3.95%	3.43%	7.12%	50.0%	2.68%	2.68%	-0.74%
					YTD	231,719	231,719	(63,998)

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	7,520,287	7,817,316	8,085,745	8,661,651	8,893,370	8,893,370	8,597,653



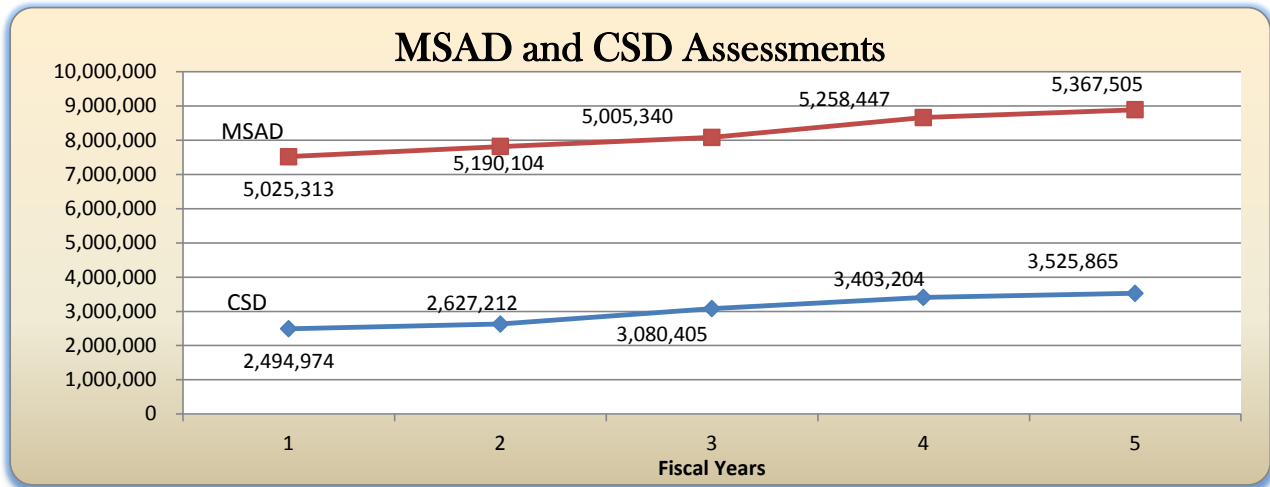
TOWN OF ROCKPORT

Municipal Budget FY 11-12

All Other Schools - 0920

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13					
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager	Board		
EXPENDITURES												
12/31/2011												
Other Contractual Services												
4425	MSAD 28 Assessment	5,025,313	5,190,104	5,005,340	5,258,447	2,629,224	5,367,505	2%	5,367,505	2%	5,129,275	-2%
4430	CSD School Assessment	2,425,556	2,554,256	3,006,182	3,325,852	1,662,926	3,450,542	4%	3,450,542	4%	3,394,860	2%
4431	CSD Adult Education	69,418	72,956	74,223	77,352	37,774	75,323	-3%	75,323	-3%	73,518	-5%
Total Schools		7,520,287	7,817,316	8,085,745	8,661,651	4,329,924	8,893,370	3%	8,893,370	3%	8,597,653	-1%
NET Schools Funding		7,520,287	7,817,316	8,085,745	8,661,651	4,329,924	8,893,370	3%	8,893,370	3%	8,597,653	-1%
			3.95%	3.43%	7.12%		2.68%		2.68%		-0.74%	
						50.0%	231,719		231,719		(63,998)	
YTD												

Increase in Five Fiscal Years
FY 08-09 to FY 12-13
1,373,083
18.26%



Town of Rockport, Maine

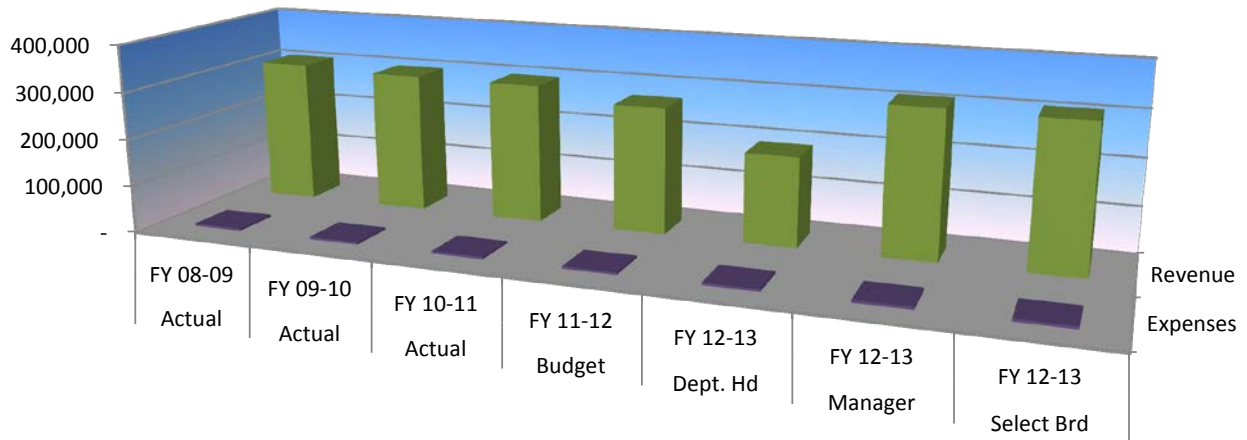
All Other Special Assessments - 0999

BUDGET SUMMARY

	FY 08-09 Actual	FY 09-10 Actual	FY 10-11 Actual	FY 11-12		FY 12-13		
				Budget	Y-T-D	Dept. Hd.	Manager	Board
3000 Purchased and Contractual Services	4,587	4,805	4,832	4,900	5,050	5,500	5,500	5,500
4000 Other Contractual Services								
5000 Supplies	-	-	-	-	-	-	-	-
7000 Capital Outlay	-	-	-	-	-	-	-	-
TOTAL- Special Assessments Expenditures	4,587	4,805	4,832	4,900	5,050	5,500	5,500	5,500
TOTAL Special Assessments Revenues	307,441	300,152	298,430	270,985	191,069	312,439	308,939	308,939
NET Special Assessments Budget	(302,854)	(295,347)	(293,598)	(266,085)	(186,020)	(306,939)	(303,439)	(303,439)
		-2.48%	-0.59%	-9.37%	69.9%	15.35%	14.04%	14.04%
					YTD	(40,854)	(37,354)	(37,354)

Proposed

	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Budget FY 11-12	Dept. Hd FY 12-13	Manager FY 12-13	Select Brd FY 12-13
Expenses	4,587	4,805	4,832	4,900	5,050	5,500	5,500
Revenue	307,441	300,152	298,430	270,985	191,069	312,439	308,939



TOWN OF ROCKPORT

Municipal Budget FY 12-13

All Other

Special Assessments - 0999

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
EXPENDITURES													
12/31/2011													
Purchased and Contractual Services													
3080	Tax Billing	4,587	4,805	4,832	4,900	5,050	5,500	12.2%	5,500	12.2%	5,500	12.2%	
3805	Advertising												
3910	Misc. Contractual Expenses						-		-				
		4,587	4,805	4,832	4,900	5,050	5,500		5,500		5,500	12.2%	
Supplies													
5340	General Maintenance Supplies												
		-	-	-	-	-	-		-		-		
Capital Items													
		-	-	-	-	-	-		-		-		
TOTAL -Special Assessments Dept. Expenditures		4,587	4,805	4,832	4,900	5,050	5,500		5,500		5,500	12.2%	
			4.74%	0.58%	1.40%		12.24%		12.24%		12.24%		
						103.1%	600		600		600		
						YTD							

		FY 08-09	FY 09-10	FY 10-11	FY 11-12		FY 12-13						
		Actual	Actual	Actual	Budget	Y-T-D	Dept. Hd.		Manager		Board		
REVENUES													
R0050	BETE Reimbursement	11,392	14,901	34,184	-	47,698							
R0051	Homestead Exemption Reimbursement	71,257	71,313	59,228	-	44,392							
R0052	Payments in Lieu of Taxes	8,800	9,000	9,300	8,500	3,300	8,500	0.0%	9,000	5.9%	9,000	5.9%	
R0053	Sale of Town Owned Property		502										
R0056	State Revenue Sharing (from State)	189,259	186,548	188,481	182,485	95,679	181,606	-0.5%	181,606	-0.5%	181,606	-0.5%	
R0056	State Revenue Sharing (from GL)	18,514	12,116		-	-	8,333		8,333		8,333		
R0059	Tree Growth Refund	4,332	1,816	3,423	-	-							
R0061	Veterans Reimbursement	3,887	3,956	3,814	-	-							
R2500	Use of UFB				80,000	-	114,000	42.5%	110,000	37.5%	110,000	37.5%	
TOTAL SPECIAL ASSESSMENTS Revenue		307,441	300,152	298,430	270,985	191,069	312,439		308,939		308,939		
			-2.37%	-0.57%	-9.20%		15.30%		14.01%		14.01%		
						70.5%	41,454		37,954		37,954		
						YTD							
NET SPECIAL ASSESSMENTS Budget		(302,854)	(295,347)	(293,598)	(266,085)	(186,020)	(306,939)		(303,439)		(303,439)		
			-2.48%	-0.59%	-9.37%		15.35%		14.04%		14.04%		
						69.9%	(40,854)		(37,354)		(37,354)		
						YTD							

TOWN OF ROCKPORT

Glossary

GLOSSARY

ACCOUNTING SYSTEM:

The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of town government.

ACCRUAL BASIS:

The basis of accounting under which transactions are recognized when they occur, regardless of timing of related cash receipts and disbursements.

ADOPTED BUDGET:

Refers to the budget amounts as originally approved by the Select Board and approved/voted by the public, applicable to a single fiscal year.

APPROPRIATION:

An authorization granted by the Select Board that permits officials to incur obligations against and to make expenditures of town resources.

ASSESSED VALUATION:

The total value of all real and personal property in the Town that is used as a basis for levying taxes. Tax exempt property is excluded from the assessable base.

BOND:

A written promise to pay a specified sum of money (called principal or face value) at a specified future date, plus periodic interest paid at a specified percentage of the principal (interest rate). In the budget document these payments are identified as "Long-Term Debt".

BUDGET:

The financial plan for the operations of the Town for the year.

CAPITAL BUDGET:

The capital budget includes projects that exceed \$5,000 and may be budgeted, leased, mortgaged, or bonded for a period of three to five years or more. The capital budget is separate from the annual town budget, but may be included in the annual budget for informational purposes and as a means of tracking the long term project expenses.

CAPITAL ITEMS:

A category of account codes that identify major expenditures of public funds beyond maintenance and operating costs. Items may include vehicles, computer equipment, office furniture, and the acquisition or construction of a needed physical facility or improvements to land and/or buildings. Capital items have a value of \$500 or more and have a useful economic lifetime of more than one year.

CARRY-OVER FUNDS:

Carry-over funds are the result of unspent appropriations in the prior year, new growth, the expansion of the tax base beyond what was projected, and increased revenues over estimated amounts. These funds are brought forward from the preceding fiscal year reserves. Appropriated carry-over funds are known as unreserved fund balance.

CASH MANAGEMENT:

Management of cash flows in such a way that interest and penalties paid are minimized and interest earned is maximized. Checks received are deposited in a timely manner, and bills are paid no later than the due date unless discounts can be obtained by paying early. Future cash needs are determined, and cash on hand invested in interest-bearing secure accounts.

Town of Rockport, Maine

GLOSSARY

COMPARATIVE DATA:

Information from prior fiscal periods provided to enhance the analysis of financial data of the current fiscal period.

COST:

The amount of money or value exchanged for property or services.

COUNTY TAX:

The annual county tax assessment levied annually by Knox County. The State of Maine Revenue Service provides annual municipal assessments from which the county calculates its tax rate. Taxes are payable on September 1 of each year; interest on unpaid taxes commences sixty days after the due date at a rate established annually by the state of Maine Revenue Service.

DEBT:

An obligation resulting from the borrowing of money.

DEBT SERVICE:

The accounting for payments of principal and interest on long-term debt.

DEFICIT:

- (1) The excess of the liabilities of a fund over its assets.
- (2) The excess of expenditures over revenues during an accounting period.

DEPARTMENTAL BUDGET:

The financial plan for the operations of an individual department within the municipal government for the year.

DESIGNATED FUND BALANCE:

Funds approved and set aside for a specific defined purpose by the Select Board, from the Town's overall fund balance.

EFFECTIVENESS:

Term used in connection with the evaluation of internal controls and performance measurement. The degree to which an entity, program, or procedure is successful at achieving its goals and objectives.

EMPLOYEE BENEFITS:

Employee benefit expenditures in the budget are the Town's share of employees' fringe benefits, including FICA, health insurance, life insurance, retirement, deferred compensation, unemployment, disability insurance, and workers' compensation.

ENCUMBRANCE:

A reservation of funds for an anticipated expenditure prior to actual payment for an item. Funds usually are reserved or encumbered once a contracted obligation has been signed for an item, but prior to the cash payment actually being dispersed. Funds are often encumbered from one year to another, based on an anticipated expense.

EXPENDITURE:

Payment in cash for current operating expenses, debt, and capital outlays.

EXPENSES:

Charges incurred, whether paid or unpaid, for operations, maintenance, interest and other charges which are presumed to benefit the current fiscal year.

Town of Rockport, Maine

GLOSSARY

FAIR LABOR STANDARDS ACT (FLSA):

The FLSA sets minimum wage, overtime pay, recordkeeping, and youth employment standards for employment subject to its provisions. Non-exempt, covered employees must be paid at least the minimum wage and not less than one and one-half times their regular rates of pay for overtime hours worked.

FEES:

A general term used for any charges levied by the Town associated with providing a service permitting an activity, or imposing a fine or penalty. Major types of fees include business and non-business licenses, fines, and user charges.

FISCAL POLICY:

The Town government's policies with respect to taxes, spending and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR:

In the Town of Rockport, the twelve months beginning July 1 and ending the following June 30.

FUND:

A fiscal and accounting entity with a self-balancing set of accounts which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE:

The excess of a fund's assets over its liabilities and reserves. The excess balance is often referred to as "surplus". A negative fund balance is sometimes called a "deficit".

FUND BALANCE, THE - See "The New Fund Balance"

GENERAL FUND:

Accounts for the general operations of the Town. This fund accounts for all financial transactions and resources not required to be accounted for in an enterprise fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):

Government accounting and financial reporting is guided by what are referred to as "generally accepted accounting principles" (GAAP) applicable to governmental units. These standards were formulated through the voluntary action of several professional groups and are evaluated and updated by the Government Accounting Standards Board (GASB).

GOAL:

A long-range desirable development attained by time-phased objectives designed to implement a strategy.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA):

An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB):

The ultimate authoritative accounting and financial reporting standard-setting body for state and local governments.

GLOSSARY

GOVERNMENTAL FUNDS:

Funds generally used to account for tax-supported activities. There are five types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

GRANT:

A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments.

INTERGOVERNMENTAL REVENUES:

Revenue from other governments primarily Federal and State grants, but also payments from other local governments.

INVESTMENT:

Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

LIABILITY:

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date, not including encumbrances.

LINE ITEM:

A specific expenditure category within a departmental budget, i.e. rent, travel, telephone, postage, printing, or office supplies. Defined by an appropriation number.

MPERS: Maine Public Employees Retirement System

OTHER CONTRACTUAL SERVICES:

A category of account codes which includes items such as alarm/security monitoring, street lights, public agency funding, government and school assessments, and miscellaneous grants.

OVERLAY:

That amount of expenditure budgeted which has the affect of increasing the property tax levy, not to exceed 5% of the actual property tax levy, in order to cover potential property valuation adjustments necessary, which would have the affect of reducing property tax collections.

PERFORMANCE MEASURE:

Specific information, which alone or in combination with other data, permits the systematic assessment of how well services are being delivered. Efficiency and effectiveness indicators are performance measures.

PERSONNEL SERVICES: A category of account codes which identifies various classification of wages, salaries, and overtime expenses.

POSITION:

Placement of position within town government, describing duties and responsibilities to be performed by a person on a full-time, part-time, seasonal, temporary, or stipend basis. For the purpose of the Town's budget, the following definitions are used solely in describing the status and funding of positions:

Town of Rockport, Maine

GLOSSARY

Full-time Employee: Appointment of a budgeted position to work a standard work week of no less than 40 hours on a continuing and indefinite basis. All benefits apply in conformity with the established personnel policy.

Part-time Employee: Appointment of a budgeted position to work less than a standard work week on a continuing basis. Part-time employees are paid only for hours actually worked, and are not eligible for any other benefits except those mandated by federal and state laws.

Temporary Employee: Appointment to work a standard work week, or less, on a regular basis but for a definite limited period of time, usually not to exceed six (6) months. Temporary employees are paid for hours worked and overtime is paid where applicable, but they receive no other benefits except those mandated by federal and state laws.

Seasonal Employee: Appointment to a temporary position on a seasonal basis. The employee is terminated at the end of the applicable season, and such employees are paid only for hours actually worked, and are not eligible for any other benefits except those mandated by federal and state laws.

On-Call Employee: Appointment to work on an intermittent and as-needed basis. Employees who are on call do not have a regular schedule but work as available and as needed. Such employees are paid only for hours worked or by annual stipend, and are not eligible for any other benefits except those mandated by federal and state laws.

Contracted Individual: Retained under a contract between the Town and the individual. Such individual receives payments as negotiated by contract, and has no claim to benefits, except as specifically negotiated.

Student Employee: Appointment of school student during their enrollment in school, including summer

PROPOSED BUDGET:

The recommended Town budget submitted by the Town Administrator to the Select Board.

PURCHASED AND CONTRACTUAL SERVICES:

A category of account codes which reflects services provided by contract (either written or verbal); subcontracts, advertising, printing, mileage reimbursement, training costs, and other services.

RESERVE:

An account that has been established either through appropriation, donation, excess surplus, or other for a specified purpose.

REVENUE:

Funds which the government receives as income. It includes such items as fees from specific services, property taxes, grants and interest income.

SALARIES AND WAGES:

FLSA Exempt Employees are paid a salary based on the work week; FLSA Non-Exempt Employees are paid hourly wages, subject to wages and overtime provisions of FLSA.

SUPPLIES:

Supplies includes supplies of all types, which are consumed or deteriorated through use or which lose their identity through fabrication or incorporation into different or more complex units or substances.

TAX ANTICIPATION NOTES (TAN):

Notes issued in anticipation of taxes which are retired usually from taxes and other revenues collected.

GLOSSARY

TAX INCREMENTAL FINANCING DISTRICT (TIF):

Financing mechanism used to finance certain public improvements throughout a certain area defined within the town. Expenditures from these projects are recouped in future years via an incremental tax levied upon the districts "captured assessed value" at the inception of the TIF agreement.

TAXES:

Levied by the Town based on assessed values of real estate and personal property for the purpose of financing public services performed for the common benefit of its citizenry.

THE NEW FUND BALANCE:

GASB 54 is effective for financial statements for periods beginning after June 15, 2010. Fund accounts will be reported in the following classifications:

- ***Restricted*** - amounts constrained by external parties, constitutional provision, or enabling legislation
- ***Committed*** - amounts constrained by a government using its highest level of decision-making authority
- ***Assigned*** - amounts a government intends to use for a particular purpose
- ***Unassigned*** - amounts that are not constrained at all will be reported in the general fund.

The new standards clarify the definitions of individual governmental fund types. It interprets certain terms within the definition of special revenue fund types, while further clarifying the debt service and capital projects fund type definitions.

UNENCUMBERED BALANCE:

The year-end cash balance of a fund less outstanding encumbrances. The unencumbered balance at year-end in a fund together with the estimated revenues for the upcoming year determine the maximum amount available for appropriation in the next year's budget.

UNAPPROPRIATED FUND BALANCE:

Fund balance at the close of a fiscal year that is not included in the annual budget.

UNDESIGNATED FUND BALANCE:

Funds not earmarked for any specific purpose and used at the discretion of the Select Board, equal to at least 12% of the total annual budget comprising the proposed operating budget to be voted on at Town Meeting, the County assessment, the school assessment, the annual TIF payment, and the estimated Overlay.